



Arizona School for the Arts
Executive Committee Meeting Minutes
Wednesday, January 10, 2024 at 8:00 a.m.
First Watch: 61 W Thomas Rd, Phoenix, AZ 85013

Attendance (Voting Members in **Bold**)

Dr. David Garcia, President	P	Alexander (Alex) Laing, Vice President	A	Dr. Heidi Jannenga, Secretary/Treasurer	P
John Snider, Finance Committee Chair	P	Leah Fregulia, Head of School/CEO	P		

Agenda Items

| Meeting Topics

General Updates

- Enrollment and recruiting
- NSLP program and policies

Budget FY25

- Framework
- Communication plan
- Fee review and approval

Executive Director Search Timeline

- **Friday, January 5th/12th** - Search officially underway and prospectus posted (we will need to turn around the text within a week for that to happen plus l/our
- **Friday, March 15th** - Application deadline
- **Saturday, March 16th or Sunday, March 17th** - Search Committee receives application packets
- **Tuesday, March 19th** - Search Committee receives links to video interviews
- **Wednesday, March 27th** - Search Committee meets via Zoom to select semifinalists
- **Saturday, April 6th and Sunday, April 7th** - Semi Finalist interviews on campus
- Finalist on campus interviews:
 - **#1 Thursday, April 18th-Friday, April 19th**
 - **#2 Monday, April 22nd-Tuesday, April 23rd**
 - **#3 Thursday, April 25th-Friday, April 26th**
- **Friday, April 26th or Saturday, April 27th** - Search Committee meets either day to select one candidate to present to Board
- **Monday, April 29th** - (hopefully) Board meets to ratify
- Close search and announce mid-May

Board Cultivation and New Member Orientation

| January 22, 2024 Board Meeting Agenda Draft (ZOOM)

Call to the Public

Lottery
Mission Moment <ul style="list-style-type: none"> • Showcase theme/art reveal
Board Recognition
Discussion Items <ul style="list-style-type: none"> • Resource Development Committee <ul style="list-style-type: none"> ◦ Development Dashboard • Finance Committee <ul style="list-style-type: none"> ◦ November & December Financial Reports ◦ FY25 Budget Preview of framework for lower ADM (750) • Facilities Committee <ul style="list-style-type: none"> ◦ Building A Plumbing
Consent Agenda <ul style="list-style-type: none"> • Head of School Report
Action Items <ul style="list-style-type: none"> • Approval of the December 8, 2023 Board of Directors Meeting Minutes • Approval of SY25 Class, Competitive Organization, and Other Fees • Ratification of the 2024-2025 Student Activity Fee Increase • Ratification of the \$70K Plumbing Repair Costs • Approval of the 2024-2025 Faculty and Staff Employment Contracts • Approval of the National School Lunch Program Unpaid Meal Charge Procedure • Approval of the National School Lunch Program Health & Wellness Policy

| The Executive Committee may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to: ARS §38-431.03 (A)(3) Legal Advice

| The Executive Committee may vote to hold an executive session for the purpose of discussing personnel matters pursuant to: ARS §38-431.03 (A)(1) Personnel

Notes

Board President Dr. David Garcia called the meeting to order at 8:00 a.m.

David asked Head of School Leah Fregulia to begin with ASA updates. Leah shared that enrollment is 750 students - well under anticipated enrollment of 818. The budget has been re-forecast and adjustments in expenses have been made accordingly to maintain the debt coverage ratio. Leah reported that the new lunch program is underway and we have applied for the National School Lunch Program to begin as soon as ASA is accepted. There are two policies to be approved at the board meeting - the Unpaid Meal Charge Procedure and the Local Wellness Procedure - both required for our participation in the NSLP.

Leah then shared a framework for setting the budget for next year at 750 students. This requires a significant \$650,000 decrease in revenue and expenses. Leah will be presenting the initial framework, first cuts, and next steps with the faculty and staff at the professional development day scheduled for January 16th. Following, Leah and Elma will be meeting 1:1 with faculty to review their stipends and changes to the additional compensation for

certain added duties and leadership. All 1:1 meetings will conclude prior to February 9th, when letters of intent for 2024-2025 are due. Currently, the school invests about \$364,000 in stipends alone - the equivalent of 5.29 full time employees. Leah has been working with the administrative team to revise stipend responsibilities, amounts, and workload adjustments.

The Executive Committee met and approved an annual activity fee of up to \$400 beginning next year, an increase from \$200. The full Board of Directors will ratify the change in the January meeting. Additional fee increases will reflect balancing the extra curricular activity budgets so that activities do not exceed revenue and some additional fees for performance participation and ticketing.

The Executive Committee reviewed the Executive Director search timeline and calendar holds will be sent out to all search committee members this week.

The meeting ended at 9:15 a.m.