



**Arizona School for the Arts**  
**Executive Committee Meeting Minutes**  
Wednesday, November 8, 2023 at 8:00 a.m.  
***First Watch: 61 W Thomas Rd, Phoenix, AZ 85013***

**Attendance** (Voting Members in **Bold**)

<b>Dr. David Garcia,</b> <b>President</b>	<b>P</b>	<b>Alexander (Alex) Laing,</b> <b>Vice President</b>	<b>A</b>	<b>Dr. Heidi Jannenga,</b> <b>Secretary/Treasurer</b>	<b>P</b>
<b>John Snider, Finance</b> <b>Committee Chair</b>	<b>P</b>	Leah Fregulia, Head of School/CEO	P		

**Agenda Items**

**| Meeting Topics**

General Updates

- A-F Letter grade
- Enrollment & Recruiting
- Cognia
- Strategic Plan
- State of Education/Fundraising (OCSA)

New Board Members

- Cycle for nominating and approving

Budget Revision and Preparing for Next Year

Succession Plan

- Approval of the Letter of Engagement for the Board-approved Educational Consultant
- To be ratified for the Board of Directors on November 20th.
- Timeline and checklist for proceeding

Cultivation Events

- Ribbon Cutting
- Choral Collage plan

**| November 20, 2023 Board Meeting Agenda Draft**

Call to the Public

Mission Moment

Board Recognition

Discussion Items

- Resource Development Committee
  - Development Dashboard
- Finance Committee
  - October Financial Reports

- Governance Committee - presenting new members?

#### Consent Agenda

- Head of School Report

#### Action Items

- Approval of the September 18, 2023 Board of Directors Meeting Minutes
- Approval of the October 4, 2023 Board of Directors Meeting Minutes
- Approval of the October 23, 2023 Board of Directors Meeting Minutes
- Ratification of the Letter of Engagement for the Board-approved Educational Consultant

| The Executive Committee may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to: ARS §38-431.03 (A)(3) Legal Advice

| The Executive Committee may vote to hold an executive session for the purpose of discussing personnel matters pursuant to: ARS §38-431.03 (A)(1) Personnel

## Minutes

Board President Dr. David Garcia called the meeting to order at 8:10 a.m.

He invited Head of School Leah Fregulia to give general updates and she provided the following information:

- ASA received an A letter grade this year.
- Enrollment for the school year 2023-2024 continues to be lower than anticipated. The operations budget is frozen for all non-essential items.
- The Prospective Student Open House was successful with over 90 people attending and several new applications submitted.
- Principal Bass and Leah in her capacity as Head of School are beginning the Cognia Accreditation and weaving in elements of the Strategic Plan

The Executive Committee agreed that all four prospective board members should be brought up for nomination during the November board meeting.

David made a motion to approve the Letter of Engagement for the educational consultant, EDUDx to conduct a national executive search; it will be ratified during the November board meeting. Heidi Jannenga seconded the motion and it passed unanimously. The committee then brainstormed members of the search committee and asked Leah to extend invitations.

Leah reminded the Executive Committee to save the dates for the Ribbon Cutting on December 14th and Choral Collage on December 19th.

The meeting adjourned at 9:45 a.m.