



Arizona School for the Arts
Executive Committee Meeting Minutes

Wednesday, August 9, 2023 at 8:00 a.m.

Zoom Meeting: 833 9042 1002 Passcode: 963466

Attendance (Voting Members in **Bold**)

Dr. David Garcia, President	P	Alexander (Alex) Laing, Vice President	P	Dr. Heidi Jannenga, Secretary/Treasurer	A
John Snider, Finance Committee Chair	P	Leah Fregulia, Head of School/CEO	P		

Agenda Items

| Meeting Topics

Enrollment/Recruiting Dashboard

Succession Planning

- Leadership
- Board
 - Leadership
 - Demographics preview
- Firms

Site Progress and Timeline

Strategic Planning and Next Steps

| August Board Meeting Agenda Draft

Call to the Public

Board Recognition

Board Informational Presentations

- Good Governance/Responsibilities, Conflict of Interest & FERPA – David Garcia
- Board Commitments and Fundraising – David Garcia & Leslie Religioso
- Open Meeting Law – Betty Hum
- Who We Are – Leah Fregulia
 - Review of School Demographic Profile (Board, faculty, students)
 - Review of Board Matrix
- Review of ASA's Financial Structure, Fiscal Year 2022-2023 End of Year Financial Results and Budget for Fiscal Year 2023-2024 – John Snider
- Board Committees – David Garcia & Leah Fregulia

Discussion Items

- Strategic Planning and Next Steps

Consent Agenda

- Head of School Report

Action Items

- Approval of the June 26, 2023 Board of Directors Meeting Minutes
- Approval of the July 7, 2023 Board of Directors Meeting Minutes
- Approval of the updated Safe Return to School Plan

| The Executive Committee may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to: ARS §38-431.03 (A)(3) Legal Advice

| The Executive Committee may vote to hold an executive session for the purpose of discussing personnel matters pursuant to: ARS §38-431.03 (A)(1) Personnel

Minutes

Board President David Garcia called the meeting to order at 8:10 a.m.

Leah Fregulia reviewed current enrollment numbers are lower than typical at 789-799. The front office will continue enrolling through the 1st quarter. Areas for recruiting are at the 5th and 9th grade particularly, where we usually have lengthy waiting lists. Leah will continue to update the Board on enrollment and the additional elements of the recruiting plan for the year in September. John Snider offered to introduce Steven from the the Academies of Math and Science who leads their student recruiting very effectively. John noted that they use facebook ads and other social media with good results.

The Committee discussed its leadership succession plan given that this is President Garcia's last year in the role. Alex Laing is unable to take the President position next year given his new job. Leah will reach out to Heidi Jannenge to inquire about her capacity and interest. More discussion with the Governance Committee will be needed. Two members submitted their resignations this summer - Yetta Gibson and Karen Lugosi.

Leah presented several executive search firms. The Committee asked that Leah select three firms to submit a proposal due in September.

Leah updated the Executive Committee with the site plan and timeline for completion. Although disappointed that the site is not yet finished, it should be within the next three weeks. Leah explained that city permitting, inspections and scheduling is complex and not always as efficient as we hope. Leah and Operations Director Eden Lewkowitz also added some site work on the drainage and field that will add to the campus and student safety.

Leah will be sharing the strategic plan notes with staff who attended the retreat now that they are back, and will collect any additional feedback from the Board and staff before drafting the priorities and strategies moving forward.

The Executive Committee then reviewed the annual meeting agenda being held in August. Additions to the current agenda include:

- Principal report/presentation on academic data and school priorities
- A draft of committee assignments
- Approval of Senior Ropes trip in August/September

In the executive session of the annual board meeting we will revisit the ED search timeline, new ED job description, and give an overview of Search Firm proposals.

David asked that slides and materials for the board meeting be sent for review by Wednesday of the week before the board meeting.

The meeting adjourned at 9:15 a.m.