



**Arizona School for the Arts  
Executive Committee Meeting Minutes**

**Wednesday, March 8, 2023 at 8:00 a.m.**

***First Watch: 61 W. Thomas Road, Phoenix, AZ 85013***

<b>Attendance (Board Members in bold)</b>					
<b>Dr. David Garcia, President</b>	<b>P</b>	<b>Alexander (Alex) Laing, Vice President</b>	<b>A</b>	<b>Dr. Heidi Jannenga, Secretary/Treasurer</b>	<b>P</b>
<b>Dr. Anthony (Tony) Dietz, Past President</b>	<b>P</b>	<b>John Snider</b>	<b>P</b>	Leah Fregulia, Head of School/ CEO	<b>P</b>

<b>Agenda Items</b>
<b>Approve February 27<sup>th</sup> Board Meeting Minutes</b>
<b>Graduation Speaker</b>
<ul style="list-style-type: none"> <li>• Thula Ngwenyama</li> </ul>
<b>Enrollment/Recruiting Dashboard</b>
<b>Strategic Planning</b>
<b>March Board Meeting Agenda Draft</b>
<ul style="list-style-type: none"> <li>• Call to the Public</li> <li>• Mission Moment</li> <li>• Board Recognition</li> <li>• Discussion Items               <ul style="list-style-type: none"> <li>○ Resource Development Committee                   <ul style="list-style-type: none"> <li>▪ Development Dashboard</li> </ul> </li> <li>○ Finance Committee                   <ul style="list-style-type: none"> <li>▪ Financial Reports</li> </ul> </li> <li>○ Governance Committee                   <ul style="list-style-type: none"> <li>▪ Presentation: FY 2023-2024 Community and Employee Handbooks</li> </ul> </li> </ul> </li> <li>• Consent Agenda               <ul style="list-style-type: none"> <li>○ Head of School Report                   <ul style="list-style-type: none"> <li>▪ Site Update</li> <li>▪ Enrollment Update</li> <li>▪ Graduation Speaker</li> </ul> </li> </ul> </li> <li>• Action Items:               <ul style="list-style-type: none"> <li>○ Ratification of the February 27, 2023 Board of Directors Meeting Minutes</li> <li>○ Approval of the School Year 2023-2024 School Fees</li> <li>○ Standing items:                   <ul style="list-style-type: none"> <li>▪ Ratification of the Current COVID-19 School Mitigation Plan</li> <li>▪ Ratification of the Current COVID-19 Face Covering Policy</li> </ul> </li> </ul> </li> </ul>
The Executive Committee may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to: ARS §38-431.03 (A)(3) Legal Advice

<b>Notes</b>
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Board President Dr. David Garcia called the meeting to order at 8:10 a.m.

### **Approve February 27<sup>th</sup> Board Meeting Minutes**

The Executive Committee reviewed the minutes from the February 27, 2023 Board of Directors meeting. Dr. Heidi Jannenga moved to approve the minutes and Dr. Tony Dietz seconded the motion. There was no further discussion and the minutes were unanimously approved.

### **Graduation Speaker**

Head of School Leah Fregulia shared the news that artist, composer, and ASA parent Thula Ngwenyama will be the graduation speaker this year; the Committee expressed enthusiastic support of Ms. Ngwenyama's selection.

### **Enrollment/Recruiting Dashboard**

Leah informed the Executive Committee that enrollment for next year in certain grades is lower than anticipated. The Committee speculated as to why this is the case, discussing the post-pandemic struggles with student behavior, learning loss recovery and compromise in academic rigor at younger grades, and a change in work patterns that formerly brought families who worked in downtown in from the greater metropolitan area as potential sources of ASA's changing demographics.

John Snider queried what the new scatter plot of zip codes looks like and how it compares to three to five years ago. Leah committed to reaching out to MAG for the data.

Leah will prepare a new enrollment dashboard to share with the Board monthly. She asked the Committee what they would like to see on the dashboard. It was determined that the following categories would be enlightening:

- First day of school enrollment
- Current enrollment by grade level, particularly 5<sup>th</sup> and 9<sup>th</sup>
- 40<sup>th</sup> and 100<sup>th</sup> day enrollment
- Percent of students returning to ASA
- Number of applications in the lottery by grade
- Total accepted offers v. offers extended
- Number of sibling applications at 5<sup>th</sup> grade.

The Executive Committee recommended a 5-year comparison of the above data to analyze trends, risks and possible recommendations for future.

### **Strategic Planning**

The Committee discussed the Strategic Planning Retreat scheduled for April 29<sup>th</sup> from 9:00am-3:00pm. It was determined that since this is the beginning of a new 3-year planning cycle, we should gather stakeholders from faculty, staff, parents, students, and the board. Leah will locate a meeting location that can accommodate 45-50 people.

Leah noted that she and new principal, Elma Džanić Bass, could design the day, review the plan with David, and they could co-facilitate. Heidi recommended thinking about an outside facilitator that would allow full participation from Elma and Leah, also noting that a facilitator could be the architect of the plan and take the additional work off of them. Leah requested that Heidi send some recommendations and she will also discuss the possibilities with Elma.

During the March Board meeting, David will prepare the Board for the April retreat, noting the importance of attending and the fact that this will be a new 3-year cycle; it should not only be an assessment of what is still to be done and important from the current plan, what should be carried forward, and then what the 5-10-year vision for ASA is. He asked that we add this item to our agenda and prepare a slide.

The April 24<sup>th</sup> Board meeting should be designed to prepare Board Directors for the April 29<sup>th</sup> strategic session through discussion, brainstorming and some homework. Heidi suggested a brief SWOT analysis to generate thinking – whether before or during the beginning of the Strategic Planning session. The

Committee also requested an Executive Session at the end of the Strategic Planning session for succession planning, perhaps from 3:00pm-4:00pm.

Finally, John suggested that once the new strategic plan is created, the Board should view a quarterly dashboard of progress on the recommended priorities.

**March Board Meeting Agenda Draft**

The Executive Committee reviewed the March board meeting agenda. Leah reminded them that it is a remote Zoom meeting. David asked for more thought around the mission moment and board recognition items. In addition to all items currently noted, David reminded that an item for Strategic Planning should be added to Discussion Items for the foreseeable future.

The meeting adjourned at 9:00 a.m.