



Arizona School for the Arts
Board of Directors Meeting Minutes
Monday, September 26, 2022 at 5:30 p.m.
Zoom Meeting: 892 9014 8734 Passcode: 262121

Attendance (voting Members in bold)					
Dr. David Garcia, President	P	Alexander Laing, Vice President	P	Dr. Heidi Jannenga, Secretary/Treasurer	P
Dr. Anthony (Tony) Dietz, Past President	P	John Snider	P	Betty Hum	P
Kevin Allen	A	Allison Otu	A	Karen Lugosi	P
Dr. Ed Finn	P	John O'Neal	P	Yetta Gibson	P
Jessica Elder, Honorary Arts Faculty	P	Jeff Steinert, Honorary Academic Faculty	P	Amara Washington-Bess, Honorary Alumni	A
Amalia Nevarez, Honorary Student	P	Madeline (Maddie) Yang, Honorary Student	P	Leah Fregulia, Head of School/ CEO	P
Elizabeth (Liz) Shaw, Business Director	P	Leslie Tan Religioso, Development & Marketing Director	P	Carolyn Smith, Executive Assistant	P

Agenda Items
Call to the Public
Mission Moment
<ul style="list-style-type: none"> • Meet the Senior Leadership Team
Board Recognition
Discussion Items
<ul style="list-style-type: none"> • Resource Development Committee <ul style="list-style-type: none"> ○ Development Dashboard ○ Board Stewardship • Finance Committee <ul style="list-style-type: none"> ○ Monthly Reports ○ Annual Financial Report for Fiscal Year 2021-2022 ○ Fiscal Year 2021-2022 Audit • Governance Committee <ul style="list-style-type: none"> ○ Revised COVID-19 School Mitigation Plan and COVID-19 Face Covering Policy ○ Presentation of Sexuality Education Curriculum and Process for Approval • Core Equity Team <ul style="list-style-type: none"> ○ Revised Equity Statement, Draft #4
Consent Agenda
<ul style="list-style-type: none"> • Head of School Report
Action Items
<ul style="list-style-type: none"> • Approval of the August 22, 2022 Board of Directors Meeting Minutes • Approval of the August 27, 2022 Strategic Planning Retreat Minutes • Approval of the Annual Financial Report for Fiscal Year 2021-2022 • Approval of the Revised COVID-19 School Mitigation Plan • Approval of the Revised COVID-19 Face Covering Policy

- Approval of the World Guitar Class Trip to the 2023 Guitar Foundation of America National School Summit at Las Vegas Academy of Arts
- Approval of the France Trip for Spring 2024

The Board of Directors may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to: ARS §38-431.03 (A)(3) Legal Advice

Minutes

Board President Dr. David Garcia called the meeting to order at 5:30 p.m.

Call to the Public

David welcomed any members of the public attending the meeting and reviewed the rules pertaining to public comment at ASA Board Meetings. As the members of the public in attendance did not wish to make a comment, David moved to the next agenda item.

Mission Moment

Leah Fregulia introduced each member of the Senior Leadership Team (SLT) – Leah, Monica Anthony, Emma Popish, Eva Miles, Liz Shaw, Eden Lewkowitz, Leslie Religioso, Jamie Bledsoe and Carolyn Smith -- to the Board by their position at ASA. In turn, each SLT member present mentioned their tenure at the school, their primary duties, and what drew them to ASA.

Board Recognition

David recognized Karen Lugosi for the great job she did as Board representative at the Annual Parent Meeting on August 24th for new parents. Leah also acknowledged the members of the Governance Committee for the extra work they put in this month reviewing the Sexuality Education Curriculum and the revised COVID-19 policies.

Discussion Items

Resource Development Committee

- Leslie Religioso reviewed the Development Dashboard and the status of fundraising one month into school and with all of the Annual Parent Meetings complete. At this time, our percent participation and commitments are down in comparison to the same time in previous years. Student turnover can account for this trend and Development has plans to reach out to new families who may need to settle in or become acquainted with our process.
- Leslie told the Board that the 2022-2023 corporate sponsorship kit is available and, in addition to sponsorship details for Showcase in June, it also includes new sponsorship opportunities. She also said that the tax credit push will begin in November and continue through December. David explained that the sponsorship kit will now provide opportunities for sponsorship at the Signature Series events throughout the year and asked the Board to look at the packet and make asks of their connections or provide introductions or leads to the Development team as it is a goal to increase corporate sponsorships this year.
 - Betty Hum asked for some FAQs to be provided on the value to businesses for sponsorship from a business standpoint so the messaging is consistent; Leslie said she will provide some talking points and Leah reminded everyone that she and Leslie are always available to help with asks. Leah also mentioned that the Annual Report is a good source of information and great to bring to ask meetings as a presentation piece.
- In addition, David said that Leslie will be sending out packets for Board members interested in writing gratitude notes and to let Leslie know if they would like to participate.

Finance Committee

- John Snider let the Board know that the standard financial reports were available for their review; there is nothing of note since it is very early in the year and we are on budget. Since fundraising is a little behind, they will be watching that as the year progresses.
- The Fiscal Year 2021-2022 Annual Financial Report is also available for review. It is a required state financial form and is not especially relevant to us, but it does tie to our financials that have been previously reviewed. The AFR will need to be approved during the Action Items and the signatory sheet will be sent to all voting members through Nitro after the meeting.
- The audit of Fiscal Year 2021-2022 has been successfully completed. The official report will be available prior to the October meeting at which time it will need to be approved as it is due to the state on November 15th.

Governance Committee

- Leah explained that the COVID-19 Mitigation Plan and the COVID-19 Face Covering Policy have been updated to reflect new CDC guidelines. Those who test positive for or have symptoms of COVID isolate for five days and can return without testing as long as symptoms are receding and they are fever free without the use of medications, along with the requirement of wearing a mask for an additional five days. We are also removing the differentiation between vaccinated and unvaccinated people per the CDC guidelines. The policies are to be approved during the Action Items.
- Betty urged the Board review the Middle School and High School Sexuality Education curriculums that were provided to them if they have not already. Leah explained that this curriculum was developed after receiving feedback from students who felt as if they did not get enough education in this subject area. The curriculum chosen is based on national standards and one that has been adopted by school districts in several states; it is from Advocacy for Youth. We have selected approximately six lessons appropriate to grade level per year, in accordance with state guidelines for allowable instruction hours in this subject. State law also requires that the classes are opt in only, so unambiguous permission forms will be sent to parents in advance. Students who do not opt in will have separate, concurrent lessons that have nothing to do with the Sex Ed curriculum; those lesson plans are currently under development. Leah then reviewed the approval process timeline including the upcoming Sexuality Education Curriculum Council meeting in early October and second public meeting on October 17th before the Board votes on the curriculum on October 24th.

Core Equity Team

- Alex Laing shared the latest version of the revised Equity Statement that was updated at the Core Equity Team meeting this month following some of the feedback from Board members at the Strategic Planning Retreat (SPR) in August. Alex expressed his enjoyment of spending more time with the faculty, whose commitment to the students is foremost in their minds. The faculty is trying to thread the needle of a statement that means something but is in plain enough language that it can be comprehended by a 5th grader. The thought process is to eventually develop some supportive materials for the different student levels. The goal for today was to get feedback from the Board and then create a final statement that will eventually be approved by the Board.
- Leah thanked Alex for his involvement and expertise in helping to craft the statement and for being such a great liaison between the school and the Board in this matter. She then reviewed the action items associated with the statement, the paring down of which was influenced by the Board's feedback at the SPR. Leah said she hoped to have a final statement for Board approval at the October meeting.

Consent Agenda

Leah reminded the Board that the Head of School Report is on the Board Portal for their review.

Action Items

Voting Board Member Yetta Gibson left the meeting prior to the commencement of the Action Items

Approval of the August 22, 2022 Board of Directors Meeting Minutes

Tony Dietz moved to approve the Board of Directors Meeting Minutes from August 22, 2022. The motion was seconded by Karen Lugosi and passed unanimously without further discussion. [Garcia, Laing, Jannenga, Dietz, Snider, Hum, Lugosi, Finn and O'Neal voting in favor.]

Approval of the August 27, 2022 Strategic Planning Retreat Minutes

Karen Lugosi moved to approve the Strategic Planning Retreat Minutes from August 27, 2022. The motion was seconded by John O'Neal and passed unanimously without further discussion. [Garcia, Laing, Jannenga, Dietz, Snider, Hum, Lugosi, Finn and O'Neal voting in favor.]

Approval of the Annual Financial Report for Fiscal Year 2021-2022

John Snider made a motion to approve the Annual Financial Report for Fiscal Year 2021-2022. The motion was seconded by Tony Dietz and passed unanimously without further discussion. [Garcia, Laing, Jannenga, Dietz, Snider, Hum, Lugosi, Finn and O'Neal voting in favor.]

Approval of the Revised COVID-19 Face Covering Policy

Heidi Jannenga made a motion to approve the revised COVID-19 Face Covering Policy. The motion was seconded by Karen Lugosi and passed unanimously without further discussion. [Garcia, Laing, Jannenga, Dietz, Snider, Hum, Lugosi, Finn and O'Neal voting in favor.]

Approval of the Revised COVID-19 Mitigation Plan

Betty Hum made a motion to approve the revised COVID-19 Mitigation Plan. The motion was seconded by Karen Lugosi and passed unanimously without further discussion. [Garcia, Laing, Jannenga, Dietz, Snider, Hum, Lugosi, Finn and O'Neal voting in favor.]

Approval of the World Guitar Class Trip to the 2023 Guitar Foundation of America National School Summit at Las Vegas Academy of Arts

Karen Lugosi made a motion to approve the World Guitar Class Trip to the 2023 Guitar Foundation of America National School Summit at Las Vegas Academy of Arts. The motion was seconded by Tony Dietz and passed unanimously without further discussion. [Garcia, Laing, Jannenga, Dietz, Snider, Hum, Lugosi, Finn and O'Neal voting in favor.]

Approval of the France Trip for Spring 2024

Karen Lugosi made a motion to approve the France Trip for Spring 2024. The motion was seconded by Tony Dietz and passed unanimously without further discussion. [Garcia, Laing, Jannenga, Dietz, Snider, Hum, Lugosi, Finn and O'Neal voting in favor.]

Adjournment

Ed Finn made a motion to adjourn. The motion was seconded by Alex Laing and passed unanimously without further discussion. [Garcia, Laing, Jannenga, Dietz, Snider, Hum, Lugosi, Finn and O'Neal voting in favor.]

The meeting adjourned at 6:30 p.m.

Minutes reviewed and accepted on: October 24, 2022

Signed by:  _____, Board Member