

**Arizona School for the Arts
Facilities Committee Agenda
January 24, 2020 – 12:40pm**

<i>Present: (Board members in bold)</i>					
Anthony Dietz, Chair	P	Kevin Allen, Finance Committee, Member	P	John Snider, Finance Committee Chair	P
Javier Cárdenas, Board President and Capital Campaign Chair	A	Jennifer Bonnett, Capital Campaign Chair	A	Michelle Ray, SmithGroup	P
John Tran, SmithGroup	P	Rich Newman, Parent	P	Drew Maxwell, Staff Support	P
Leah Fregulia, Head of School/CEO	P	Jessica Wooley, Executive Assistant	P		

Agenda Item	Minutes:
Introductions	<p>Meeting began at 12:40 pm</p> <p>The group started with an introduction of each member.</p> <p>Leah Fregulia then began by giving an overview of the organizations that are part of the PYAC (Phoenix Youths Arts Collective). ASA will be partnering with these organizations with the goal of optimizing our campus to create a dedicated place uniquely focused on artistic development for our city’s youth.</p> <p>Drew Maxwell gave an overview of our current facilities and shared the facilities usage schedule. He emphasized that activity during the afternoons, evenings and weekends has increased exponentially over the past two years. One challenge when considering the PYAC will be how to consolidate the current usage of ASA facilities while also meeting the needs of the organizations that ASA is partnering with.</p> <p>On the topic of creating a performance space on the ASA campus, Michelle Ray shared that the ideal size would accommodate 500 people. A performance space of this size would allow ASA to keep the majority of performances on campus. The performance space would have lockable gates and restricted access to the school, but access to the pre-function area, ticket booth and restrooms.</p> <p>Michelle also shared some key takeaways from the workshop with faculty and students which included the importance of the campus having greenspace, a large performance space, and parking to accommodate: faculty and visitors, daily drop-off and pick-up, and performances/ events. Parking sufficient to these needs would have approximately 200 - 275 spaces and may be expandable (above ground). A parking plan will be key in the site planning cost assessment and has been identified as a priority concern for the Capital Campaign.</p> <p>The next step for site planning would be to engage the PYAC organizations and identify what additional space would be needed including administrative and collaborative space.</p> <p>Tony Dietz shared his project timeline, which is flexible based on which goals are met. This timeline covers four major projects: The Capital Campaign, the ASA Education Foundation, the Phoenix Youth Arts Collective, and site planning design and construction. Rich Newman shared his own timeline which breaks down design, construction, fundraising, spending and school year cycles. It was agreed that the next step in timeline planning will be to merge the two documents.</p>
Purpose and Goals	
Current Facility Overview	
Overview of existing after school programs	
Campus Development - vision	
Set Priorities	
Next Meetings	
Action Items	
Merge project timelines and identify short-term goals	
Form a plan for parking	
Construction partnership for cost consulting	
Setting monthly meeting schedule	
Executive Session ARS §38-431.03 (A)(3) Legal Advice	

	<p>John Snider acknowledged the importance of partnering with a contractor or construction company as soon as possible in order to stay up to date on pricing and costs. Several members suggested Wespac, described as “community minded and generous”. It was also suggested to tap into the ASA Parent community for engineers, consultants or contractors.</p> <p>It was announced by Leah that Javier Cárdenas and Jennifer Bonnett will be partnering with the Facilities Committee as Capital Campaign Chairs to help the planning stay consistent with the campaign.</p> <p>The group agreed to monthly meetings, following the Finance Committee monthly meetings as well as to taking a tour of Rich Newman’s project, Wickenburg Center for Performing Arts. Dates for both will be sent out shortly.</p> <p>Meeting ended at 2:00 pm</p>
--	--

Additional Comments:

**Arizona School for the Arts
Facilities Committee Minutes
February 28, 2020 – 12:40pm**

<i>Present: (Board members in bold)</i>					
Anthony Dietz, Chair	P	Kevin Allen, Finance Committee, Member	P	John Snider, Finance Committee Chair	P
Javier Cárdenas, Board President and Capital Campaign Chair	P	Jennifer Bonnett, Capital Campaign Chair	A		
Michelle Ray, SmithGroup	A	John Tran, SmithGroup	A	Rich Newman, Parent	P
Drew Maxwell, Staff Support	P	Leah Fregulia, Head of School/CEO	P	Eden Lewkowitz, Teacher	A
Agenda Item					
Introductions		<p>Minutes:</p> <p>Meeting Began at 12:44 pm</p> <p>Drew Maxwell began the meeting by announcing that Sprint has reached out to ASA regarding the installment of a cell phone tower on the roof of the South building on campus. The committee then discussed the benefits and challenges of moving forward with the cell tower, which included: the removal of pigeons from the roof and additional income for ASA. Rich Newman will connect with a consultant for more information prior to any further discussion.</p> <p>Rich Newman then presented his proposal for the renovation of the ASA Amphitheater, which included a quoted pricing. The projected cost of the renovations is roughly \$15,000, which would include the widening of the courtyard walkway, installation of artificial grass on the back slope of the amphitheater, and either gabion baskets or additional stone seating. A decision will be made regarding the type of seating to be installed once the assessment of the “waterfall” fund is complete.</p> <p>Tony Dietz proposed the idea of making the construction on this project a community event, where parents and students can be engaged as volunteers. Concerns from the committee were that professional trades would be needed for this event and that it may be difficult to secure volunteers.</p> <p>Rich Newman then presented an updated project timeline for the Phoenix Youth Arts Campus development. All plans and timelines are subject to change based upon capital campaign results. ASA will not execute plans or construction until campaign fundraising benchmarks are met. Any capital expenditures will be based upon the June financial position and capital funds available.</p> <p>Meeting adjourned at 1:33 pm</p>			
Sprint Tower Proposal for South Building					
Update on Amphitheatre Seating Refresh					
Update on Project Timeline for Future Development of Youth Arts Campus					
Preliminary Estimates from Three Builders Overview					
Next Meeting Time					
Next Meetings					
Action Items					
Decision on Sprint Tower					
Decision on amphitheater renovation plan					
Continue site design and plan for parking					

Additional Comments:

Next Meeting: March 27, 2020 @ 11:30 am

	<p>Lastly, Drew opened the floor to ideas and suggestions for safety precautions to put in place once the ASA campus reopens. Principal Sara Maline-Bohn was present to take the committees concerns and ideas into consideration for future planning. Drew clarified that there is currently no set date for a return to campus, and that ASA administration is waiting for guidance from the AZ Department of Education as well as State and local Government. Some ideas the committee shared included: hand sanitizer stations outside of each classroom, face masks, maintaining social distance between each student, plexiglass partitions for teachers, having teachers rotate classrooms instead of students, installing handwashing outdoor sinks to limit crowded restrooms, and looking into specialized air filtration.</p> <p>Meeting ended at 1:36pm</p>
--	---

Additional Comments:

	<p>that the Facilities Committee can appropriately assist in executing a plan for a safe return to campus once it is created by Administration.</p> <p>The meeting adjourned at 1:48pm.</p>
--	---

Additional Comments:

	<p>Lastly, Drew recommended that the Facilities Committee meet prior to school starting. The Committee agreed to a meeting on July 30th, 2020.</p>
--	---

Meeting ended at 1:36pm

Additional Comments: