

<i>Present: (voting members in bold)</i>					
Javier Cárdenas, President	P	Anthony Dietz, Vice President	P	Carlos Contreras, Sec/Treasurer	A
John Snider, Finance Committee Chair	P	Ed Novak, Past President	P		
Leah Fregulia, Head of School/CEO	P				
Agenda Item	Minutes:				
	The meeting was called to order at 8:00am by President Javier Cárdenas.				
HOS and President Priorities FY20					
HOS Evaluation Cycle and Succession Planning	The first order of business was to consider the proposal to close supplemental retirement accounts (403b) currently held with AXA and American Fidelity. Due to poor performance of the accounts and the expense to manage such accounts, the Executive Committee resolved to close all 403b accounts as of Sept 30, 2019. ASA will continue to offer ASRS to all full-time employees. The motion was made by Ed Novak and seconded by John Snider. The motion passed unanimously (Cárdenas, Snider, Novak, Dietz voting in favor). As per ASA Board by-laws, the full Board will ratify the resolution at the August 26, 2019 Board Meeting. See attached resolution signed by President Cárdenas.				
Approval to terminate supplemental 403b plans.					
Planning for Annual Meeting	Javier Cárdenas shared Board priorities for the year which he will also communicate at the Annual meeting in August.				
AUGUST ANNUAL MEETING AGENDA	First priority will continue to be Fundraising for the Annual Fund. As the chair of the Resource Development Committee, Javier will also request a quarter report and goals from the Development Department. There was some discussion on the committee that the individual Board member goal is \$4,000, and consideration as to whether or not that includes the requested donation per student asked of all members. Vice President, Tony Dietz, also mentioned that the commitment of Board members should be both the student contribution and an additional amount as a Board member. He also added that Board members should give an amount significant to their circumstances that represented a stretch gift. Past President, Ed Novak, asked for a college counseling report of alumni feedback in January. He would like more information about how well prepared recent graduates feel in their first semester – especially those at selective/highly regarded Colleges and Universities.				
Mission Moments:					
Inclusivity Task Force					
Presentation:					
Readiness Assessment Report and Next Steps					
School Overview and Initiatives					
Open Meeting Law Do's & Don't					
ASA Board Roles, Responsibilities, and Priorities					
Fundraising					
Approvals:					
Ratify Board resolution to terminate 403b supplemental plans					
Out of State Travel					
June 24, 2019 Minutes					
July 5, 2019 Minutes					
Consideration and possible approval to begin Capital Campaign					
Collect paperwork and sign up for Committees					
Executive Session					
ARS §38-431.03 (A)(3) Legal Advice					
	Javier also conveyed that the Board should consider the evaluation cycle for the HOS/CEO in the future. He proposed that the comprehensive evaluation performed last year should happen every two years with an alternate, simplified, evaluation to be conducted in alternate years. Ed inquired who should lead the evaluation and in which year of a President's two-year term? He also offered that it could be conducted by the past president.				
	Javier also initiated a conversation about succession planning for HOS/CEO position given that one does not exist at this point. The EC agreed and that will be a third priority for the year.				
	The meeting adjourned at 9:00am.				

Additional Comments:

Minutes reviewed and accepted on this date August 26, 2019.

By: Anthony Dietz Board Member

**Arizona School for the Arts
Executive Committee Notes
September 11, 2019 – 8:00am**

Present: (voting members in bold)					
Javier Cárdenas, President	P	Anthony Dietz, Vice President	P	Carlos Contreras, Sec/Treasurer	P
John Snider, Finance Committee Chair	P	Ed Novak, Past President	P		
Leah Fregulia, Head of School/CEO	P				
Agenda Item		Minutes:			
Discussion of Feasibility Study & Steps Forward		The meeting began at 8:00am			
		Board President, Javier Cárdenas, invited everyone to share their reflections from the presentation of the feasibility study at the last Board meeting.			
SEPTEMBER MEETING AGENDA Mission Moments: Foreign Language Honors Society Presentation: School Overview and Initiatives		All members expressed need for more definition around the vision, the partnerships, the structure of the campaign and their roles.			
Discussion Items Fundraising Finance Committee: Review August Financials Annual Financial Report Resource Development Committee:		Head of School, Leah Fregulia, shared additional background regarding partnerships and current conversations with the COP.			
Strategic Planning: Capital Campaign Open Meeting Law Do's & Don't Principal's Report Head of School Report Approvals: Approval of minutes – August 26, 2019 Approval of Annual Financial Report (AFR) Consideration and possible approval to begin Capital Campaign		Javier Cárdenas shared that we will be making a presentation at the next board meeting to re-contextualize ASA history regarding growth, replication, arts partnerships, and a youth arts campus and the vision for the future. He asked that all EC members participate in the presentation as needed.			
		The EC discussed the two new potential Board members and their role in building the foundations for the campaign and the needs of ASA.			
		Leah Fregulia asked that as an outcome for the Board meeting in September that the Board votes to approve the vision for the campus development including the Youth Arts Campus and to allow Leah and Executive Committee to make timely decisions and advances between Board meetings.			
		The meeting concluded at 9:00am			
Executive Session ARS §38-431.03 (A)(3) Legal Advice					

Additional Comments:

Minutes reviewed and accepted on this date 9/30/2019

By: _____

Carlos Contreras

Board Member

**Arizona School for the Arts
Executive Committee Meeting
October 24, 2019 – 8:00am**

Present: (voting members in bold)					
Javier Cárdenas, President	P	Anthony Dietz, Vice President	P	Carlos Contreras, Sec/Treasurer	P
John Snider, Finance Committee Chair	P	Ed Novak, Past President	P	Leah Fregulia, Head of School/CEO	P
Agenda Item		Minutes:			
Review of Bylaws		<p>The meeting began at 8:00am.</p> <p>Board President, Javier Cárdenas, proposed the consideration of adding criteria and selection process for Board Members Emeritus to the Board bylaws. Board Secretary/Treasurer, Carlos Contreras, suggested that the bylaws may not need to be amend to select Emeriti. Head of School, Leah Fregulia, will do research on best practice and report back. No further changes to the bylaws were proposed.</p> <p>Head of School, Leah Fregulia, shared that she is reviewing the first draft of the Case for Support for the capital campaign and expects the fundraising plan next Wednesday. Both will be discussed prior to the November EC meeting and presented in the November Board meeting.</p> <p>Head of School, Leah Fregulia, proposed the remaining \$10,000 from the Piper Capacity Grant be held for use to match another Capacity grant with AZTF to structure the Youth Arts Partnerships for the campus expansion.</p> <p>The EC discussed the October Board agenda and the role of the Board in the Call to the Public when parents are expected to attend and present.</p> <p>The meeting adjourned at 9:00am.</p>			
Status update on Case for Support					
Piper Grant – final expenditures					
Review and Plan for October meeting					
OCTOBER MEETING AGENDA					
Call to the Public: Christine Davis and Jennifer Grey					
Mission Moments: Social Media Club					
Discussion Items: Fundraising School Start Time Finance Report: Review September Financials Review FY2019 Audit Nomination of new Board members: Allison Otu Karen Lugosi Head of School Report Principal's Report Development Report Action Items: Approval of minutes – September 30, 2019 Approval of minutes – October 14, 2019 Nomination of new Board members: Allison Otu Karen Lugosi Approval of FY2019 Audit					
Executive Session ARS §38-431.03 (A)(3) Legal Advice					

Additional Comments:

Minutes reviewed and accepted on this date 10/28/2019

By:

Board Member

Arizona School for the Arts
Executive Committee Meeting Minutes
November 13, 2019 – 8:00am

Present: (voting members in bold)					
Javier Cárdenas, President	P	Anthony Dietz, Vice President	P	Carlos Contreras, Sec/Treasurer	A
John Snider, Finance Committee Chair	P	Ed Novak, Past President	A	Leah Fregulia, Head of School/CEO	P
Agenda Item		Minutes:			
Status update on Case for Support		The meeting began at 8:00am			
Annual Report		The Executive Committee reviewed the Case Study and recognized that it is near completion. Some comments were provided. The case study will go to the Board at the next meeting for comment.			
Consideration of parent requests Review of Disciplinary Policies and Procedures					
December Board Reception					
Review and Plan for November meeting					
		The Annual Report is not yet ready and will be distributed online next week for their review. Following, the Annual Report will go to print and be distributed in December.			
NOVEMBER MEETING AGENDA		The Executive Committee reviewed the requests made by parent Jennifer Gray regarding a review of the disciplinary procedures for a specific incident and policies related to No Tolerance. They found that policies, procedures and outcomes had been followed appropriately for the Disciplinary Hearing referred to in the parent presentation. Also, the Executive Committee reviewed the policies on: -Bullying, Hazing and Harassment -No Tolerance The Executive Committee reviewed campus safety measures including the AZ HB2119. A policy review and recommendations will be discussed at the full Board meeting in November. President Cárdenas responded to Dr. Gray to convey the results of the Executive Committee’s review. The Executive Committee asked that the Head of School provide a summary each month consisting of the number of Disciplinary hearings held, and the nature of the policy violations. Head of School, Leah Fregulia, will send out a personal message to former Board members to invite them to the December Board Reception/Meeting. At which time the future vision will be shared and this year’s annual report distributed. The meeting ended at 9:30am			
Call to the Public:					
Mission Moments: Student Inclusivity					
Discussion Items:					
Fundraising					
Follow up on Phx Youth Arts Collective					
Convening and next steps					
Review Case for Support					
Consideration of parent request to review discipline policies					
Finance Report:					
Review October Financials					
Head of School Report					
Principal’s Report					
Development Report					
Action Items:					
Approval of minutes – October 28, 2019					
Executive Session					
ARS §38-431.03 (A)(3) Legal Advice					

Minutes reviewed and accepted on this date 11/25/2019

By:  Board Member

**Arizona School for the Arts
Executive Committee Meeting Minutes
December 11, 2019 – 8:00am**

<i>Present: (voting members in bold)</i>					
Javier Cárdenas, President	P	Anthony Dietz, Vice President	P	Carlos Contreras, Sec/Treasurer	P
John Snider, Finance Committee Chair	P	Ed Novak, Past President	P	Leah Fregulia, Head of School/CEO	P
Agenda Item		Minutes:			
Status update on Case for Support and Fundraising Plan		The meeting began at 8:00am.			
Board Leadership Nominations		Case for Support and Fundraising plan will be finalized and distributed to the Executive Committee and Resource Development Committee next week. Currently the plan is being reviewed by the Development Director.			
Succession Planning					
Discipline Hearings Overview					
Review and Plan for December meeting					
DECEMBER MEETING AGENDA Call to the Public: Discussion Items: Fundraising Follow up on Phoenix Youth Arts Collective Approval of new Board Member Ed Finn IRS 990s Action Items: Approval of minutes – November 25, 2019 Approval of Ed Finn to the ASA Board of Directors Approval of IRS 990s		The slate of leadership for the coming 2-year cycle was discussed. Cultivating our female Board members into leadership positions is a priority. The Governance Committee will also discuss a slate. Vice President, Tony Dietz will be nominated to the President Elect position. The EC discussed planning for the development of the ASA Education Foundation and the Head of School/ CEO position in future years. More planning is needed, but Leah Fregulia will present some ideas at the next meeting. Leah Fregulia presented an overview of the results of the 4 disciplinary hearings during the 1 st semester. The December Board agenda was finalized. IRS 990's will be reviewed by the Finance Committee in January and then presented to the full Board. The meeting adjourned at 9:00am			
Executive Session					
ARS §38-431.03 (A)(3) Legal Advice					

Additional Comments:

**Arizona School for the Arts
Executive Committee Agenda
January 15, 2020 – 8:00am**

<i>Present: (voting members in bold)</i>					
Javier Cárdenas, President	p	Anthony Dietz, Vice President	p	Carlos Contreras, Sec/Treasurer	p
John Snider, Finance Committee Chair	p	Ed Novak, Past President	p	Leah Fregulia, Head of School/CEO	p
Agenda Item		Minutes:			
Updates and Timelines for Campaign, PYAC, ASAEF		President Javier Cárdenas called the meeting to order at 8am. Javier and Leah announced that Javier Cárdenas and Jennifer Bonnett will chair the Capital Campaign.			
Proposed Officer Slate					
Transition Planning (Board SP)		Leah reviewed the project timelines and will share the same with the Board of Directors at the next meeting with Tony Dietz’ help to convert the information into a better format.			
Discipline Hearings Overview					
Plan for January Board Meeting		The Foundation will have a strategy meeting with Avenir Consultants next Wednesday.			
JANUARY MEETING AGENDA		Officers Slate was confirmed for July 1, 2020 – June 30 - 2022:			
Call to the Public:		Tony Dietz, President			
Mission Moment		Carlos Contreras, Vice President			
Discussion Items:		David Garcia, Secretary/Treasurer			
Fundraising					
Finance Committee Report					
Presentation and Discussion of project timelines					
Review proposed changes to student fees and Community and Employee Handbooks		Javier Cárdenas will not serve as past president as he prefers to dedicated his full service to the Capital Campaign and Foundation, but will make himself available if needed. John Snider will continue to attend the EC meetings as Finance Committee Chair (his term expires in 5 more years) and can act in the role of Past President if called upon.			
IRS 990s					
Action Items:					
Approval of minutes – December 11, 2019					
Approval of IRS 990s					
Approval of Student fees for SY2020-21					
Approval of Officers Slate FY21-23		Ed Novak rolls off the Board but will continue to serve on the Foundation Board. He is open to discussing a future roll with ASA. Leah and Ed will meet and discuss opportunities and interests.			
Approval of Calendar SY 21-22					
Executive Session		Javier requested that we have an Executive Session at the next Board meeting to discuss transition planning.			
ARS §38-431.03 (A)(3) Personnel		There were no disciplinary hearings to report.			
		The EC reviewed the Board Meeting Agenda and made some additions (in red).			
		Javier will be out of town for the February Board meeting, and Tony Dietz has agreed to chair the meeting.			
		For future Discussion:			
		Refinancing opportunity for 2011 Bonds with IFF			
		Continue transition planning			
		Commencement Speaker			

Additional Comments:

**Arizona School for the Arts
Executive Committee Agenda
February 12, 2020 – 8:00am**

Present: (voting members in bold)					
Javier Cárdenas, President	x	Anthony Dietz, Vice President	x	Carlos Contreras, Sec/Treasurer	x
John Snider, Finance Committee Chair	x	Ed Novak, Past President	x	Leah Fregulia, Head of School/CEO	x
Agenda Item		Minutes:			
School Safety – neighborhood and campus		Leah shared the on-going initiatives by the ASA Ops team and Phx Police to enhance neighborhood safety. In addition to a faculty member providing safe crossing on Willetta and 2 nd street each morning, the facilities team regularly patrols the neighborhood beginning at 7:00am each morning. Leah met with the Phoenix PD and Councilman Nowakowski to advocate for increased patrols of the neighborhood. In the past three weeks, the police have increased patrols in our area from 6:30 – 8am. This item – neighborhood safety – will be the main subject of the next Townhall on Feb. 25 at 5pm.			
25 th Anniversary and Transitions					
Strategic Planning Retreat in June (19 th)					
Discipline Hearings Overview – none					
Board Recruiting Discussion – Tony to lead					
Plan for February Board Meeting		Leah shared the 25 th anniversary logo with the EC – designed by Rachel Dahl. All approved enthusiastically. Leah also shared that Marion Donaldson, Development and Marketing Director, will leaving at the end of the year. A search for a new Director will commence immediately so that adequate transition is provided. Leah and Marion will make an announcement to faculty and staff today, send an email to the rest of the Board, and save a community announcement for later in the year. The EC expressed appreciation for Marion’s contributions and the proactive planning for a smooth transition. Javier informed the EC that he began to review the current HOS/CEO job description and to separate the HOS and CEO responsibilities in preparation for Leah to focus on fundraising and community relations during the upcoming capital campaign. The HOS role will continue to be focused on the ASA mission operations. Although no action will be taken at this time, the EC felt that this transition should be kept at the forefront of the Board’s thinking.			
JANUARY MEETING AGENDA Call to the Public: Mission Moment – Professional Dev Grants Discussion Items: Fundraising Finance Committee Report Board Membership Recruiting Action Items: Approval of minutes – January 2020 Resolution to refi (maybe)					
Executive Session ARS §38-431.03 (A)(3) Legal Advice					
		June 19 th continues to be the best date for the BOD strategic planning meeting. No change will be made in the date.			
		Tony and Carlos will lead the discussion on Board Recruiting. The committee reviewed the current board makeup and top priorities for recruiting. Tony asked that the current Board Profile pie charts are updated with the profile of the Board after July 1. He would also like to know the balance of parent v community representatives on the Board and see an updated Matrix of expertise. In addition, the EC would like to have developed an onboarding checklist of information for use in the future by Board mentors as they welcome new members. Tony volunteered to begin the list, and Leah will check the board binder for such ` In the future, the EC would also like to use the Board Portal more- perhaps by sending the link with all materials prior to each board meeting and using Chromebooks during board meetings rather than printed material.			

Additional Comments:

Arizona School for the Arts
Executive Committee Notes
March 25, 2020 – 8:00am
Zoom: 516-960-837

<i>Present: (voting members in bold)</i>					
Javier Cárdenas, President	p	Anthony Dietz, Vice President	p	Carlos Contreras, Sec/Treasurer	p
John Snider, Finance Committee Chair	p	Ed Novak, Past President	p	Leah Fregulia, Head of School/CEO	p
Agenda Item	Minutes:				
	Meeting commenced at 8:00				
Review of AZ & ASA response to COVID-19 – Education, Testing, Funding, Fees, Access, Admissions, Fundraising	<p>Javier noted Governor Ducey’s school closure extended to April 10. He also raised the notion that we may likely need to make some changes in how school is conducted when we finally return. For example, for cleansing “gel in/gel out”; the spacing of students in the classroom/room configuration; how might we leverage our on-line learning experience.</p> <p>We are working with our students and families without device or connectivity to provide free</p> <p>Leah Reviewed the current budget - Fundraising is the biggest concern. John Snider asked that we model how it plays out in our bond covenants based on worst case scenario. Bond holders are likely not going to waive our covenants for coverage. However, they will also consider the unique circumstances we are in.</p> <p>FY21 Inflationary increase \$200.00/student which also includes the added 5% for teacher increases. We need to reconsider fundraising goals for next year. Our bond refinance is in process but bond interest rates are in flux. More on that later.</p> <p>Graduation – Paul Luna has accepted our invitation to speak. We will consider creative alternatives for a May celebration and perhaps push off until August a physical ceremony. We will let seniors know that there will be the alternative date. But Hold decision until April 10.</p> <p>Teachers are planning for a full quarter of curriculum.</p> <p>Capital Campaign is on pause but we will continue our relationships, reconfigure the Foundation, and continue our partnership project with the Phoenix Youth Arts Collective.</p> <p>Foundation planning will continue.</p> <p>End 9:00 am</p>				
Budget FY21 “Skinny Budget passed”					
Governance Committee Discussion re: HOS/CEO job description					
Board Recruiting – Heidi Janenga					
Events: Activities, Performances, Graduation, Showcase					
Strategic Planning Retreat – June 19					
Discussion of Secure Storage Notification Request					
Discipline Hearings Overview – none					
Plan for March Board Meeting					
MARCH MEETING AGENDA Call to the Public: Mission Moment – 7 th Grade TedTalk & Mock Trial Recognition Discussion Items: Fundraising Finance Committee Report Board Membership Recruiting Action Items: Approval of minutes – February 2020 Resolution to refi (maybe)					
Executive Session ARS §38-431.03 (A)(3) Legal Advice					

Additional Comments:



Arizona School for the Arts
Executive Committee Agenda
April 15, 2020 – 8:00am
Zoom: 821 7652 1899

<i>Present: (voting members in bold)</i>					
Javier Cárdenas, President	X	Anthony Dietz, Vice President	X	Carlos Contreras, Sec/Treasurer	X
John Snider, Finance Committee Chair	X	Ed Novak, Past President	X	Leah Fregulia, Head of School/CEO	X
Agenda Item	Minutes:				
Update on Bond Re-fi	President Javier Cárdenas called the meeting to order at 8:00am.				
Looking forward AZ & ASA response to COVID-19	Regarding Bond Refinancing, we are almost through with underwriting and Marc Wancer will take us to the credit committee and the board on April 23 rd . We do not know what our interest rate will be at this time. We do not need to lock rates until they are ready to fund toward the end of June. Next, we will receive a commitment letter, which will contain our mutual commitments, but not a rate. We may need to approve a Board Resolution to proceed with the refinancing at the April meeting.				
Executive Committee next year/past president					
Discipline Hearings Overview – none					
Plan for April Board Meeting					
APRIL MEETING AGENDA Call to the Public: Mission Moment – FLINN SCHOLAR (can we ask Sofia to join us and share her Discussion Items: Fundraising Finance Committee Report Report on Bond Refinancing and timeline Review of Policy Handbooks FY21 (approval in April) Action Items: Nomination/Approval of New Board Member – Heidi Jannenga Approval of minutes – MARCH 2020 Board Resolution to refi	Tony inquired about the small business loan opportunity. There are so few opportunities for an arts school to apply for money from the government and by not applying; we are not expressing our need. He is concerned if we do not apply for this round we may be locked out of future rounds. Ed asked if we have any indication about impacted enrollment if we continue online school next year. Not at this time, we are in the middle of the process now. We should monitor our parent commitments as we qualify based upon a projected dip in our fundraising. We can apply for up to 2 months of payroll and the loan will be forgiven if we can show that we did not reduce payroll. These monies are available to charter schools but not district schools. Leah and Liz Shaw, our Business Director will review and prepare for the next round of stimulus funding. Javier and Leah shared conversations with Arts Partners to provide future space and shared resources for struggling arts organizations if needed in the future. In terms of long term ASA planning, we will keep an eye on the progress of the virus and how re-opening society goes. The ASA team will begin planning now for various scenarios for opening in August.				
Executive Session ARS §38-431.03 (A)(3) Legal Advice	Javier will continue as past president rather than leading the capital campaign next year. Ed Novak will roll off but remain as ad hoc member on the governance committee next year.				
	Leah and John will share the ASA financial performance case study from Grand Canyon Institute just completed which was extremely positive. The meeting ended at 9:00am.				

Additional Comments:

Arizona School for the Arts
Executive Committee Notes
May 6, 2020 – 8:00am
Zoom:

<i>Present: (voting members in bold)</i>					
Javier Cárdenas, President	P	Anthony Dietz, Vice President	P	Carlos Contreras, Sec/Treasurer	P
John Snider, Finance Committee Chair	P	Ed Novak, Past President	P	Leah Fregulia, Head of School/CEO	P
Agenda Item	Minutes:				
Update on Bond Re-fi	Javier called the meeting to order at 8am.				
Looking forward AZ & ASA response to COVID-19 + EOY events	Leah and John gave the update regarding bond refinancing. We have been approved by the Equitable Facilities Fund board, but no term sheet has been issued because they are figuring out how to set rates. We have a Kickoff meeting today for completing the deal and a call on Monday with Standard and Poors for a rating review/update.				
Strategic Plan					
Discipline Hearings Overview – none	Leah shared plans for the end of year events such as Showcase and Graduation. A letter will go out today to families to share the end of year event plans. All end of year events will be pre-recorded and uploaded to the ASA YouTube channel. The only in-person event will be an on-campus diploma ceremony for seniors and social distancing guidelines will be followed.				
Plan for May Board Meeting					
MAY MEETING AGENDA Call to the Public: John O’Neal Mission Moment – Senior Class Profile Discussion Items: Fundraising Finance Committee Report Report on Bond Refinancing and timeline Review of Budget FY21 Draft #1 Honorary Board Member perspectives and new members Action Items: Approval of minutes – April 2020 Resolution to refi (maybe) Policy Handbooks FY21 ETC – NAU Cooperative Purchase Agreement	The EC discussed school opening in August and various scenarios for possible conditions. Leah assured the EC that planning was underway using best practices, educational guidelines, and models that reflect our philosophy, culture, and appropriate to the grade levels. Javier shared an article on how other countries are opening schools and the precautions they are implementing. Leah also shared an article from SmithGroup on creating safe workplaces for employees. At the Strategic Planning Retreat, we will evaluate our current priorities and changing environment to develop goals for the next two years. As part of the discussion we will include a reflection of what was learned this year, what went well or needs to be re-thought and what is needed in order to proceed next year (ie. Technology). The Committee reviewed the May Meeting Agenda.				
Executive Session	The meeting adjourned at 9:00am.				
ARS §38-431.03 (A)(3) Legal Advice					

Additional Comments:

**Arizona School for the Arts
Executive Committee Minutes
June 10, 2020 – 8:00am**

Present: (voting members in bold)					
Javier Cárdenas, President	p	Anthony Dietz, Vice President	p	Carlos Contreras, Sec/Treasurer	p
John Snider, Finance Committee Chair	p	Ed Novak, Past President	A	Leah Fregulia, Head of School/CEO	p
Agenda Item					
Update on Bond Re-fi and closing					
Update on school planning for August 2020 COVID-19					
Strategic Plan structure and priorities - Roles					
ASA response to BLM					
PYAC Membership Agreement					
Discipline Hearings Overview – none					
Plan for June Board Meeting					
JUNE 22 MEETING AGENDA Call to the Public: Mission Moment – Equity PLC presentation – Student? Recognition of Board Service – Ed Novak, Emma Popish, Dana Bender, Eden Lewkowitz Discussion Items: Fundraising Finance Committee Report Report on Bond Refinancing and timeline Review of Draft Budget FY21 for approval Report on School Opening – model, policies and procedures for recommendation Discussion on BLM and ASA response Action Items: Approval of minutes – Draft FY21 Budget Nomination to the Board of Directors - John O’Neal Approval – Recommendation of School Opening Plan Approval of Phoenix Youth Arts Collective Member Agreement					
Executive Session ARS §38-431.03 (A)(3) Legal Advice					

President Cárdenas brought the meeting to order at 8:00 am.

The bond refinance is still on track to close at the end of June. Interest rates are still low and we would like to lock the rate quickly. Probably we are about a week or so away from that point. We will know more after our weekly call with them this Thursday. The rate is under 4% for 21 years (ending 2041).

Leah provided an update ASA preparation for August school start. We are continuing to consider both on-line and hybrid options. To this point we have conducted Faculty and parent surveys and modeled a hybrid model whereby 50% of students return to school 2 days/week for academics and then have 2 days of remote learning of on-line and academic and arts classes on alternate days. We are also planning to use ESSER funds to install gang sinks outside for handwashing and ordering Chromebooks to get closer to a 1:1 environment for student use. Drew will be presenting a pickup drop off model. The EC asked several questions to be considered:

- Javier recommends sticking with CDC guidelines for taking temperature and completing a health questionnaire daily for each student, faculty and staff on campus.
- John encouraged staff in their exploration of investing in Chromebooks and advanced technology to insure quality instruction and flexibility in the fall.
- Tony commented that this is a good time to invest in technology for arts as well, noting that we have an opportunity to lead the arts sector in online performing arts programming.

Today the senior leadership team will be providing an opportunity for faculty, staff and students to join the COVID-19 planning discussion to get updates and provide feedback on our progress so far. In the next week we will send out another survey to faculty and parents with more specific questions about on-line learning. Once we have a solid hybrid plan, we will also begin developing the policies, procedures and training needed for implementation. No final decision will be made until later in the summer, but the board will consider the models presented at the next board meeting and provide recommendations.

Leah introduced the strategic planning retreat format – similar to year’s past. She also recommended that all our priorities reflect purposeful commitment to equity in our practices. Carlos offered that Intel has done a lot of work in this area and that it is difficult work to do, takes time, is uncomfortable for most, but worth the investment of time and resources. Leah shared the 6 priority areas:

	<p>Equity Professional Development</p> <p>ASA Readiness</p> <p>Whole Human (social emotional)</p> <p>Competitiveness</p> <ul style="list-style-type: none"> • High quality faculty recruiting and retention • Enhanced opportunities for part time arts faculty • Sustain highest quality arts programs <p>The EC discussed ASA's statement about racism and equity on campus and the recent Instagram Response. Due to student bullying on the post, the comments needed to be shut down and removed, however, the school will set up an email account for students and parents to contact us directly with their concerns and responses so that we can respond to them directly and include their feedback in our steps forward to address the concerns expressed therein. The SLT is meeting with the Equity Professional Development team to provide better alignment in developing commitments, education/training, and policies/procedures between all stakeholders.</p> <p>Leah shared the exploration grant for the Phoenix Youth Arts Collective will conclude this month and a member agreement will be presented to the board for signature in June. The commitments encompass a shared values statements, the intention to convene and provide professional development to the arts community and sharing resources for the collective benefit of all the organizations in the Collective. The first workshop for teachers is being held on June 11 and will address teaching performing arts during the time of pandemic – lessons learned and moving forward.</p> <p>Finally, the EC reviewed and commented on the Agenda for the June Board meeting.</p> <p>The meeting adjourned at 9:00am.</p>
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Additional Comments: