

**Arizona School for the Arts
Board of Directors Meeting Minutes
Zoom Online Conference
June 22, 2020 – 5:30 p.m.**

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<i>Present: (voting members in bold)</i>					
Javier Cárdenas, President	P	Anthony Dietz, Vice President	P	Carlos Contreras, Secretary/Treasurer	A
Ed Novak, Past President	P	John Snider	P	Alexander Laing	P
Betty Hum	P	Marcia Mintz	A	Kevin Allen	P
David Garcia	P	Allison Otu	P	Karen Lugosi	P
Ed Finn	P	Eden Lewkowitz, Honorary Academic Faculty	P	Dana Bender, Honorary Arts Faculty	P
Emma Popish, Honorary Alumni Member	P	Leah Fregulia, Head of School/CEO	P	Leslie Tan Religioso, Development & Marketing Director	P
Sara Maline Bohn, Principal	P	Jessica Wooley, Executive Assistant	P	Liz Clark, Vice Principal	P
Monica Anthony, Arts Director	P	Heidi Jannenga, Prospective Board Member	P		

Call to Order

Javier Cárdenas, Board President, called the meeting to order at 5:33 p.m.

Call to the Public

Javier made a call to the public, public members present included: John O’Neal, prospective Board Member, as well as Jessica Elder, ASA Teaching Artist.

Mission Moments

A video sharing ASA student perspectives on equity at ASA was presented to the Board. Following the video, Javier opened the floor for reflection and discussion.

Javier then gave thanks and recognition to the three Honorary Board Members, Emma Popish (Alumni), Dana Bender (Arts), and Eden Lewkowitz (Academic), who have now completed their full term on the ASA Board of Directors. Additionally, Javier gave recognition and thanks to Ed Novak, who has completed his full term as Past Board President.

Discussion Items

Javier began by introducing and welcoming the new Director of Development and Marketing, Leslie Tan Religioso, to the Board of Directors. Following Leslie’s introduction, the May fundraising results and end of year projections were reviewed. Leah Fregulia, Head of School, noted that the fundraising is currently on track to remain on par with last year’s funds.

John Snider gave an overview of the May financials and highlighted that due to diligent budgeting, fundraising, and significant cost savings due to school closure, the end of year financials are in great shape. John then proceeded to report on the bond refinancing timeline, which is set to close in one week. A maximum rate of 4.10 has been locked in, however, there is a possibility for the rate to decrease by up to 0.5%. With the rate of 4.10, the school would save \$173,000 per school year for the next 21 years. Leah then gave an overview of the COVID-19 expenses summary, which totaled to almost \$352,000. Leah explained that this cost was covered through saved revenue from the end of this year, the budget for next year, and \$87,000 allocated to the school through the federal ESSER grant. Leah clarified that potentially recurring COVID-19 related expenses, such as technology software licenses, cleansers, gloves, masks, etc. have been embedded into the school budget to allow for

continuation as long as needed. Additionally, using all three buckets, ASA has invested in a significant number of Chromebooks so that every ASA student would have access to a computer.

At 6:20pm Javier opened the Hearing for Proposed Budget FY2021. John Snider reviewed the FY2021 Proposed Budget. John explained that the FY2021 Proposed Budget is largely modeled after last year's budget with additional adjustment for the revenues approved by the state as part of the FY2021 school funding. The FY2021 Proposed Budget projects a total net income of over \$200,000 for the year. At this time, there is no indication that the state will cut funding. There were no questions.

Leah then provided an overview of the roadmap for school opening before introducing Vice Principal, Liz Clark and Arts Director, Monica Anthony to review the family and faculty survey results and hybrid model. Liz began by explaining that 593 families and 475 students responded to the survey, accounting for over half of each grade level and providing a good sample size of participants. Additionally, there were 59 responses from faculty and staff. Results from the survey showed that the majority of families and students who responded preferred a hybrid model, while the majority of faculty and staff showed a majority preference for a 100% digital model. Monica provided an overview of action steps, which included: additional and continuous surveys/discussions throughout the year, faculty training, COVID-19 procedures videos for faculty and families, and bringing arts to campus during the second quarter. The hybrid model that Monica presented splits each grade into two groups (A & B) with consideration for siblings and car pools. A and B students would alternate between two days of on-campus instruction and two days of digital instruction from Monday to Thursday. Fridays would be designated digital days to allow for club activities, community building, and Q&A sessions. Allison Otu asked what alternative plans there may be to accommodate the large amount of faculty who expressed concern over returning to campus. In response, Principal Sara Maline explained that the intention is to create a model for returning to school that will meet both student and faculty needs, as concerns and input are being considered very seriously.

Javier then opened the floor for discussion of ASA's response to equity and social justice at school and assured that we will review the action plans from our strategic planning retreat throughout the summer and report back in August. Leah and Sara are planning a community townhall for students and families in July.

Lastly, Leah reviewed the schedule for the two Board meetings in July for the FY2021 Budget Hearing and School Opening Meetings. The FY2021 Budget Hearing will be held on Zoom on July 3rd at 11:30am and the School Opening Meeting will be held on Zoom on July 27th at 5:30pm. Leah noted that the School Opening Meeting was originally listed on the agenda for July 25th, which is incorrect as that falls on a Saturday.

Action Items

Approval of Minutes – March 16, 2020

Tony Dietz moved to approve the minutes for the Emergency Board Meeting on March 16, 2020. The motion was seconded by Karen Lugosi and passed unanimously without further discussion. (Cárdenas, Dietz, Novak, Snider, Allen, Laing, Hum, Garcia, Otu, Lugosi, and Finn voting in favor.)

Approval of Minutes – May 18, 2020

Betty Hum moved to approve the minutes Board Meeting on May 18, 2020. The motion was seconded by David Garcia and passed unanimously without further discussion. (Cárdenas, Dietz, Novak, Snider, Allen, Laing, Hum, Garcia, Otu, Lugosi, and Finn voting in favor.)

Approval of FY2021 Proposed Budget

John Snider moved to approve the FY2021 Proposed Budget. The motion was seconded by Ed Finn and passed unanimously without further discussion. (Cárdenas, Dietz, Novak, Snider, Allen, Laing, Hum, Garcia, Otu, Lugosi, and Finn voting in favor.)

Approval of John O'Neal to the Board of Directors

Javier thanked John O'Neal for joining the meeting and requested his exit for discussion of his nomination to the Board. Following John's exit, Betty Hum reaffirmed her confidence in approving John to the Board.

Betty Hum moved to approve John O'Neal to the Board of Directors. The motion was seconded by Ed Novak and passed unanimously without further discussion. (Cárdenas, Dietz, Novak, Snider, Allen, Laing, Hum, Garcia, Otu, Lugosi, and Finn voting in favor.)

Approval of Phoenix Youth Arts Collective Member Agreement July 1, 2020 to June 30, 2021

Leah explained that the PYAC Member Agreement is a one year agreement for members to continue to work together and provide professional development, best practices, shared talent and resources when possible, and evaluate next steps periodically.

Tony Dietz moved to approve the Phoenix Youth Arts Collective Member Agreement. The motion was seconded by John Snider and passed unanimously without further discussion. (Cárdenas, Dietz, Novak, Snider, Allen, Laing, Hum, Garcia, Otu, Lugosi, and Finn voting in favor.)

Adjournment

Before Adjourning, Leah and the Board gave thanks and recognition to Javier Cárdenas for his service on the Board as he transitions roles from President to Past President.

Ed Novak made a motion to adjourn. The motion was seconded by Ed Finn and passed unanimously without further discussion. (Cárdenas, Dietz, Novak, Snider, Allen, Laing, Hum, Garcia, Otu, Lugosi, and Finn voting in favor.)

The meeting adjourned at 7:14 p.m.

Minutes reviewed and accepted on this date 07/29/2020.

By: Carlos Contreras Board Member.