

<i>Present: (voting members in bold)</i>					
<b>Javier Cárdenas, President</b>	<b>P</b>	<b>Anthony Dietz, Vice President</b>	<b>P</b>	<b>Carlos Contreras, Secretary/Treasurer</b>	<b>A</b>
<b>Ed Novak, Past President</b>	<b>P</b>	<b>John Snider</b>	<b>P</b>	<b>Alexander Laing</b>	<b>A</b>
<b>Betty Hum</b>	<b>P</b>	<b>Marcia Mintz</b>	<b>P</b>	<b>Kevin Allen</b>	<b>P</b>
<b>David Garcia</b>	<b>P</b>	Allison Otu	P	Karen Lugosi	P
Ed Finn	P	Eden Lewkowitz, Honorary Academic Faculty	P	Dana Bender, Honorary Arts Faculty	P
Emma Popish, Honorary Alumni Member	P	Leah Fregulia, Head of School/CEO	P	Marion Donaldson, Development & Marketing Director	P
Sara Maline Bohn, Principal	P	Jessica Wooley, Executive Assistant	P		

**Call to Order**

Javier Cárdenas, Board President, called the meeting to order at 5:36pm.

**Call to Public**

Javier Cárdenas made a call to the public. No community members were present.

**Presentations**

Sara Maline, Principal, presented the highlights of our Arts and Student Activities from the first semester. Highlights included the NHS partnership with Santa Bob (a community outreach Holiday Drive for families in need) as well as 30 of the 40 ASA students who participated in the Central Regional Music Competition placing.

Javier announced that fellow Board member Alex Laing was selected as one of “From the Top’s” Newly Formed Team of Co-hosts & Creatives. Additionally, he announced that the Board’s Secretary/Treasurer, Carlos Contreras, was nominated for the Phoenix Youth Arts Commission.

**Discussion Items**

Development and Marketing Director, Marion Donaldson, presented on behalf of the Resource and Development Committee about current fundraising goals. Marion shared the Development Dashboard and highlighted the fiscal year comparison between FY2019 and FY2020, which is a difference of about \$49,756.90, and discussed the current plans to help improve the fundraising for this year. She reiterated the importance of the annual parent meetings to fundraising, and announced that the Resource Development Committee Board members have signed up to participate in the meetings with parents.

Marion also emphasized that it is key to encourage parents who have yet to donate to give now as well as pledge to give in the upcoming academic school year. Additionally, the Board of Directors were asked to give up to 50% of their pledge by February 15<sup>th</sup> for the upcoming school year.

Javier Cárdenas encouraged the Board of Directors to expand spheres of influence and make introductions to possible Showcase sponsors.

Ed Novak, Past President, raised the concern that the fundraising message needs to be clear and direct; if fundraising goals are not met each year, the arts programs at ASA will not be sustainable. The Board agreed on this matter, and will ensure this information is relayed during the annual parent meetings.

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John Snider, Finance Committee Chair, reviewed the finance schedule and highlighted that while we are a few percent below our projection, we are also well below on expenses due to great management and omission of certain items. John also announced that ASA was approached by the Equitable Schools Revolving Fund to refinance remaining bonds. The refinancing of the ASA bonds will save over \$200,000 per year, beginning next school year. No formal Board approval will be needed for the refinancing of bonds, however, a formal Board resolution will be needed within the upcoming meetings.

Head of School/CEO, Leah Fregulia, presented the project timeline, created by Vice President Tony Dietz, which was originally shared at the Facilities Committee meeting last week. Leah also reviewed the Facilities Committee members with the Board.

Tony Dietz, Vice President, explained that the project timeline covers four areas of planning: The Capital Campaign, ASA Education Foundation, Phoenix Youth Arts Collective, and site planning (design and construction). The project timeline breaks down the planning for major deadlines and how those deadlines interact and intersect each other both moving forward as well as planning backwards from a major deadline.

Tony shared that Rich Newman, ASA Parent and Facilities Committee member, has experience building a performing arts center on a campus in Wickenburg and will be valuable in site planning for ASA. Tony emphasized an immediate need for a parking plan, as it will directly influence the cost and site planning of the project. There is a mid-June goal for finalizing the case cost and Leah Fregulia announced that Javier Cárdenas and his wife Jennifer Bonnett will be chairing the Capital Campaign Cabinet and participating in the Facilities Committee meeting to help maintain continuity between the project deadlines and financial milestones.

Javier Cárdenas asked the Board if there were any concerns or questions regarding the IRS 990's up for approval.

Leah Fregulia presented the Head of School report, which highlighted that out of the 36 original individuals who participated in the strategic planning meeting in April of 2018, 26 of the original members are still currently involved. Leah's report outlined the priorities, benchmarks, and goals from the strategic planning meeting. The priorities established are: Increase equity, inclusivity, and access, improve Student Academic and Artistic Readiness and Success, Create Performing Pace and Youth Arts Campus at ASA, and Enhanced Opportunities for teaching artists. There is a plan to re-convene in late June with these goals in mind.

Sara Maline, Principal, presented the Principal's report, which provided an overview of the ASA Professional Learning Communities including the ASA Readiness, Inclusivity and Whole Child initiatives. Sara also introduced the Board of Directors to ASA's new staff member Amy Smith, who was hired on in a Student Support Staff position to assist students with social and emotional interventions that are not at the administrative level. This position was created based on the increased need for emotional support for our students over the past years.

President Javier Cárdenas reviewed the Officer Slate for the upcoming term of July 2020 – July 2022, which included Anthony Dietz as President, Carlos Contreras as Vice President, and David Garcia as Secretary and Treasurer.

### **Action Items**

#### *Approval of minutes December 16, 2019*

Ed Novak moved to approve the minutes for December 16, 2019. Marcia Mintz seconded the motion. No further discussion and it passed unanimously, (Cárdenas, Dietz, Mintz, Novak, Snider, Garcia, Hum, and Allen voting in favor.)

#### *Approval of IRS 990s*

Ed Novak moved to approve the IRS 990s. David Garcia seconded the motion. No further discussion and it passed unanimously, (Cárdenas, Dietz, Mintz, Novak, Snider, Garcia, Hum, and Allen voting in favor.)

#### *Approval of Officer Slate for July 2020 - July 2022*

Marcia Mintz moved to approve the Officer Slate for July 2020 - July 2022. Ed Novak seconded the motion. No further discussion and it passed unanimously, (Cárdenas, Dietz, Mintz, Novak, Snider, Garcia, Hum, and Allen voting in favor.)

#### *Approval of SY 2021–2022 School Year Calendar*

Leah Fregulia highlighted an error on the school calendar and made an amendment to the Tuesday, November 24<sup>th</sup> date, clarifying that the day is in fact a full day and not early release.

Betty Hum moved to approve the SY 2021–2022 School Year Calendar with the amendment. Ed Novak seconded the motion. No further discussion and it passed unanimously, (Cárdenas, Dietz, Mintz, Novak, Snider, Garcia, Hum, and Allen voting in favor.)

Sara Maline presented an updated version of the SY 2021–2022 School Year Calendar. Ed Novak moved to revoke the previous version of the SY 2021-2022 School Year Calendar and approve the updated SY 2021–2022 School Year Calendar with the amendments. Betty Hum seconded the motion. No further discussion and it passed unanimously, (Cárdenas, Dietz, Mintz, Novak, Snider, Garcia, Hum, and Allen voting in favor.)

Javier Cárdenas made a call to items before moving into Executive Session.

David Garcia asked about follow up on the safety concerns from the student incident last week, to which Leah announced that the safety issue will be added as an agenda item in the upcoming Town Hall meeting. Leah also assured the Board that there is a crossing guard stationed on Willetta beginning at 7:15am each school day, but parent volunteers are welcomed to assist in patrolling the area surrounding the ASA campus in the mornings.

*6:33pm - Executive Session ARS §38-431.03.1 Personnel- Head of School/CEO 2020-2021 Employment Contract & Annual Review*

Betty Hum moved to begin Executive Session ARS §38-431.03.1 Personnel- Head of School/CEO 2020-2021 Employment Contract & Annual Review. Ed Novak seconded the motion. No further discussion and it passed unanimously, (Cárdenas, Dietz, Mintz, Novak, Snider, Garcia, Hum, and Allen voting in favor.)

*6:48pm - Executive Session ARS §38-431.03.1 Personnel- Head of School/CEO 2020-2021 Employment Contract & Annual Review*

Javier Cardenas, President, ended the executive session.

### **Adjournment**

Ed Novak made a motion to adjourn. The motion was seconded by Betty Hum and passed unanimously. (Cárdenas, Dietz, Mintz, Novak, Snider, Garcia, Hum, and Allen voting in favor.) The meeting adjourned at 6:49pm.

Minutes reviewed and accepted on this date 2/24/2020.

By: Carlos Contreras Board Member.

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