

**Arizona School for the Arts
Facilities Committee Minutes
April 24th, 2020 – 12:40 pm**

<i>Present: (voting members in bold)</i>					
Anthony Dietz, Vice President of ASA Board and Committee Chair	P	Javier Cárdenas, Board President	P	Kevin Allen, Board Member	P
John Snider, Board Member	P	Leah Fregulia, CEO / Head of School	P	Drew Maxwell, Operations Director	P
Michelle Ray	P	John Tran	P	Rich Newman	P
Jennifer Bonnett	A	Jessica Wooley, Executive Assistant	P	Sara Maline-Bohn, Principal	P

Agenda Items	Minutes:
<p>An Update on Current Facilities Projects and the School in General</p> <p>Discussion of Actionable Items on the Long Term Campus Timeline</p> <p>Open Discussion Soliciting Ideas for Options Related to Possible Fall Re-Opening</p>	<p>Meeting began at 12:44 pm</p> <p>Drew Maxwell began the meeting by providing campus updates. He shared that following the closure of campus, the custodians have performed a full disinfecting of the school and plan to continue their custodial duties in addition to maintenance projects from now through summer. Ronnie Williams has created a repair schedule for the ASA campus which includes: light replacement, floor polishing, and paint retouching. Drew shared that the outdoor lighting in the campus courtyard and parking lot have been retrofitted and replaced with LED lighting. Drew assured the committee that the custodial staff are taking all of the appropriate safety measures while working on campus during this time.</p> <p>Drew then gave a review of potential campus maintenance projects for this summer using the waterfall fund. The replacement of the ballet floors has yet to be confirmed by Harlequin (our preferred vendor) and installation date is TBD, though Drew is hopeful to have them installed prior to July 1, 2020. Drew would like to move forward with upgrading the seating for the outdoor amphitheater and widening the pedestrian path in the courtyard. This project would improve audience seating for performances as well as lunchtime seating for students. Drew will work with Rich Newman to create a project plan and they will present to the committee at a future meeting. Other proposed projects included upgrading the branding on McDowell and 3rd St in anticipation of the 25th anniversary of ASA, redoing the paint on the exterior of the main building, and installing a security gate with an electronic buzz-in system near the south building to supplement the current padlock gate system.</p> <p>Rich Newman shared an updated version of his project timeline for the Phoenix Youth Arts Campus with alterations based off of input from Michelle Ray and Leah Fregulia. The project timeline is a flexible document that will continue to change based on fundraising/capital campaign goals. Rich highlighted lines 23 and 24 of this document and proclaimed the importance of finding a contractor to partner with in order to move forward with planning. While the committee agreed on the importance of hiring a contractor for consulting, concerns were raised regarding the cost of services and whether or not it would be feasible to pay for a contractor with the Capital Campaign on hold. The committee decided the best action would be to compile a list of contacts through school and community connections and begin forming relationships with those that would be a good match to work with in the future.</p> <p>While there are still many items on the project timeline that can be worked on in preparation for when the Capital Campaign resumes, there are also a significant amount of items that cannot begin until funding goals are met. The group discussed what the project timeline might look like if the Capital Campaign were pushed back by one year, as well as what it would look like if the Capital Campaign were pushed back by three years, given the uncertainty of the current COVID-19 crisis. Drew shared that even in the midst of uncertainty, the Phoenix Youth Arts Collective partners still expressed enthusiasm about the project and the Capital Campaign.</p>

	<p>Lastly, Drew opened the floor to ideas and suggestions for safety precautions to put in place once the ASA campus reopens. Principal Sara Maline-Bohn was present to take the committees concerns and ideas into consideration for future planning. Drew clarified that there is currently no set date for a return to campus, and that ASA administration is waiting for guidance from the AZ Department of Education as well as State and local Government. Some ideas the committee shared included: hand sanitizer stations outside of each classroom, face masks, maintaining social distance between each student, plexiglass partitions for teachers, having teachers rotate classrooms instead of students, installing handwashing outdoor sinks to limit crowded restrooms, and looking into specialized air filtration.</p> <p>Meeting ended at 1:36pm</p>
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Additional Comments: