

**Arizona School for the Arts  
Executive Committee Agenda  
February 12, 2020 – 8:00am**

<i>Present: (voting members in bold)</i>					
<b>Javier Cárdenas, President</b>	x	<b>Anthony Dietz, Vice President</b>	x	<b>Carlos Contreras, Sec/Treasurer</b>	x
<b>John Snider, Finance Committee Chair</b>	x	<b>Ed Novak, Past President</b>	x	Leah Fregulia, Head of School/CEO	x
<b>Agenda Item</b>	<b>Minutes:</b>				
School Safety – neighborhood and campus	Leah shared the on-going initiatives by the ASA Ops team and Phx Police to enhance neighborhood safety. In addition to a faculty member providing safe crossing on Willetta and 2 <sup>nd</sup> street each morning, the facilities team regularly patrols the neighborhood beginning at 7:00am each morning. Leah met with the Phoenix PD and Councilman Nowakowski to advocate for increased patrols of the neighborhood. In the past three weeks, the police have increased patrols in our area from 6:30 – 8am. This item – neighborhood safety – will be the main subject of the next Townhall on Feb. 25 at 5pm.				
25 <sup>th</sup> Anniversary and Transitions					
Strategic Planning Retreat in June (19 <sup>th</sup> )					
Discipline Hearings Overview – none					
Board Recruiting Discussion – Tony to lead					
Plan for February Board Meeting					
<p style="text-align: center;"><b>JANUARY MEETING AGENDA</b></p> Call to the Public: Mission Moment – Professional Dev Grants Discussion Items: Fundraising Finance Committee Report Board Membership Recruiting Action Items: Approval of minutes – January 2020 Resolution to refi (maybe)	<p>Leah shared the 25<sup>th</sup> anniversary logo with the EC – designed by Rachel Dahl. All approved enthusiastically. Leah also shared that Marion Donaldson, Development and Marketing Director, will leaving at the end of the year. A search for a new Director will commence immediately so that adequate transition is provided. Leah and Marion will make an announcement to faculty and staff today, send an email to the rest of the Board, and save a community announcement for later in the year. The EC expressed appreciation for Marion’s contributions and the proactive planning for a smooth transition.</p> <p>Javier informed the EC that he began to review the current HOS/CEO job description and to separate the HOS and CEO responsibilities in preparation for Leah to focus on fundraising and community relations during the upcoming capital campaign. The HOS role will continue to be focused on the ASA mission operations. Although no action will be taken at this time, the EC felt that this transition should be kept at the forefront of the Board’s thinking.</p>				
Executive Session ARS §38-431.03 (A)(3) Legal Advice	June 19 <sup>th</sup> continues to be the best date for the BOD strategic planning meeting. No change will be made in the date.				
	<p>Tony and Carlos will lead the discussion on Board Recruiting. The committee reviewed the current board makeup and top priorities for recruiting. Tony asked that the current Board Profile pie charts are updated with the profile of the Board after July 1. He would also like to know the balance of parent v community representatives on the Board and see an updated Matrix of expertise.</p> <p>In addition, the EC would like to have developed an onboarding checklist of information for use in the future by Board mentors as they welcome new members. Tony volunteered to begin the list, and Leah will check the board binder for such ` In the future, the EC would also like to use the Board Portal more- perhaps by sending the link with all materials prior to each board meeting and using Chromebooks during board meetings rather than printed material.</p>				

Additional Comments: