

**Arizona School for the Arts**  
**Facilities Committee Agenda**  
**January 24, 2020 – 12:40pm**

<i><b>Present:</b> (Board members in bold)</i>					
<b>Anthony Dietz, Chair</b>	P	<b>Kevin Allen, Finance Committee, Member</b>	P	<b>John Snider, Finance Committee Chair</b>	P
<b>Javier Cárdenas, Board President and Capital Campaign Chair</b>	A	Jennifer Bonnett, Capital Campaign Chair	A	Michelle Ray, SmithGroup	P
John Tran, SmithGroup	P	Rich Newman, Parent	P	Drew Maxwell, Staff Support	P
Leah Fregulia, Head of School/CEO	P	Jessica Wooley, Executive Assistant	P		
<b>Agenda Item</b>	<b>Minutes:</b>				
Introductions	Meeting began at 12:40 pm				
Purpose and Goals	The group started with an introduction of each member.				
Current Facility Overview					
Overview of existing after school programs	Leah Fregulia then began by giving an overview of the organizations that are part of the PYAC (Phoenix Youths Arts Collective). ASA will be partnering with these organizations with the goal of optimizing our campus to create a dedicated place uniquely focused on artistic development for our city's youth.				
Campus Development - vision					
Set Priorities					
Next Meetings					
<b>Action Items</b>					
Merge project timelines and identify short-term goals	Drew Maxwell gave an overview of our current facilities and shared the facilities usage schedule. He emphasized that activity during the afternoons, evenings and weekends has increased exponentially over the past two years. One challenge when considering the PYAC will be how to consolidate the current usage of ASA facilities while also meeting the needs of the organizations that ASA is partnering with.				
Form a plan for parking					
Construction partnership for cost consulting	On the topic of creating a performance space on the ASA campus, Michelle Ray shared that the ideal size would accommodate 500 people. A performance space of this size would allow ASA to keep the majority of performances on campus. The performance space would have lockable gates and restricted access to the school, but access to the pre-function area, ticket booth and restrooms.				
Setting monthly meeting schedule	Michelle also shared some key takeaways from the workshop with faculty and students which included the importance of the campus having greenspace, a large performance space, and parking to accommodate: faculty and visitors, daily drop-off and pick-up, and performances/ events. Parking sufficient to these needs would have approximately 200 - 275 spaces and may be expandable (above ground). A parking plan will be key in the site planning cost assessment and has been identified as a priority concern for the Capital Campaign.				
Executive Session ARS §38-431.03 (A)(3) Legal Advice	The next step for site planning would be to engage the PYAC organizations and identify what additional space would be needed including administrative and collaborative space.				
	Tony Dietz shared his project timeline, which is flexible based on which goals are met. This timeline covers four major projects: The Capital Campaign, the ASA Education Foundation, the Phoenix Youth Arts Collective, and site planning design and construction. Rich Newman shared his own timeline which breaks down design, construction, fundraising, spending and school year cycles. It was agreed that the next step in timeline planning will be to merge the two documents.				

	<p>John Snider acknowledged the importance of partnering with a contractor or construction company as soon as possible in order to stay up to date on pricing and costs. Several members suggested Wespac, described as “community minded and generous”. It was also suggested to tap into the ASA Parent community for engineers, consultants or contractors.</p> <p>It was announced by Leah that Javier Cárdenas and Jennifer Bonnett will be partnering with the Facilities Committee as Capital Campaign Chairs to help the planning stay consistent with the campaign.</p> <p>The group agreed to monthly meetings, following the Finance Committee monthly meetings as well as to taking a tour of Rich Newman’s project, Wickenburg Center for Performing Arts. Dates for both will be sent out shortly.</p> <p>Meeting ended at 2:00 pm</p>
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Additional Comments: