

Arizona School for the Arts  
1410 N. 3<sup>rd</sup> Street, Room 133  
Phoenix, AZ 85004

Board of Directors  
August 22, 2016  
Meeting Minutes  
**Annual Meeting**

**Attendance:**

<b>Ed Novak, President</b>	<b>P</b>	<b>Javier Cardenas, Vice President</b>	<b>P</b>	<b>Anthony Dietz, Sec/Treas.</b>	<b>P</b>
<b>Margery Brown</b>	<b>P</b>	<b>Carlos Contreras</b>	<b>P</b>	<b>Suzanne Dohrer</b>	<b>P</b>
<b>Adriana Figueroa Murrietta</b>	<b>P</b>	<b>David Garcia</b>	<b>P</b>	<b>George Justice</b>	<b>P</b>
<b>Don Keuth</b>	<b>P</b>	<b>Joya Kizer Clarke</b>	<b>P</b>	<b>Marcia Mintz</b>	<b>P</b>
<b>Rochelle Seminerio</b>	<b>P</b>	<b>John Snider</b>	<b>P</b>	Kelsey Wolf-Donnay, Honorary Alumni Member	<b>P</b>
Monica Anthony, Honorary Arts Faculty	<b>P</b>	Liz Beatty, Honorary Academic Faculty	<b>P</b>	Leah Fregulia, Head of School/CEO	<b>P</b>
Sara Maline, Principal	<b>P</b>	Eric Sustar, Vice Principal	<b>P</b>	Marion Donaldson, Development Director	<b>P</b>
Beth Strickler, Dir. Of Operations, Finance, and Technology	<b>P</b>	Stacy Chatham, Executive Assistant	<b>P</b>		

**Call to Order**

Ed Novak, Board President, called the meeting to order at 5:37 p.m.

The August board meeting is dedicated to Annual Board of Directors training. Ed Novak reviewed roles and responsibilities, Leah Fregulia and Marion Donaldson reviewed annual board commitments, John Snider reviewed finances, Suzanne Dohrer reviewed compliance, and David Garcia reviewed strategic planning.

**Call to Public**

Mr. Novak made a call to the public. There were no public members present.

**Committee Reports**

***Finance Committee***

John Snider reviewed budgets in detail and explained forecasting for the remainder of the year.

***Fundraising Development Committee***

Marion Donaldson shared the current results, which included information through the summer months.

She also shared that Marcia Mintz will be heading the Development Committee and more information will be shared during the next meeting.

Ms. Fregulia mentioned that she and Ms. Donaldson would be meeting individually with board members during September to review their financial commitments.

#### ***Facilities Committee***

There was nothing new to report.

#### ***Strategic Planning Committee***

David Garcia reviewed the work the committee completed in May and discussed future planning for the upcoming year. He also outlined the major goals and areas of focus for FY16/17. The focus for the year includes, defining student outcomes, attracting and retaining high quality faculty, and improving external communications.

#### ***Technology Committee***

There was nothing new to report.

#### ***Compliance Committee***

Suzanne Dohrer reviewed the rules, regulations and bylaws in regards to being a board member.

#### ***Board Nominating Committee***

- There was nothing new to report

#### **Action Items**

##### ***Approval of Minutes***

Don Keuth moved to approve the minutes from the June 27, 2016 meeting. Margery Brown seconded the motion and it passed unanimously.

Don Keuth moved to approve the minutes from the July 11, 2016 meeting. Margery Brown seconded the motion and it passed unanimously.

##### ***Approval of Out of State/County Trips***

Don Keuth moved to approve the listed out of state/county trips. Javier Cardenas seconded the motion and it passed unanimously.

UofA Honors Choir Festival – October 28-29, 2016 (Tucson, AZ)

American Choral Directors National Honor Choir Festival – March 8-11, 2017 (Minneapolis, MN)

United States Institute for Theatre Technology Annual Conference – Mar 8-11, 2017 (St. Louis, MO)

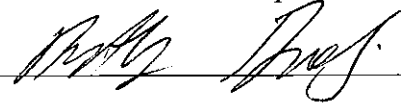
Summer France Study Abroad – June 10-24, 2017 (Nice, France)

Yale Mock Trial Bulldog Invitational – October 8-9, 2016 (New Haven, CT)

### **Adjournment**

Don Keuth made a motion to adjourn. The motion was seconded by Ed Novak and passed unanimously. The meeting adjourned at 7:43 p.m.

Minutes reviewed and accepted on this date 9/26/16.

By:  Board Member

Arizona School for the Arts  
1410 N. 3<sup>rd</sup> Street, Room 133  
Phoenix, AZ 85004

Board of Directors  
September 26, 2016  
Meeting Minutes

**Attendance:**

<del>Ed</del> Novak, President	P	<del>Javier</del> Cardenas, Vice President	P	<del>Anthony</del> Dietz, Sec/Treas.	P
<del>M</del> argery Brown	A	<del>C</del> arlos Contreras	P	<del>S</del> uzanne Dohrer	P
<del>A</del> driana Figueroa Murrietta	P	<del>D</del> avid Garcia	P	<del>G</del> eorge Justice	P
<del>D</del> on Keuth	P	<del>J</del> oya Kizer Clarke	A	<del>M</del> arcia Mintz	P
<del>R</del> ochelle Seminerio	P	<del>J</del> ohn Snider	P	<del>K</del> elsey Wolf-Donnay, Honorary Alumni Member	P
Monica Anthony, Honorary Arts Faculty	P	Liz Beatty, Honorary Academic Faculty	P	Leah Fregulia, Head of School/CEO	P
Sara Maline, Principal	P	Eric Sustar, Vice Principal	P	Marion Donaldson, Development Director	P
Beth Strickler, Dir. Of Operations, Finance, and Technology	P	Stacy Chatham, Executive Assistant	P		

**Call to Order**

Ed Novak, Board President, called the meeting to order at 5:30 p.m.

**Call to Public**

Mr. Novak made a call to the public. There were no public members present.

**Presentation**

Kristin Mailhoit (12 – Environmental Science) and Ricky Livoni (12 – History) and Julie Hampton (12 – English) presented on the Senior Capstone for the Class of 2017.

For this year's project, the students will analyze the economic and environmental interconnectedness for one of the United Nations Sustainable Development Goals. The students will then recommend solutions on a global and local level to address that Sustainable Development Goal.

The project includes a Definition Paper, Argument Paper, Profile Piece and Presentation. Board members will be invited during Presentation Week in March to observe. Ms. Fregulia asked for faculty to send the list of stakeholder connections needed so Board members can suggest contacts if the students are in need of making further connections.

## **Committee Reports**

### ***Finance Committee***

John Snider reviewed the Annual Financial Report for FY16.

He shared the audit has been completed and the final numbers will be shared during our next meeting and will need approval. He noted that the auditors shared that ASA had a clean audit with only a few recommendations.

Mr. Snider also shared the results of distribution from the approved Prop123 funds and shared that ASA had a positive GAAP net income in FY16.

### **Consent Items – Written Reports included in meeting materials:**

#### ***Facilities Committee***

There was nothing new to report. The Facilities Committee will meet later this month.

#### ***Fundraising Development Committee***

#### ***Strategic Planning Committee***

#### ***Technology Committee***

#### ***Compliance Committee***

There was nothing new to report.

#### ***Board Nominating Committee***

There was nothing new to report.

#### ***Principal's Report***

#### ***Head of School Report***

Ms. Fregulia also summarized the HOS report and shared brief information on ASA's dual enrollment program.

## **Action Items**

### *Approval of Minutes*

Don Keuth moved to approve the minutes from the August 22, 2013 meeting. Javier Cardenas seconded the motion and it passed unanimously.

### *Approval of Board Hearing Committee*

David Garcia moved to approve a Board Hearing Committee with Ed Novak, Javier Cardenas, Anthony Dietz, Suzanne Dohrer, George Justice, Leah Fregulia, and Sara Maline Bohn. Marcia Mintz seconded the motion and it passed unanimously.

### *Approval of FY16 Annual Financial Report*

Rochelle Seminerio moved to approve the FY16 Annual Financial Report. Carlos Contreras seconded the motion and it passed unanimously.

## **Adjournment**

Javier Cardenas made a motion to adjourn. The motion was seconded by Don Keuth and passed unanimously. The meeting adjourned at 6:10 p.m. and moved into Executive Session at 6:12 p.m.

Javier Cardenas made a motion to adjourn the Executive Session. The motion was seconded by George Justice and passed unanimously. Executive Session adjourned at 6:25 p.m.

Minutes reviewed and accepted on this date 10/24/16.

By: Anthony Dietz [Signature] Board Member

Arizona School for the Arts  
1410 N. 3<sup>rd</sup> Street, Room 133  
Phoenix, AZ 85004

Board of Directors  
October 24, 2016  
Meeting Minutes

**Attendance:**

<b>Ed Novak, President</b>	<b>P</b>	<b>Javier Cardenas, Vice President</b>	<b>P</b>	<b>Anthony Dietz, Sec/Treas.</b>	<b>P</b>
<b>Margery Brown</b>	<b>P</b>	<b>Carlos Contreras</b>	<b>P</b>	<b>Suzanne Dohrer</b>	<b>P</b>
<b>Adriana Figueroa Murrietta</b>	<b>P</b>	<b>David Garcia</b>	<b>P</b>	<b>George Justice</b>	<b>P</b>
<b>Don Keuth</b>	<b>P</b>	<b>Joya Kizer Clarke</b>	<b>A</b>	<b>Marcia Mintz</b>	<b>A</b>
<b>Rochelle Seminerio</b>	<b>P</b>	<b>John Snider</b>	<b>P</b>	Kelsey Wolf-Donnay, Honorary Alumni Member	<b>P</b>
Monica Anthony, Honorary Arts Faculty	<b>P</b>	Liz Beatty, Honorary Academic Faculty	<b>P</b>	Leah Fregulia, Head of School/CEO	<b>A</b>
Sara Maline, Principal	<b>P</b>	Eric Sustar, Vice Principal	<b>P</b>	Marion Donaldson, Development Director	<b>P</b>
Beth Strickler, Dir. Of Operations, Finance, and Technology	<b>P</b>	Stacy Chatham, Executive Assistant	<b>P</b>		

**Call to Order**

Ed Novak, Board President, called the meeting to order at 5:30 p.m.

**Call to Public**

Mr. Novak made a call to the public. There were no public members present.

**Presentation**

Monica Anthony (Band Department) presented on Music, History and Culture one of the arts classes offered at ASA for students. The class is available to all High School students enrolled in advanced music classes.

**Discussion Items**

**Student Policies**

Sara Maline Bohn reviewed various updates for the student policy section of the handbook. She shared that certain sections have been updated with language and have added a few new sections. This information will also be sent electronically to the Board to review in more detail for approval during the November meeting.

### **School Calendars**

Sara Maline Bohn reviewed the upcoming 2017/18 and 2018/19 school calendars. The calendars will be approved during the November meeting.

### **Committee Reports**

#### ***Finance Committee***

John Snider reported that the committee did not meet this month. He reviewed the budget and shared an overview of the FY16 Audit results. The report will be filed by November 1, 2016.

### **Consent Items – Written Reports included in meeting materials:**

#### ***Facilities Committee***

There was nothing new to report.

#### ***Fundraising Development Committee***

A written report was shared with the Board.

#### ***Strategic Planning Committee***

There was nothing new to report.

#### ***Technology Committee***

There was nothing new to report.

#### ***Compliance Committee***

There was nothing new to report.

#### ***Board Nominating Committee***

There was nothing new to report.

#### ***Principal's Report***

A written report was shared with the Board.

#### ***Head of School Report***

A written report was shared with the Board.

### **Action Items**

#### ***Approval of Minutes***

Carlos Contreras moved to approve the minutes from the September 26, 2016 meeting. Don Keuth seconded the motion and it passed unanimously.

### **Adjournment**

Suzanne Dohrer made a motion to adjourn. The motion was seconded by Rochelle Seminerio and passed unanimously. The meeting adjourned at 6:05 p.m.



Minutes reviewed and accepted on this date 11/28/16.

By: Antly Baf Board Member

Arizona School for the Arts  
1410 N. 3<sup>rd</sup> Street, Room 133  
Phoenix, AZ 85004

Board of Directors  
November 28, 2016  
Meeting Minutes

**Attendance:**

<b>Ed Novak, President</b>	<b>A</b>	<b>Javier Cardenas, Vice President</b>	<b>P</b>	<b>Anthony Dietz, Sec/Treas.</b>	<b>P</b>
<b>Margery Brown</b>	<b>A</b>	<b>Carlos Contreras</b>	<b>P</b>	<b>Suzanne Dohrer</b>	<b>P</b>
<b>Adriana Figueroa Murrietta</b>	<b>A</b>	<b>David Garcia</b>	<b>P</b>	<b>George Justice</b>	<b>P</b>
<b>Don Keuth</b>	<b>P</b>	<b>Joya Kizer Clarke</b>	<b>P</b>	<b>Marcia Mintz</b>	<b>P</b>
<b>Rochelle Seminerio</b>	<b>A</b>	<b>John Snider</b>	<b>P</b>	Kelsey Wolf-Donnay, Honorary Alumni Member	<b>P</b>
Monica Anthony, Honorary Arts Faculty	<b>P</b>	Liz Beatty, Honorary Academic Faculty	<b>A</b>	Leah Fregulia, Head of School/CEO	<b>P</b>
Sara Maline, Principal	<b>P</b>	Marion Donaldson, Development Director	<b>P</b>	Beth Strickler, Dir. Of Operations, Finance, and Technology	<b>P</b>
Stacy Chatham, Executive Assistant	<b>P</b>				

**Call to Order**

Javier Cardenas, Board Vice President, called the meeting to order at 5:31 p.m.

**Call to Public**

Dr. Cardenas made a call to the public. There were no public members present.

**Presentation**

Marion Donaldson, Development Director and Marcia Mintz, Board member, presented Cultivation 101 and shared informational data regarding current fundraising trends for the Board of Directors.

**Committee Reports**

***Finance Committee***

John Snider reported that we are maintaining the expected levels for this time of year and are taking into account the expected higher State funding due to the fact ASA enrollment is higher than projected on the initial budget.

***Annual Report***

Leah Fregulia shared the 2015-16 Annual Report for the Board to review.

## **Discussion Items**

### **Student Policies**

Leah Fregulia asked for any feedback in regards the student policy changes. Ms. Dohrer commented that the Board will be voting on this later this evening.

### **Budget Waterfall Items**

Leah Fregulia shared a detailed report reviewing the excess revenues that were raised and how the funds will be invested for ASA this year.

### **HOS Review**

Ms. Fregulia shared that a 360 degree review will be completed after finalizing the survey. More information will be presented next month.

## **Consent Items – Written Reports included in meeting materials:**

### ***Facilities Committee***

There was nothing new to report. The committee will meet in December.

### ***Fundraising Development Committee***

A written report was shared with the Board.

### ***Strategic Planning Committee***

A written report was shared with the Board.

### ***Technology Committee***

A written report was shared with the Board.

### ***Compliance Committee***

A written report was shared with the Board.

### ***Board Nominating Committee***

There was nothing new to report.

### ***Principal's Report***

A written report was shared with the Board.

### ***Head of School Report***

A written report was shared with the Board. Ms. Fregulia also shared some additional details in regards to the walk out that was staged by ASA students during lunch on the day after the election. Ms. Fregulia reviewed the policy that allows ASA students to leave campus with parent permission. Parents have a right to sign out their student. In this case, office personnel made a list of student with parent permission so that administration could be present at the door to verify that only students with parent permission left campus during the walk out. Office

personnel was able to compile this as the student who organized the walk out had given administration notice in advance so ASA understood the purpose/context of the walk out. Ms. Fregulia did receive some feedback from parents regarding the process logistics and the equitable treatment of all students regardless of political views.

Dr. Cardenas thanked Ms. Fregulia for allowing the students to express their opinions in a peaceful manner.

### **Action Items**

#### *Approval of Minutes*

Don Keuth moved to approve the minutes from the October 24, 2016 meeting. Carlos Contreras seconded the motion and it passed unanimously.

#### *Approval of out of town/county school trips*

Suzanne Dohrer moved to approve the trips out of town/county trips. Carlos Contreras seconded the motion and it passed unanimously.

#### *Approval of School Calendars*

Don Keuth moved to approve the calendars. Marcia Mintz seconded the motion and it passed unanimously.

#### *Approval of Requested Capital Items (Excess Revenues FY16)*

Don Keuth moved to approve the requested capital items. Suzanne Dohrer seconded the motion and it passed unanimously.

#### *Approval of Policies*

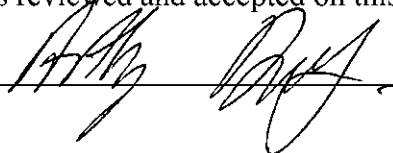
Marcia Mintz moved to approve the policies. Don Keuth seconded the motion and it passed unanimously.

### **Adjournment**

Don Keuth made a motion to move to Executive Session. The motion was seconded by Suzanne Dohrer and passed unanimously. The meeting moved into Executive Session at 6:35 p.m.

Suzanne Dohrer made a motion to move out of Executive Session and adjourn. The motion was seconded by Don Keuth and passed unanimously. The meeting adjourned at 6:44 p.m.

Minutes reviewed and accepted on this date 1/23/17.

By:  Board Member

Arizona School for the Arts  
1410 N. 3<sup>rd</sup> Street, Room 133  
Phoenix, AZ 85004

Board of Directors  
January 23, 2017  
Meeting Minutes

**Attendance:**

<b>Ed Novak, President</b>	<b>A</b>	<b>Javier Cardenas, Vice President</b>	<b>P</b>	<b>Anthony Dietz, Sec/Treas.</b>	<b>P</b>
<b>Margery Brown</b>	<b>A</b>	<b>Carlos Contreras</b>	<b>P</b>	<b>Suzanne Dohrer</b>	<b>P</b>
<b>Adriana Figueroa Murrietta</b>	<b>A</b>	<b>David Garcia</b>	<b>P</b>	<b>George Justice</b>	<b>P</b>
<b>Don Keuth</b>	<b>P</b>	<b>Joya Kizer Clarke</b>	<b>P</b>	<b>Marcia Mintz</b>	<b>P</b>
<b>Rochelle Seminerio</b>	<b>A</b>	<b>John Snider</b>	<b>P</b>	Kelsey Wolf-Donnay, Honorary Alumni Member	<b>P</b>
Monica Anthony, Honorary Arts Faculty	<b>P</b>	Liz Beatty, Honorary Academic Faculty	<b>A</b>	Leah Fregulia, Head of School/CEO	<b>P</b>
Sara Maline, Principal	<b>P</b>	Marion Donaldson, Development Director	<b>P</b>	Beth Strickler, Dir. Of Operations, Finance, and Technology	<b>P</b>
Stacy Chatham, Executive Assistant	<b>P</b>				

**Call to Order**

Ed Novak, Board President, called the meeting to order at 5:33 p.m.

**Call to Public**

Mr. Novak made a call to the public. Steve Watson, Maricopa County School Superintendent, and several parents of the students were in attendance during the robotics presentation.

**Presentation**

Brian Hawkins (Math 11), Renee Ashlock (Biology) and Derrick Ngo (Science 8) joined the meeting to support the Middle School and High School robotics teams as they presented to the Board of Directors.

Mr. Ngo introduced members of the First Lego League (FLL) team “Bee Inspired”, Ava Dewall (5), Imogen Dietz (6), Marissa De La Rosa (6) and Emma Scully (8), Amelia Luadtke (8). The team shared their robotics presentation after winning first place at the FLL competition. The team will travel to Houston in April for the World Robotics competition.

Mr. Hawkins introduced the HS robotics “Sprockets”, Robin McDonald (10), Audra Hoover (12), Matthew Martori(12), and Chase Lee (11). They shared their current plans for their robot that will be used in the upcoming First Tech Challenge (FTC) being held in Flagstaff in February.

Laura Apperson, Arts Director, presented an overview outlining the ASA Arts programs and other arts experiences ASA students are involved with.

### **Committee Reports**

#### ***Finance Committee***

John Snider reported that our student count and philanthropy are both ahead with a surplus in budget. Mr. Snider also recognized Marion Donaldson for her efforts in December which has, for the second year in a row, been met with a positive cash flow.

He also noted that the guideline for applying was revised to reflect changed timelines for making allocations.

### **Discussion Items**

#### **Parent Cultivation Lists**

Marion Donaldson presented the Board of Directors with lists of ASA parents to help cultivate.

#### **January Theatre Production**

Leah Fregulia shared detailed information about the upcoming production of Spring Awakenings. She noted that the production will be PG13, with the original dialogue. Ms. Fregulia also stated that it was important to the theatre department to take on challenging but appropriate subject matter relevant to students' age group. Appropriate informational and educational materials will be presented in tandem with the production.

#### **Policy Additions for Approval**

Ms. Fregulia shared the Whistle Blower and Travel and Reimbursement policy additions that will be approved later this evening.

### **Consent Items – Written Reports included in meeting materials:**

#### ***Facilities Committee***

There was nothing new to report. The committee will meet in December.

#### ***Fundraising Development Committee***

A written report was shared with the Board.

#### ***Strategic Planning Committee***

The committee will meet again in March 2017.

#### ***Technology Committee***

A written report was shared with the Board.

***Compliance Committee***

A written report was shared with the Board.

***Board Nominating Committee***

There was nothing new to report.

***Principal's Report***

There was nothing new to report.

***Head of School Report***

A written report was shared with the Board.

**Action Items**

***Approval of Minutes***

Javier Cardenas moved to approve the minutes from the November 28, 2016 meeting. Suzanne Dohrer seconded the motion and it passed unanimously.



***Approval of Whistleblower Policy and Travel & Reimbursement Policy***

Javier Cardenas moved to approve the Whistle Blower Policy for addition to employee handbook. Marcia Mintz seconded the motion and it passed unanimously.

**Adjournment**

Carlos Contreras made a motion to adjourn. The motion was seconded by David Garcia and passed unanimously. The meeting moved adjourned at 6:31 p.m.

Minutes reviewed and accepted on this date 2/27/17.

By:   Board Member

Arizona School for the Arts  
1410 N. 3<sup>rd</sup> Street, Room 133  
Phoenix, AZ 85004

Board of Directors  
February 27, 2017  
Meeting Minutes

**Attendance:**

<b>Ed Novak, President</b>	<b>P</b>	<b>Javier Cardenas, Vice President</b>	<b>A</b>	<b>Anthony Dietz, Sec/Treas.</b>	<b>P</b>
<b>Margery Brown</b>	<b>A</b>	<b>Carlos Contreras</b>	<b>P</b>	<b>Suzanne Dohrer</b>	<b>P</b>
<b>Adriana Figueroa Murrietta</b>	<b>A</b>	<b>David Garcia</b>	<b>A</b>	<b>George Justice</b>	<b>A</b>
		<b>Joya Kizer Clarke</b>	<b>P</b>	<b>Marcia Mintz</b>	<b>P</b>
<b>Rochelle Seminerio</b>	<b>A</b>	<b>John Snider</b>	<b>P</b>	Kelsey Wolf-Donnay, Honorary Alumni Member	<b>P</b>
Monica Anthony, Honorary Arts Faculty	<b>P</b>	Liz Beatty, Honorary Academic Faculty	<b>A</b>	Leah Fregulia, Head of School/CEO	<b>P</b>
Sara Maline, Principal	<b>P</b>	Marion Donaldson, Development Director	<b>P</b>	Beth Strickler, Dir. Of Operations, Finance, and Technology	<b>P</b>
Stacy Chatham, Executive Assistant	<b>A</b>				

**Call to Order**

Ed Novak, Board President, called the meeting to order at 5:32 p.m.

**Call to Public**

Mr. Novak made a call to the public and welcomed Alex Laing, Principal Clarinet with the Phoenix Symphony.

**Presentation**

Liz Beatty presented the students: Megan Teramoto and Kellen Vu who have participated in the Model UN for past 2 years. Students recently attended the annual conference. Ms. Beatty and Ms. Kolich sponsor the club of 25 students. Megan and Kellen presented the power point which explained both conference preparation and conference competition. Conference is held at Mesa Community College; each student represents a different country/ specific committee. During the two-day conference, the students participate in negotiations, speeches, and resolution statements.



## **Committee Reports**

### ***Finance Committee***

John Snider reported another good month with positive net results; ASA will end with about 15 students above our proposed budget. In May, the Finance Committee will bring the proposed budget to the Board.

## **Discussion Items**

### ***Teacher Appreciation Week:***

Teacher appreciation week is during the first week of May and we would like to put two tickets in hand of every teacher- total cost \$2000. Ed Novak proposed that Board collect money for the teachers.

### ***Community Relations Policy***

Ed Novak called to the Board's attention to the Public Complaint form. He also highlighted that when board members are also parents, they need to pay special attention to the boundaries. Teachers will always see Board members as Board members first and parents second. Mr. Novak encouraged board members to reach out first to the Head of School or Principal when dealing with these types of situations.

### ***Board Nominating Committee***

Alex Laing is the nominee to be presented before the committee.

## **Consent Items – Written Reports included in meeting materials:**

### ***Facilities Committee***

There was nothing new to report.

### ***Fundraising Development Committee***

A written report was shared with the Board.

### ***Strategic Planning Committee***

The committee will meet again in March 2017.

### ***Technology Committee***

A written report was shared with the Board.

### ***Compliance Committee***

There was nothing new to report.

### ***Board Nominating Committee***

There was nothing new to report.

***Principal's Report***

Information regarding Life Skills middle school curriculum was shared during the meeting.

**Action Items**

***Approval of Minutes***

Marcia Mintz moved to approve the minutes from the January 23, 2017 meeting. Carlos Contreras seconded the motion and it passed unanimously.

***Houston Travel for Middle School Robotics***

Carlos Contreras moved to approve the Houston travel for the middle school robotics. John Snider seconded the motion and it passed unanimously.

***School-Community Relations Policy***

Suzanne Dohrer moved to approve the school-community relations policy. Carlos Contreras seconded the motion and it passed unanimously.

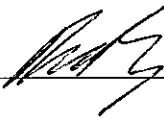

**Executive Session:**

Suzanne Dohrer voted to move to Executive Session. Carlos Contreras seconded the motion and it passed unanimously. The Board moved to Executive Session at 6:00 p.m.

**Adjournment**

Carlos Contreras made a motion to adjourn. The motion was seconded by Suzanne Dohrer and passed unanimously. The meeting moved adjourned at 6:25 p.m.

Minutes reviewed and accepted on this date 3/27/17.

By:   Board Member

Arizona School for the Arts  
1410 N. 3<sup>rd</sup> Street, Room 133  
Phoenix, AZ 85004

Board of Directors  
March 27, 2017  
Meeting Minutes

**Attendance:**

<b>Ed Novak, President</b>	<b>P</b>	<b>Javier Cardenas, Vice President</b>	<b>A</b>	<b>Anthony Dietz, Sec/Treas.</b>	<b>P</b>
<b>Margery Brown</b>	<b>A</b>	<b>Carlos Contreras</b>	<b>P</b>	<b>Suzanne Dohrer</b>	<b>P</b>
<b>Adriana Figueroa Murrietta</b>	<b>P</b>	<b>David Garcia</b>	<b>A</b>	<b>George Justice</b>	<b>A</b>
		<b>Joya Kizer Clarke</b>	<b>P</b>	<b>Marcia Mintz</b>	<b>A</b>
<b>Rochelle Seminerio</b>	<b>A</b>	<b>John Snider</b>	<b>P</b>	Kelsey Wolf-Donnay, Honorary Alumni Member	<b>P</b>
Monica Anthony, Honorary Arts Faculty	<b>P</b>	Liz Beatty, Honorary Academic Faculty	<b>P</b>	Leah Fregulia, Head of School/CEO	<b>P</b>
Sara Maline, Principal	<b>P</b>	Marion Donaldson, Development Director	<b>P</b>	Beth Strickler, Dir. Of Operations, Finance, and Technology	<b>P</b>
Stacy Chatham, Executive Assistant	<b>P</b>				

**Call to Order**

Ed Novak, Board President, called the meeting to order at 5:30 p.m.

**Call to Public**

Mr. Novak made a call to the public. There was no one present.

**Presentation**

ASA Senior, Caitlin Hartman presented her third quarter presentation for the Board of Directors.

**Committee Reports**

***Finance Committee***

There was not a committee meeting in March so nothing new to report. More information will be shared during the next meeting.

## **Discussion Items**

### ***Strategic Planning***

Leah shared the next meeting will be held on May 20<sup>th</sup>. More details to follow.

### ***Board Self Evaluation***

More information will be shared next month regarding the evaluation.

## **Consent Items – Written Reports included in meeting materials:**

### ***Facilities Committee***

There was nothing new to report.

### ***Fundraising Development Committee***

A written report was shared with the Board.

### ***Strategic Planning Committee***

There was nothing new to report.

### ***Technology Committee***

There was nothing new to report.

### ***Compliance Committee***

There was nothing new to report.

### ***Board Nominating Committee***

There was nothing new to report.

### ***Principal's Report***

Information regarding Community Handbook revisions and fee updates was shared with the Board of Directors.

### ***Head of School Report***

Ms. Fregulia shared details on the celebrations she highlighted in her report. She also invited Board members to attend Mock Trial on Saturday April 1, 2017 at the Federal Courthouse.

## **Action Items**

### ***Approval of Minutes***

Carlos Contreras moved to approve the minutes from the February 27, 2017 meeting. Anthony Dietz seconded the motion and it passed unanimously.

### ***Approval of new Board member – Alex Laing***

Anthony Dietz moved to approve Alex Laing to join the Board effective July 1, 2017. Carlos Contreras seconded the motion and it passed unanimously.

*Approval of Club Fees FY18*

Suzanne Dohrer moved to approve the Club Fees for FY18. Joya Kizer Clarke seconded the motion and it passed unanimously.

**Adjournment**

Suzanne Dohrer made a motion to adjourn. The motion was seconded by Joya Kizer Clarke and passed unanimously. The meeting moved adjourned at 6:06 p.m.

Minutes reviewed and accepted on this date 4/26/17.

By:  Board Member

Arizona School for the Arts  
1410 N. 3<sup>rd</sup> Street, Room 133  
Phoenix, AZ 85004

Board of Directors  
April 24, 2017  
Meeting Minutes

Attendance:

<b>Ed Novak, President</b>	<b>P</b>	<b>Javier Cardenas, Vice President</b>	<b>A</b>	<b>Anthony Dietz, Sec/Treas.</b>	<b>P</b>
<b>Margery Brown</b>	<b>A</b>	<b>Carlos Contreras</b>	<b>P</b>	<b>Suzanne Dohrer</b>	<b>P</b>
<b>Adriana Figueroa Murrietta</b>	<b>P</b>	<b>David Garcia</b>	<b>A</b>	<b>George Justice</b>	<b>A</b>
		<b>Joya Kizer Clarke</b>	<b>P</b>	<b>Marcia Mintz</b>	<b>A</b>
<b>Rochelle Seminerio</b>	<b>A</b>	<b>John Snider</b>	<b>P</b>	Kelsey Wolf-Donnay, Honorary Alumni Member	<b>P</b>
Monica Anthony, Honorary Arts Faculty	<b>P</b>	Liz Beatty, Honorary Academic Faculty	<b>P</b>	Leah Fregulia, Head of School/CEO	<b>P</b>
Sara Maline, Principal	<b>P</b>	Marion Donaldson, Development Director	<b>P</b>	Beth Strickler, Dir. Of Operations, Finance, and Technology	<b>P</b>
Stacy Chatham, Executive Assistant	<b>P</b>				

**Call to Order**

Ed Novak, Board President, called the meeting to order at 5:31 p.m.

**Call to Public**

Mr. Novak made a call to the public. There was no one present.

**Presentation**

Ricky Livoni (12<sup>th</sup> Grade History) and the Social Media Club presented to the Board of Directors. They shared a power point outlining the progress of ASA's social media outlets over the last year.

**Committee Reports**

***Finance Committee***

John Snider reported that everything is on track. He also noted that in May a list of excess funds requests will be shared with the Board of Directors for approval.

## **Discussion Items**

### ***Presentation of Handbooks***

The latest version of the Employee Handbook was shared with the Board of Directors. Ms. Fregulia noted the changes that were made in the handbook for approval next month.

***Board Self Evaluation*** Ed Novak noted that the evaluation was included in the packet and to fill them out and return once completed. He also offered to review evaluations individually with Board members if needed.

## **Consent Items – Written Reports included in meeting materials:**

### ***Facilities Committee***

There was nothing new to report.

### ***Fundraising Development Committee***

A written report was shared with the Board.

### ***Strategic Planning Committee***

Leah Fregulia mentioned the next Strategic Planning meeting will be held on Saturday, May 20<sup>th</sup> from 9 a.m. – 2 p.m. at Polsinelli.

### ***Technology Committee***

Tony shared the results of the Robotics Competition that was held in Houston earlier in April. While the team didn't win an award, they were able to make connections and learn from the experience.

### ***Compliance Committee***

There was nothing new to report.

### ***Board Nominating Committee***

There was nothing new to report.

### ***Principal's Report***

There was nothing new to report this month.

### ***Head of School Report***

Ms. Fregulia shared the important dates to note outlined in the HOS report. She also noted that

going forward, the Board will conduct an annual HOS review and a comprehensive 360 review for HOS every 3 years. The Board will conduct this year's HOS review in executive session this evening.

Leah also shared the award winners for the first annual Schay-zam award honoring previous board member Dan Schay. The award is presented annual by the ASA Board of Directors to recognize graduating seniors who have distinguished themselves as the embodiment of ASA culture and values throughout high school. Each honoree expresses the characteristics of academic curiosity, artistic passion, significant leadership and lives the values of inclusiveness, compassion, and integrity.

### **Action Items**

#### *Approval of Minutes*

Carlos Contreras moved to approve the minutes from the March 27, 2017 meeting. Anthony Dietz seconded the motion and it passed unanimously.

#### *Approval of Mock Trial National Competition Travel – May 10 – 14, 2017*

Suzanne Dohrer moved to approve. Marcia Mintz seconded the motion and it passed unanimously.

#### *Approval of Peru Trip – March 16-24, 2018*

Suzanne Dohrer moved to approve the Club Fees for FY18. Carlos Contreras seconded the motion and it passed unanimously.

#### *Approval of Community Handbook FY17/18*

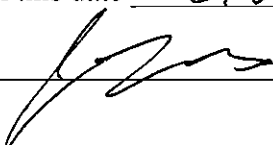
Carlos Contreras moved to approve the Community Handbook. David Garcia seconded the motion and it passed unanimously.

### **Adjournment**

John Snider made a motion to adjourn. The motion was seconded by Adriana Figueroa and passed unanimously. The meeting moved adjourned at 6:11 p.m.

The meeting moved into executive session at 6:12 p.m.

Minutes reviewed and accepted on this date 5/22/17.

By:  Board Member



Arizona School for the Arts  
1410 N. 3<sup>rd</sup> Street, Room 133  
Phoenix, AZ 85004

Board of Directors  
May 22, 2017  
Meeting Minutes

**Attendance:**

<b>Ed Novak, President</b>	<b>P</b>	<b>Javier Cardenas, Vice President</b>	<b>P</b>	<b>Anthony Dietz, Sec/Treas.</b>	<b>P</b>
<b>Margery Brown</b>	<b>A</b>	<b>Carlos Contreras</b>	<b>P</b>	<b>Suzanne Dohrer</b>	<b>P</b>
<b>Adriana Figueroa Murrietta</b>	<b>A</b>	<b>David Garcia</b>	<b>P</b>	<b>George Justice</b>	<b>A</b>
<b>Joya Kizer Clarke</b>	<b>P</b>	<b>Marcia Mintz</b>	<b>A</b>	<b>John Snider</b>	<b>P</b>
Kelsey Wolf-Donnay, Honorary Alumni Member	A	Monica Anthony, Honorary Arts Faculty	P	Liz Beatty, Honorary Academic Faculty	P
Leah Fregulia, Head of School/CEO	P	Sara Maline, Principal	P	Marion Donaldson, Development Director	P
Beth Strickler, Dir. Of Operations, Finance, and Technology	P	Stacy Chatham, Executive Assistant	P		

**Call to Order**

Ed Novak, Board President, called the meeting to order at 5:31 p.m.

**Call to Public**

Mr. Novak made a call to the public. There was a senior student present who asked for a few moments to thank the Board and show his appreciation and allowing him the opportunity to continue at ASA and graduate with his class this year following a disciplinary action.

**Presentation**

Liz Kuhl, College Counselor, presented the 2017 College Counseling Overview. During her review, she also shared that 93% of ASA students are college bound and 78% of ASA graduates will go to one of their top 3 school of choice.

**Committee Reports**

***Finance Committee***

John Snider noted that our budget is driven by two large revenue categories: per pupil state equalization and fundraising. ASA's ADM (average daily membership) for this school year was 845 students; ASA had budgeted for 830, giving ASA a 15-student overage. He believes ASA will again end the year with a positive income. He reviewed the preliminary working budget, which is based on 838 students and includes the Teacher Pay Increase and Results-Based

Funding from the State. The State has not yet disclosed the implementation details of the Results-Based Funding. He also reviewed the requests for Excess Revenue Funds.

### **Discussion Items**

#### ***Volunteer Recognition***

Leah Fregulia recognized Suzanne Doherty for her long-time service to the ASA Board of Directors.

She also presented Tony Dietz with a volunteer recognition award for his incredible year with the ASA running club and the Bees in MS Robotics.

#### ***Excess Revenue Expenses***

Leah reviewed the proposed expenses and will make a recommendation to the Finance Committee as to how to spend the funds. Ed Novak asked that the Finance Committee make the final decision while also incorporating the summer project list.

#### ***Present Budget FY17/18***

Beth Strickler presented the FY budget 18 will be based off of 838 students (provided the break down). She noted that the teacher pay increase is also included (add to all other raises). AZ budget – \$38 million allocated to top 10% schools of the state based on AZ merit, ASA is within those parameters allowing for additional funding. Funding is for pay increases or potential growth.

She also noted that fundraising will increase \$100k for next year's budget. Benefits have been calculated high until health insurance rates come back so the budget will change slightly.

Leah noted that distributing bonus for results based funding (above)  
Items needed for technology will also be included in the budget for next year.

FY17 Gap net loss of \$229k (projected)

The budget will be approved during the June 2017 meeting.

#### ***Facilities Committee – Summer Projects***

The Board discussed having a motion to approve both the excess revenue expenses and the summer projects list. Mr. Snider noted that the funds need to be spent during this year's budget.

### **Consent Items – Written Reports included in meeting materials:**

#### ***Fundraising Development Committee***

A written report was shared with the Board.

### ***Strategic Planning Committee***

The annual strategic planning meeting was held on May 20, 2017. More information will be shared at a later date.

### ***Technology Committee***

Javier Cardenas commented on the switching over to new access points for expanding wireless capabilities and how that will benefit ASA. He also updated the Board on the progress of the three-year technology plan that was approved last year.

### ***Compliance Committee***

There was nothing new to report.

### ***Board Nominating Committee***

There was nothing new to report.

### ***Principal's Report***

A written report was shared with the Board of Directors.

### ***Head of School Report***

A written report was shared with the Board of Directors.

### **Action Items**

#### ***Approval of Minutes***

Suzanne Dohrer moved to approve the minutes from the April 24, 2017 meeting. Carlos Contreras seconded the motion and it passed unanimously.

#### ***Approval of Employee Handbook FY17/18***

Suzanne Dohrer moved to approve the FY17/18 Employee Handbook. John Snider seconded the motion and it passed unanimously.

#### ***Approval of Excess Revenue Expenses***


John Snider moved to approve the excess revenue expenses for the current fiscal year as presented. Javier Cardenas seconded the motion and it passed unanimously.

### **Adjournment**

Suzanne Dohrer made the motion to move into executive session. Javeir Cardenas seconded the motion and passed unanimously. The Board moved into Executive Session at 6:11 p.m.

David Garcia made a motion to adjourn. The motion was seconded by Carlos Contreras and passed unanimously. The meeting moved adjourned at 6:38 p.m.

Minutes reviewed and accepted on this date 6/26/17.

By:  Board Member

Arizona School for the Arts  
1410 N. 3<sup>rd</sup> Street, Room 133  
Phoenix, AZ 85004

Board of Directors  
June 26, 2017  
Meeting Minutes

**Attendance:**

<b>Ed Novak, President</b>	<b>P</b>	<b>Javier Cardenas, Vice President</b>	<b>P</b>	<b>Anthony Dietz, Sec/Treas.</b>	<b>P</b>
<b>Margery Brown</b>	<b>A</b>	<b>Carlos Contreras</b>	<b>P</b>	<b>Suzanne Dohrer</b>	<b>P</b>
<b>Adriana Figueroa Murrietta</b>	<b>A</b>	<b>David Garcia</b>	<b>P</b>	<b>George Justice</b>	<b>A</b>
<b>Joya Kizer Clarke</b>	<b>P</b>	<b>Marcia Mintz</b>	<b>A</b>	<b>John Snider</b>	<b>P</b>
Kelsey Wolf-Donnay, Honorary Alumni Member	<b>A</b>	Monica Anthony, Honorary Arts Faculty	<b>P</b>	Liz Beatty, Honorary Academic Faculty	<b>P</b>
Leah Fregulia, Head of School/CEO	<b>P</b>	Sara Maline, Principal	<b>P</b>	Marion Donaldson, Development Director	<b>P</b>
Beth Strickler, Dir. Of Operations, Finance, and Technology	<b>P</b>	Stacy Chatham, Executive Assistant	<b>P</b>		

**Call to Order**

Ed Novak, Board President, called the meeting to order at 5:30 p.m.

**Call to Public**

Mr. Novak made a call to the public. There was no one present.

**Presentation**

Marion Donaldson, Development Director, shared a three-year fund activity summary with the Board of Directors. She also shared the plan for the Board to help raise \$70,000 (collectively) toward the Annual Fund for next year.

**Committee Reports**

***Finance Committee***

John Snider reported that the action item to preliminarily approve the budget will be voted on later this evening. The Board will then give final approval for the budget on July 7, 2017 via phone conference call.

## **Discussion Items**

The FY18 Draft budget was presented. Carlos Contreras asked about if the results based funding line item would be one time only or continue. We are considering it to be one time only. No further questions.

## **Consent Items – Written Reports included in meeting materials:**

### ***Facilities***

Beth shared updates on the projects that have been completed to date around campus and the additional security measures that have been put into place around campus.

### ***Fundraising Development Committee***

A written report was shared with the Board.

### ***Strategic Planning Committee***

There was nothing new to report.

### ***Technology Committee***

There was nothing new to report.

### ***Compliance Committee***

There was nothing new to report.

### ***Board Nominating Committee***

There was nothing new to report.

### ***Principal's Report***

There was nothing new to report.

### ***Head of School Report***

There was nothing new to report.

## **Action Items**

### ***Approval of Minutes***

Suzanne Dohrer moved to approve the minutes from the May 22, 2017 meeting. Carlos Contreras seconded the motion and it passed unanimously.

### ***Approval of Proposed FY18 Budget***

Carlos Contreras moved to approve the Proposed FY18 Budget. Adriana Figueroa seconded the motion and it passed unanimously.

### **Adjournment**

Suzanne Dohrer made a motion to adjourn. The motion was seconded by Marcia Mintz and passed unanimously. The meeting moved adjourned at 6:09 p.m.

Minutes reviewed and accepted on this date 8/28/17.

By:  Board Member

<i>Present: (voting members in bold)</i>					
Ed Novak, President	<b>P</b>	Javier Cardenas, Vice President	<b>A</b>	Anthony Dietz, Sec/Treas	<b>A</b>
Margery Brown	<b>P</b>	Carlos Contreras	<b>P</b>	Adriana Figueroa Murrietta	<b>P</b>
David Garcia	<b>P</b>	George Justice	<b>A</b>	Joya Kizer Clarke	<b>P</b>
Andrew Laing	<b>A</b>	Marcia Mintz	<b>P</b>	John Snider	<b>P</b>
Kelsey Wolf-Donnay, Honorary Alumni Member	<b>A</b>	Monica Anthony, Honorary Arts Faculty	<b>A</b>	Liz Beatty, Honorary Academic Faculty	<b>A</b>
Leah Fregulia, Head of School/CEO	<b>P</b>	Sara Maline, Principal	<b>A</b>	Marion Donaldson, Development Director	<b>A</b>
Beth Strickler, Dir. of Operations, Finance, and Technology	<b>P</b>	Stacy Chatham, Executive Assistant	<b>A</b>		
<p style="text-align: center;"><b>Our Mission:</b> ASA inspires creative thinkers and leaders by providing an innovative academic program of college preparation informed by immersion in the performing arts.</p>					

#### Call to Order

Ed Novak, Board President, called the meeting to order at 1:09 p.m.

#### Call to the Public

None

#### Action Items:

##### *Approval of FY2018 Adopted Budget*

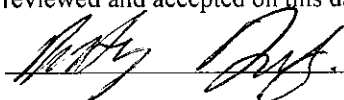
In a telephone conference call, the Arizona School for the Arts Board of Directors approved the ASA budget for Fiscal Year 2018. This is the budget as presented and acknowledged at our June meeting.

Marcia Mintz made a motion to approve the 2017-18 Charter School Adopted Annual Budget. John Snider seconded the motion and it was passed unanimously by roll call.

#### Adjournment:

Marcia Mintz made a motion to adjourn. The motion was seconded by John Snider and passed unanimously. The phone call adjourned at 1:11 p.m.

Minutes reviewed and accepted on this date 8/28/17.

By:  Board Member.