

Arizona School for the Arts  
1410 N. 3<sup>rd</sup> Street, Room 133  
Phoenix, AZ 85004

Governing Board  
August 26, 2013  
Meeting Minutes

**Attendance:**

<b>Don Keuth, President</b>	<b>P</b>	<b>Dan Schay, Vice President</b>	<b>A</b>	<b>Suzanne Dohrer, Sec/Tres</b>	<b>P</b>
<b>John Snider, Past President</b>	<b>P</b>	<b>Javier Cardenas</b>	<b>P</b>	<b>David Garcia</b>	<b>P</b>
<b>Lisa Handley</b>	<b>P</b>	<b>Ed Novak</b>	<b>A</b>	<b>Rochelle Seminerio</b>	<b>A</b>
<b>Gary Stuart</b>	<b>A</b>	<b>Claire West</b>	<b>P</b>	<b>Paul Winslow</b>	<b>P</b>
<b>Leah Fregulia Roberts, Head of School</b>	<b>P</b>	<b>Lyn Marquis, Chief Advancement Officer</b>	<b>P</b>	<b>Beth Strickler, Director of Operations and Finance</b>	<b>P</b>
<b>Dan Bigler, Financial Analyst</b>	<b>P</b>				

**Call to Order**

Don Keuth, Board President, called the meeting to order at 5:32 p.m.

**Call to Public**

Chairman Keuth made a call to the public. None were in attendance.

**Presentation**

Sara Maline Bohn, ASA Principal, presented this year's growth data that earned ASA an A letter grade through Arizona Department of Education's A-F Letter Grade Accountability System. ASA has received an A grade for the last three years (2011, 2012 and 2013).

**Information and Discussion items**

***Admissions policy.***

- Leah Fregulia Roberts presented a Revised Admissions Policy Draft Proposal that is designed to help with continuity and improved prospects for the waiting list as well as lessen paperwork for the office staff.
- The Administration will continue with its risk assessment and the Board will discuss the Proposal in more detail at next month's meeting.

***Enrollment Data***

- Leah Fregulia Roberts shared ASA's re-enrollment data for 2011-2013. ASA has consistently maintained a re-enrollment percentage over 90% (2011 = 92%; 2012 = 91% and 2013 = 91%). The largest number of student withdrawals continues to occur in the transition year from middle school to high school (8<sup>th</sup>-9<sup>th</sup> grade). Administration is working on a strategic plan to increase student retention from middle school to high school.

## **Committee Reports**

### ***Finance Committee***

- John Snider reported that since it is early in the year, there is not much activity to report. The budget has been adjusted to reflect revenue based on an enrollment of 822 students
- Fiscal year 2013 ended exactly where anticipated. Mr. Snider expressed appreciation to Administration for their close adherence to the budget last year.
- Dan Bigler, shared that there was a July 1 interest payment made to bond holders and that June and July state aid payments have been received.
- Mr. Bigler informed the Board that the annual audit will begin in two weeks.
- Mr. Bigler shared that the Prop 301 payback is \$1300 per month. Not sure if the State will be collecting the entire amount.
- Mr. Snider cited that fundraising to date was higher than projected.
- Mr. Snider reported that the Finance Committee has revisited the Financial Management Policies to align with current best practices. The Policies have been refined and tweaked in small areas.

### ***Facilities Committee***

- Paul Winslow reported that the Facilities Committee has not met over the summer due to the lack of building usage and activity. Galen Waterson, Facilities Director continues to provide excellent oversight of the campus.

### ***Development Committee***

- Claire West reported the fundraising goals for FY2014.
- Ms. West mentioned that the new web site has been launched and has received positive feedback.
- Ms. West shared the dates for the Be One Bring One events as well as upcoming ASA events and community performances.

### ***Technology Committee***

- Javier Cardenas displayed the new web site for the Board and pointed out its “user friendly” format. The calendar is mobile device friendly and teachers are setting up and using their faculty page on the web site. A user can subscribe to a teacher page and receive a notification of all updates.
- Mr. Cardenas shared that the ASA App is still in the works.
- Mr. Cardenas reported that the installation by Cox of a fiber connection between Main and McDowell south buildings was completed over the summer. The technology that now needs updating are the switches within the building in order to utilize the new capacity.

### ***Compliance Committee***

- Leah Fregulia Roberts presented the State of Arizona Special Education Policies. The policies were downloaded directly from the State web site.

- Suzanne Dohrer asked that the notation at the bottom of every Board agenda referencing the option of an Executive Session be removed and only used when needed.

### **Head of School Report**

- Leah Fregulia Roberts announced that ASA has been recognized as one of the 20 Arizona Civic Engagement schools by the Arizona Department of Education. The honor is part of ADE's Excellence in Civic Engagement Program designed to recognize and support the important role that schools play to ensure that students are informed and engaged citizens. Formal presentation of the award will be on September 17, 2013 – Constitution Day.
- Ms. Roberts shared that the north building at Phoenix Center for the Arts is moving ahead with a feasibility study. Ms. Roberts, Dan Schay and Lyn Marquis will be serving on the Feasibility Committee.
- Ms. Roberts passed out the FY2013/2014 Board Commitment Form and asked that each member contemplate their board commitment, fill out the form and return the form to her.
- Ms. Roberts presented polo shirt options designed with the new logo. Members can order a shirt if they so desire.
- Ms. Roberts encouraged members to use the new messaging for the geographic area of ASA. It is to be referred to as the "Central Arts District" of Phoenix and will be branded and marketed as such in the very near future. The north border of the Central Arts District is Virginia Avenue, south border is Roosevelt Street, east border is 7<sup>th</sup> Street and west border is 7<sup>th</sup> Avenue.
- On June 15, 2013, at the Board Strategic Planning Session, four priorities were identified for additional inquiry. Ms. Roberts reminded members to please sign up to participate in one of these areas of further research (expansion of financial resources, expansion of services, local and national visibility).

### **Board Development**

- Leah Fregulia Roberts encouraged Board members to use the Be One, Bring One scheduled for November 6, 2013 and designated as a "by invitation only" event to cultivate new Board members and raise community awareness.

### **Action Items:**

#### ***Approval of minutes***

- Suzanne Dohrer provided one correction to the minutes of the June 24, 2013 Board meeting. Under the heading, *Presentation*, the word publicly was misspelled.
- Ms. Dohrer made a motion to approve the minutes of the June 24, 2013 meeting as corrected as well as approval of the July 19, 2013 Board meeting. John Snider seconded the motion and it passed unanimously.

#### ***Special Education Policies***

- Lisa Handley made a motion to approve the Special Education Policies. Claire West seconded the motion and it passed unanimously.

### **Presentation – ASA/Recycled Orchestra at the MIM**

- Leah Fregulia Roberts gave a short overview of the MIM/Paraguay Recycled Orchestra/ASA partnership that allowed thirty ASA students from the strings and percussion programs to participate in a three-day August event. Students visited the City of Phoenix recycling center, participated in a day-long workshop in which they worked together to create “sonic sculptures” constructed from trash and joined the Recycled Orchestra on stage at the MIM for two sold out performances.
- Cindy Blandino, 7<sup>th</sup>-12<sup>th</sup> grade strings instructor, and three ASA students shared their thoughts and observations on the enriching experience that they all expressed as “amazing” and “life-changing”.

### **Adjournment**

John Snider made a motion to adjourn. The motion was seconded by Claire West and passed unanimously. The meeting adjourned at 6:52 p.m.

Minutes reviewed and accepted on this date Sept 6, 2013.

By: Suzanne Doherty Board Member

Arizona School for the Arts  
1410 N. 3<sup>rd</sup> Street, Room 133  
Phoenix, AZ 85004

Governing Board  
September 23, 2013  
Meeting Minutes

**Attendance:**

<b>Don Keuth, President</b>	<b>P</b>	<b>Dan Schay, Vice President</b>	<b>P</b>	<b>Suzanne Dohrer, Sec/Tres</b>	<b>P</b>
<b>John Snider, Past President</b>	<b>A</b>	<b>Javier Cardenas</b>	<b>P</b>	<b>David Garcia</b>	<b>P</b>
<b>Lisa Handley</b>	<b>P</b>	<b>Gary Stuart</b>	<b>P</b>	<b>Ed Novak</b>	<b>P</b>
<b>Rochelle Seminerio</b>	<b>P</b>	<b>Claire West</b>	<b>P</b>	<b>Paul Winslow</b>	<b>P</b>
<b>Dan Bigler, Financial Analyst</b>	<b>P</b>	<b>Leah Fregulia Roberts, Head of School</b>	<b>P</b>	<b>Lyn Marquis, Chief Advancement Officer</b>	<b>P</b>
<b>Beth Strickler, Director of Operations and Finance</b>	<b>P</b>	<b>Stacy Chatham, Sr. Administrative Assistant</b>	<b>P</b>		

**Call to Order**

Meeting was called to order by Don Keuth, Board President at 5:34p.m.

**Call to Public**

Chairman Keuth made a call to the public. Carole Glenn (Parent) was present and expressed concerns with the ASA ID policy and students being sent home on the second offense for not having an ID.

**Information and Discussion Items**

**ID Badge Policy**

Head of School reviewed the pages from the Basic Daily Rules from the handbook that all parents sign at the beginning of the year. There was a lengthy discussion regarding the best way to approach the issue of sending a child home when they receive their second infraction for not having ID badge and violating dress code policy.

Ed Novak requested a motion to table 5:56p.m.

**ACTION ITEM** - Administration will review the policy again at their next meeting and provide recommendations to the board for further review.

**Committee Reports**

***Finance Committee***

- Dan Bigler reported that August was a good revenue month for the school and we exceeded our forecast.
- All documents have been approved by the Finance Committee

### ***Facilities Committee***

- Paul Winslow reported that the committee is not meeting monthly this year. Staff is good enough that we just don't have problems.
- Got through all summer repairs and parking lot renovation.

### ***Development Committee***

- Dan Schay reported that the committee had just met and was gearing up for a successful year.
- Fall Fiesta was held on September 21, 2013 and was good for cultivation, networking with parents and will continue to improve each year. Having parents run the event this year is an improvement in itself.
- Planning is underway for Showcase 2014. Dan shared that the goal for sponsorships is \$50k.
- Good crowd for the Be One Bring One event on September 11, 2013.

### ***Technology Committee***

- Javier Cardenas reported that we are still waiting on the ASA phone app and hoping to have a progress report by the next meeting.

### ***Compliance Committee***

- Suzanne Dohrer did not have anything to report.

### ***Strategic Planning Committee***

- Lisa Handley reported that the plan has been updated and consolidated. In October there will be focus groups with stakeholders allowing for the retreat in March/April to have plenty of discussion items.

### ***Board Membership Committee***

- Leah Fregulia Roberts reported that the committee does not have a chair right now, but once one has been selected they will meet and have a report for future meetings.

### **Head of School Report**

- Leah Fregulia Roberts reported that the evacuation drill with students went well and that the entire drill took less than 25 minutes.
  - Ms. Roberts invited the board to the Hance Park Community Workshop Meeting on September 25, 2013 at Kenilworth Elementary School.
  - Ms. Roberts also shared that Cable One has agreed to allow ASA use their parking lot at no cost. Cable One will send licensing agreement to ASA for review and signature.
  - Ms. Roberts reported that the visit on September 12, 2013 with Nadya Chinoy Dabby, Acting Assistant Deputy Secretary for Innovation and Improvement, from the USDE went well.
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## **Action Items:**

### *Approval of minutes*

- Minutes from August and September meeting will be approved next month.

### *Vote to approve Annual Financial Report (AFR)*

- Rochelle Seminerio explained that the new format has been approved by DOE and is in the format they require.
- Ms. Seminerio made the motion to approve the AFR. Dan Schay seconded the motion and it passed unanimously.
- Signatures were completed during the meeting.

### *Vote to approve financial management policies*

- Rochelle Seminerio recommended that the board approve policies.
- Ms. Seminerio made the motion to approve the financial management policies. Dan Schay seconded the motion and it passed unanimously.

### *Vote to approve revised admission procedures*

- Leah Fregulia Roberts explained that the new procedures are straightforward and will be more streamlined; easier to manage over the next year – still allowing for students to maintain their place in line and not have to start over again.
- Paul Winslow made the motion to approve the revised admission procedures. Gary Stuart seconded the motion and it passed unanimously.

## **Adjournment**

Rochelle Seminerio made a motion to adjourn. The motion was seconded by Dan Schay and passed unanimously. The meeting adjourned at 6:30 p.m.

Minutes reviewed and accepted on this date 10/16/13.

By: Ayene Daher, Secretary/Treasurer Board Member

Arizona School for the Arts  
1410 N. 3<sup>rd</sup> Street, Room 133  
Phoenix, AZ 85004

Governing Board  
October 28, 2013  
Meeting Minutes

**Attendance:**

<b>Don Keuth, President</b>	<b>P</b>	<b>Dan Schay, Vice President</b>	<b>P</b>	<b>Suzanne Dohrer, Sec/Tres</b>	<b>P</b>
<b>John Snider, Past President</b>	<b>A</b>	<b>Javier Cardenas</b>	<b>P</b>	<b>David Garcia</b>	<b>P</b>
<b>Lisa Handley</b>	<b>P</b>	<b>Gary Stuart</b>	<b>A</b>	<b>Ed Novak</b>	<b>A</b>
<b>Rochelle Seminerio</b>	<b>P</b>	<b>Claire West</b>	<b>P</b>	<b>Paul Winslow</b>	<b>P</b>
<b>Dan Bigler, Financial Analyst</b>	<b>P</b>	<b>Leah Fregulia Roberts, Head of School</b>	<b>P</b>	<b>Lyn Marquis, Chief Advancement Officer</b>	<b>P</b>
<b>Beth Strickler, Director of Operations and Finance</b>	<b>P</b>	<b>Stacy Chatham, Sr. Administrative Assistant</b>	<b>P</b>		

**Call to Order**

Meeting was called to order by Dan Schay, Vice President at 5:42p.m.

**Call to Public**

Vice Chairman Dan Schay made a call to the public. There was not anyone present for public call.

Chairman Keuth arrived and Vice Chairman Schay yielded the meeting to Chairman Keuth.

**Committee Reports**

***Finance Committee***

- Dan Bigler shared that the audit went well and that the Finance Committee did a great job with the audit.
- Rochelle Seminerio reviewed audit information – no errors this year.

***Facilities Committee***

- Paul Winslow reported that there were no incidents during Fall Break.

***Development Committee***

- Dan Schay reported that the committee had just met and going forward meetings will include outreach and focusing on contacting individuals of interest.
- Reminder of Be One Bring One (Invite Only) event being held November 6, 2013 at ASA



### ***Technology Committee***

- Leah Fregulia Roberts discussed a recent tour with Paradise Valley Unified School District and their use of innovative and creative technology. They are interested in possibly doing some partnerships with ASA.

### ***Compliance Committee***

- Suzanne Dohrer reported that we need to approve the Disneyland trip.
- Leah Fregulia Roberts reported that we are working on gathering data regarding the dress code policy and will report back in January on how dress code violations/incidents are going in comparison to last year.

### ***Strategic Planning Committee***

- Leah Fregulia Roberts reported that we are currently looking at our Business Plan internally for now but will engage more contacts as needed.

### ***Board Membership Committee***

- Ms. Roberts reported that the Board Membership Committee met to discuss cultivation. Ms. Roberts encouraged current members to invite guests to the November Be One Bring One event.
- The board will conduct a study group to consider board development and structure moving forward.

### **Head of School Report**

- Leah Fregulia Roberts reported that ASA had a great month with several community involvement events.
- Ms. Roberts also discussed the possibility of looking into a limited number of gender-neutral restrooms on campus, in response to student needs and concerns. Research and policies from other states will be presented and discussed at a future meeting.

### **Action Items:**

#### ***Approval of minutes***

- Dan Schay moved to approve minutes from September 23, 2013. Claire West seconded the motion and it passed unanimously.

#### ***Vote to approve Audit Draft***

- Rochelle Seminerio moved to approve the audit draft. Dan Schay seconded the motion and it passed unanimously.

#### ***Vote to approve Disneyland trip***

- Suzanne Dohrer moved to approve the Disneyland trip. Javier Cardenas seconded the motion and it passed unanimously.

**Adjournment**

Dan Schay made a motion to adjourn. The motion was seconded by Rochelle Seminerio and passed unanimously. The meeting adjourned at 6:18 p.m.

Minutes reviewed and accepted on this date Nov. 25, 2013.

By: Suzanne O'Brien Board Member

Arizona School for the Arts  
1410 N. 3<sup>rd</sup> Street, Room 133  
Phoenix, AZ 85004

Governing Board  
November 25, 2013  
Meeting Minutes

**Attendance:**

<b>Don Keuth, President</b>	<b>P</b>	<b>Dan Schay, Vice President</b>	<b>P</b>	<b>Suzanne Dohrer, Sec/Tres</b>	<b>P</b>
<b>John Snider, Past President</b>	<b>P</b>	<b>Javier Cardenas</b>	<b>P</b>	<b>David Garcia</b>	<b>P</b>
<b>Lisa Handley</b>	<b>A</b>	<b>Gary Stuart</b>	<b>P</b>	<b>Ed Novak</b>	<b>P</b>
<b>Rochelle Seminerio</b>	<b>P</b>	<b>Claire West</b>	<b>P</b>	<b>Paul Winslow</b>	<b>P</b>
<b>Dan Bigler, Financial Analyst</b>	<b>P</b>	<b>Leah Fregulia Roberts, Head of School</b>	<b>P</b>	<b>Lyn Marquis, Chief Advancement Officer</b>	<b>P</b>
<b>Beth Strickler, Director of Operations and Finance</b>	<b>P</b>	<b>Stacy Chatham, Sr. Administrative Assistant</b>	<b>P</b>		

**Call to Order**

Meeting was called to order by Don Keuth, President, at 5:30p.m.

**Call to Public**

Don Keuth made a call to the public. There was not anyone present for public call.

**Presentation – Polaroid Stories**

Xanthia Walker, Theatre Arts Team Director, and two students shared their experience with Polaroid Stories, the Fall production this year.

**Information and Discussion Items**

Partnership with Phoenix Center for the Arts – North Theatre. Leah Fregulia Roberts provided information regarding the feasibility study in progress regarding the proposed new concert hall in Hance Park.

Bathrooms – Leah Fregulia Roberts discussed the future potential for ASA to move towards providing gender neutral bathrooms and LGBTQ policies. There is research that still needs to be completed and the compliance committee will work on this project with possible implementation during next academic year (2014-15).

**Committee Reports**

***Finance Committee***

- John Snider shared that the finances are where they are expected to be to date.

***Facilities Committee***

- Paul Winslow shared the facilities report.

#### ***Development Committee***

- Dan Schay reported that next month (December) is the big push for Tax Credit.

#### ***Compliance Committee***

- Suzanne Dohrer reported that we will need to elect new officers for the Governing Board by February 2014.
- Ms. Dohrer also shared that we are working on creating a full policies and procedures handbook for ASA.

#### ***Strategic Planning Committee***

- Leah Fregulia Roberts reported that we are in the implementation phase of the Strategic Planning. A Spring retreat will be set.
- Ms. Fregulia Roberts also shared that we are working on a replication plan.

#### ***Board Membership Committee***

- Ms. Fregulia Roberts shared that the committee will be meeting on December 4, 2013 to discuss board development. Ed Novak will chair the committee.

#### **Head of School Report**

- Leah Fregulia Roberts reviewed the report including the Alumni statistics and various grants that ASA has applied for.
- Ms. Fregulia Roberts also invited everyone to attend the upcoming Choral Collage on December 9, 2013 and Faculty Showcase on December 15, 2013.

#### **Action Items:**

##### ***Approval of minutes***

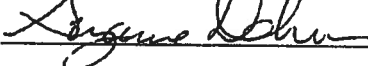
- Paul Winslow moved to approve minutes from October 28, 2013. Javier Cardenas seconded the motion and it passed unanimously.


##### ***Vote to approve Annual Report***

- Ed Novak moved to approve the annual report. David Garcia seconded the motion and it passed unanimously.

#### **Adjournment**

Dan Schay made a motion to adjourn. The motion was seconded by David Garcia and passed unanimously. The meeting adjourned at 6:25 p.m.

Minutes reviewed and accepted on this date .

By:  Board Member

Arizona School for the Arts  
1410 N. 3<sup>rd</sup> Street, Room 133  
Phoenix, AZ 85004

Governing Board  
December 16, 2013  
Meeting Minutes

**Attendance:**

<b>Don Keuth, President</b>	<b>P</b>	<b>Dan Schay, Vice President</b>	<b>A</b>	<b>Suzanne Dohrer, Sec/Tres</b>	<b>P</b>
<b>John Snider, Past President</b>	<b>P</b>	<b>Javier Cardenas</b>	<b>P</b>	<b>David Garcia</b>	<b>A</b>
<b>Lisa Handley</b>	<b>P</b>	<b>Gary Stuart</b>	<b>P</b>	<b>Ed Novak</b>	<b>P</b>
<b>Rochelle Seminerio</b>	<b>A</b>	<b>Claire West</b>	<b>P</b>	<b>Paul Winslow</b>	<b>P</b>
<b>Dan Bigler, Financial Analyst</b>	<b>P</b>	<b>Leah Fregulia Roberts, Head of School</b>	<b>P</b>	<b>Lyn Marquis, Chief Advancement Officer</b>	<b>P</b>
<b>Beth Strickler, Director of Operations and Finance</b>	<b>P</b>	<b>Stacy Chatham, Sr. Administrative Assistant</b>	<b>P</b>		

**Call to Order**

Meeting was called to order by Don Keuth, President, at 5:33p.m.

**Call to Public**

Don Keuth made a call to the public. There was not anyone present for public call.

**Presentation – Special Education Program**

Vice Principal, Kristin Mailhiot, shared a power point regarding the special education program at ASA.

**Committee Reports**

***Finance Committee***

- John Snider shared that the finances are right on point.
- Dan Bigler shared information regarding the funding ASA has received for the special education program.

***Facilities Committee***

- Paul Winslow reviewed the current facilities report.
- Leah Fregulia Roberts also shared that the gender neutral restroom will be located on the 4<sup>th</sup> floor and will have a universal restroom sign allowing for a smooth transition for this type of restroom.

***Development Committee***

- Lyn Marquis reported that our numbers are rising and tax credits are continuing to come in.

### ***Technology Committee***

- Javier shared that the committee will be meeting again in January.
- Leah Fregulia Roberts also reported that we are waiting for permissions for the ASA application and should have them within a few weeks.

### ***Compliance Committee***

- Suzanne Dohrer did not have anything new to report.

### ***Strategic Planning Committee***

- Lisa Handley and Leah Fregulia Roberts reported that they had a meeting to outline the plan for the March strategic planning meeting. A report on the progress will be presented at the next meeting.

### **Head of School Report**

- Leah Fregulia Roberts reviewed the report including the newest awards ASA has received.
- Leah also invited everyone to the Hance Park Conservancy meeting being held on January 22, 2014. An invitation with the date and time will be sent.

### **Board Development**

- Ed Novak shared that they had just met and are continuing to actively research ideas for development.

### **Action Items:**

#### ***Vote to approve minutes***

- Lisa Handley moved to approve minutes from November 25, 2013. Claire West seconded the motion and it passed unanimously.

#### ***Vote to approve 2014-2015 School Calendar***

- Paul Winslow moved to approve the 2014-2015 school calendar. Ed Novak seconded the motion and it passed unanimously.

### **Adjournment**

Lisa Handley made a motion to adjourn. The motion was seconded by Gary Stuart and passed unanimously. The meeting adjourned at 6:23 p.m.

Minutes reviewed and accepted on this date January 27, 2014.

By:  Board Member

Arizona School for the Arts  
1410 N. 3<sup>rd</sup> Street, Room 133  
Phoenix, AZ 85004

Governing Board  
January 27, 2014  
Meeting Minutes

**Attendance:**

<b>Don Keuth, President</b>	<b>P</b>	<b>Dan Schay, Vice President</b>	<b>P</b>	<b>Suzanne Dohrer, Sec/Tres</b>	<b>A</b>
<b>John Snider, Past President</b>	<b>P</b>	<b>Javier Cardenas</b>	<b>P</b>	<b>David Garcia</b>	<b>P</b>
<b>Lisa Handley</b>	<b>P</b>	<b>Gary Stuart</b>	<b>P</b>	<b>Ed Novak</b>	<b>P</b>
<b>Rochelle Seminerio</b>	<b>P</b>	<b>Claire West</b>	<b>P</b>	<b>Paul Winslow</b>	<b>P</b>
<b>Dan Bigler, Financial Analyst</b>	<b>P</b>	<b>Leah Fregulia Roberts, Head of School</b>	<b>P</b>	<b>Lyn Marquis, Chief Advancement Officer</b>	<b>P</b>
<b>Beth Strickler, Director of Operations and Finance</b>	<b>P</b>	<b>Stacy Chatham, Sr. Administrative Assistant</b>	<b>P</b>		

**Call to Order**

Meeting was called to order by Don Keuth, President, at 5:32p.m.

**Call to Public**

Don Keuth made a call to the public. There was no one present for public call. Leah Fregulia Roberts introduced Mike Santellanes and Janet LaBar who attended the meeting as prospective new board members.

**Information & Discussion Items**

**School ID Report**

Leah Fregulia Roberts reviewed the school ID report and how the change has impacted disruption to the classrooms and how violations have decreased in comparison to previous years since the implementation of the new policy. The board agreed that the changes are working and seem to be effective. There is no need to change the policy at this point.

**Lottery**

The lottery was conducted for the 2014-15 school year during the meeting. Sara Maline shared the policy and how the names are drawn.

Leah Fregulia Roberts shared the data on applications submitted and available space.

## **Committee Reports**

### ***Finance Committee***

- John Snider shared that the month of December budget was right on target and that our student count is locked for state funding since we just passed the 100<sup>th</sup> day.
- John reviewed the governor's proposed budget and various impacts to the school budget next year.

### ***Facilities Committee***

- Paul Winslow reviewed the current facilities report.
- The school has put in for a grant for additional outdoor lighting and interior locks for preventative reasons.
- Leah Fregulia Roberts also shared that the school is looking into utilizing the school after hours as a possible revenue stream.

### ***Development Committee***

- Dan Schay reported our current standings for fund raising and possible future fundraising ideas.
- Leah Fregulia Roberts shared our upcoming public performances with our students.

### ***Technology Committee***

- Javier shared that we are trying to build an infrastructure that will support several devices and the costs associated with this upgrade.
- Leah Fregulia Roberts shared that some of our staff is assessing the needs of the faculty and providing professional development.
- She also shared that students will join the technology committee meetings going forward.

### ***Compliance Committee***

- Suzanne Doherty was not present, but there was nothing new to report.

### ***Strategic Planning Committee***

- Lisa Handley reported that they had a meeting to outline the plan for the April 2014 strategic planning meeting and current progress. We are looking into an outside facilitator. A date in April will be confirmed in the next few weeks.

### **Head of School Report**

- Leah Fregulia Roberts reviewed the report and the success of the Disneyland trip last month.
- Leah Fregulia Roberts also reported that David Garcia and his graduate students have been working on ASA surveys, and they should be ready to share in the next few weeks. The goal is to present the results at the strategic planning retreat in April.



### **Board Development**

- Ed Novak discussed that Mike Santellanes and Janet LaBar were in attendance as perspective board members.
- He also shared the skillsets we are looking at for future Foundation Board members.
- Next month, elections will be held for officers.

### **Action Items:**

#### *Vote to approve minutes*

- Gary Stuart moved to approve minutes from December 16, 2013. Ed Novak seconded the motion and it passed unanimously.

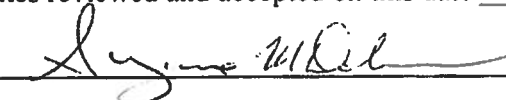
#### *Vote to approve Unites States Institute of Theatre Technology Conference*

- Javier Cardenas moved to approve the conference. Lisa Handley seconded the motion and it passed unanimously.

### **Adjournment**

John Snider made a motion to adjourn. The motion was seconded by Lisa Handley and passed unanimously. The meeting adjourned at 6:35 p.m.

Minutes reviewed and accepted on this date Feb. 24, 2014.

By:  Board Member



Arizona School for the Arts  
1410 N. 3<sup>rd</sup> Street, Room 133  
Phoenix, AZ 85004

Governing Board  
February 24, 2014  
Meeting Minutes

Attendance:

<b>Don Keuth, President</b>	<b>P</b>	<b>Dan Schay, Vice President</b>	<b>P</b>	<b>Suzanne Dohrer, Sec/Tres</b>	<b>P</b>
<b>John Snider, Past President</b>	<b>P</b>	<b>Javier Cardenas</b>	<b>P</b>	<b>David Garcia</b>	<b>P</b>
<b>Lisa Handley</b>	<b>P</b>	<b>Gary Stuart</b>	<b>P</b>	<b>Ed Novak</b>	<b>A</b>
<b>Rochelle Seminerio</b>	<b>P</b>	<b>Claire West</b>	<b>P</b>	<b>Paul Winslow</b>	<b>P</b>
<b>Dan Bigler, Financial Analyst</b>	<b>P</b>	<b>Leah Fregulia Roberts, Head of School</b>	<b>P</b>	<b>Lyn Marquis, Chief Advancement Officer</b>	<b>P</b>
<b>Beth Strickler, Director of Operations and Finance</b>	<b>P</b>	<b>Stacy Chatham, Sr. Administrative Assistant</b>	<b>P</b>		

**Call to Order**

Don Keuth, President, called meeting to order at 5:36p.m.

**Call to Public**

Don Keuth made a call to the public. There was no one present for public call.

**Presentation**

Challenge Based Learning (CBL) presentation by ASA seniors. The seniors provided an overview of their projects with Downtown Phoenix Partnership (DPP) & Hazel and Violet Letterpress.

**Committee Reports**

***Finance Committee***

- John Snider shared that ASA is on budget for the month of January.
- Dan Bigler commented that our student count was a little less than our forecast but shouldn't affect the budget too much.
- John Snider also shared that we are exploring refinancing options and looking into getting the property appraised. The Finance Committee will request that the Executive Committee approve getting an appraisal.

***Facilities Committee***

- Paul Winslow reviewed the current facilities report.

- Mr. Winslow also mentioned that we are still waiting to see if we get the safety grant from the Department of Education.

#### ***Development Committee***

- Dan Schay shared the current standings for fundraising.
- Leah Fregulia Roberts informed the board that ASA staff has raised enough money to support two concerts this year. Dan Schay challenged the board to support three concerts and the board agreed to do so.

#### ***Technology Committee***

- Javier Cardenas shared that we are looking into fiber working and access to more IP addresses.

#### ***Compliance Committee***

- Suzanne Doherty mentioned the new board candidates, Mike Santellanes and Janet LaBar that are up for vote tonight. Ms. Doherty also mentioned the presentation of the slate of officers for 2014-2016.
- Suzanne Doherty reviewed the employee and community handbooks and the updates that were completed and waiting for approval.

#### ***Strategic Planning Committee***

- Lisa Handley invited everyone to attend the Strategic Planning Retreat being held at ASA on April 12, 2014.

#### **Head of School Report**

- Leah Fregulia Roberts shared that we have 5 National Merit Scholars, 1 National Achievement Scholar and 1 Hispanic National Scholar.
- Ms. Fregulia Roberts also shared details regarding the visit to ASA with Sen. Bob Worsley, his wife, Christi and representation from Consolari, Meagan DeMenna. She mentioned how impressed they were with the campus and afterwards, they invited Leah to join a meeting with the Lincoln Center Institute this week and they will be visiting the campus for a tour next week.
- Leah Fregulia Roberts reported that she had a meeting with Mayor Stanton this morning and discussed the meeting with Consolari. The meeting was very positive and the Mayor indicated that he would like to see the replication of ASA in downtown Phoenix.
- Leah Fregulia Roberts invited the board to come and see ASA students perform at the McDowell Mountain Music festival and will send everyone the invite.

#### **Board Development**

- Leah Fregulia Roberts shared that Janet LaBar and Mike Santellanes would accept an invitation to join the ASA Governing Board.
- The Slate of Officers was reviewed for 2014-2016. Dan Schay will replace Don Keuth as President. Ed Novak will replace Dan Schay as Vice President and Javier Cardenas will replace Suzanne Doherty as Secretary/Treasurer. Don Keuth will be Immediate Past President.

### Action Items

#### *Vote to approve minutes*

Javier Cardenas moved to approve minutes from January 27, 2014. Gary Stuart seconded the motion and it passed unanimously.

#### *Vote to approve new members*

John Snider moved to approve Janet LaBar and Mike Santellanes as new members to the Board of Directors. Dan Schay seconded the motion and it passed unanimously.

#### *Vote to approve officer slate 2014-2016*

Lisa Handley moved to approve the Slate of Officers 2014-2016. Gary Stuart seconded the motion and it passed unanimously.

#### *Vote to approve community and employee handbooks*

Paul Winslow moved to approve the community and employee handbooks after including minor modifications that were discussed during the meeting. Claire West seconded the motion and it passed unanimously.

#### *Vote to approve changes to Arizona Board for Charter Schools website*

Gary Stuart moved to approve removing prior ASA board members, Laura Kozel, Jeana Jones, Joseph Hagen and Paul Blavin from the Arizona Board for Charter Schools' website and adding, David Garcia, Lisa Handley, Ed Novak, Rochelle Seminerio, Gary Stuart, Janet LaBar and Mike Santellanes to the current list. David Garcia seconded the motion and it passed unanimously. Stacy Chatham will make the updates to website.

### Adjournment

John Snider made a motion to adjourn. The motion was seconded by Javier Cardenas and passed unanimously. The meeting adjourned at 6:43 p.m.

Minutes reviewed and accepted on this date March 31, 2014.

By: Suzanne Eshen Board Member

Arizona School for the Arts  
1410 N. 3<sup>rd</sup> Street, Room 133  
Phoenix, AZ 85004

Governing Board  
March 31, 2014  
Meeting Minutes

Attendance:

<b>Don Keuth, President</b>	<b>P</b>	<b>Dan Schay, Vice President</b>	<b>P</b>	<b>Suzanne Dohrer, Sec/Tres</b>	<b>P</b>
<b>John Snider, Past President</b>	<b>P</b>	<b>Javier Cardenas</b>	<b>P</b>	<b>David Garcia</b>	<b>A</b>
<b>Lisa Handley</b>	<b>P</b>	<b>Gary Stuart</b>	<b>P</b>	<b>Ed Novak</b>	<b>P</b>
<b>Rochelle Seminerio</b>	<b>A</b>	<b>Claire West</b>	<b>P</b>	<b>Paul Winslow</b>	<b>A</b>
Dan Bigler, Financial Analyst	P	Leah Fregulia Roberts, Head of School	P	Lyn Marquis, Chief Advancement Officer	P
Beth Strickler, Director of Operations and Finance	P	Stacy Chatham, Sr. Administrative Assistant	P		

**Call to Order**

Don Keuth, President, called meeting to order at 5:34 p.m.

**Call to Public**

Don Keuth made a call to the public. There was no one present for public call.

**Presentation**

Greta Perlmutter, 9<sup>th</sup> grade, shared her presentation on the San Tribe that she delivered during presentation week.

**Committee Reports**

***Finance Committee***

- John Snider noted that ASA is on budget for the month of February.
- Mr. Snider also shared that with respect to the budget, it is managed exceptionally well, and there is nothing more we can do. In light of recent fundraising efforts, it is important for the ASA community to know that we are not over spending our budget.
- John Snider also informed everyone that we are still waiting for an answer on the appraisal of the property and that we should know by next meeting. He will share more information at that time. The appraisal was ordered for the purposes of potentially refinancing our bond debt.
- Dan Bigler shared that the state student count did drop by one since our last meeting.

- Leah Fregulia Roberts handed out a draft of the 360 degree review format for the Head of School Evaluation and would like feed back from the Governing Board by Friday, April 4, 2014.

### **Action Items**

#### *Vote to approve minutes*

Dan Schay moved to approve minutes from February 24, 2014. Claire West seconded the motion and it passed unanimously.

### **Adjournment**

John Snider made a motion to adjourn. The motion was seconded by Gary Stuart and passed unanimously. The meeting adjourned at 6:23 p.m.

Minutes reviewed and accepted on this date April 28, 2014.

By: Siyanne Doherty Board Member

**Attendance:**

<b>Don Keuth, President</b>	<b>P</b>	<b>Dan Schay, Vice President</b>	<b>P</b>	<b>Suzanne Dohrer, Sec/Tres</b>	<b>P</b>
<b>John Snider, Past President</b>	<b>P</b>	<b>Javier Cardenas</b>	<b>P</b>	<b>David Garcia</b>	<b>P</b>
<b>Lisa Handley</b>	<b>P</b>	<b>Janet LaBar</b>	<b>P</b>	<b>Ed Novak</b>	<b>P</b>
<b>Rochelle Seminerio</b>	<b>P</b>	<b>Gary Stuart</b>	<b>A</b>	<b>Claire West</b>	<b>P</b>
<b>Paul Winslow</b>	<b>A</b>	Leah Fregulia Roberts, Head of School	<b>P</b>	Lyn Marquis, Chief Advancement Officer	<b>P</b>
Beth Strickler, Director of Operations and Finance	<b>P</b>	Dan Bigler, Financial Analyst	<b>P</b>	Stacy Chatham, Executive Assistant	<b>A</b>

**Call to Order**

Don Keuth, Board President, called the meeting to order at 5:35 p.m.

**Call to Public**

Chairman Keuth made a call to the public. Two ladies who are opening an arts integrated school in Phoenix for low-income students were in attendance to observe how a school governing board meeting is conducted.

**Presentation**

Presentation on the OpenROV underwater robot by Nadia McLaughlin, 6<sup>th</sup> Grade Science teacher, Adin Warner, 8<sup>th</sup> grader, Ethan Weber 6<sup>th</sup> grader, and Rob McGehee, 12<sup>th</sup> Grade Environmental Sciences teacher. Funding for the robot came from a grant from the Paul Allen Foundation. The underwater robot was secured for 6<sup>th</sup> grade classes who are studying marine biology. The teachers and students shared about assembling the ROV and the joint field trip to the Rio Salado Habitation Restoration Center with seniors studying Environmental Science and 6<sup>th</sup> graders. The ROV was launched in the water and data recorded.

**Committee Reports**

***Finance Committee***

- John Snider reported that the finances are exactly where forecasted.
- The Finance Committee is working on next year's budget and will present a first draft to the Board at the May board meeting. First draft next month for the board.

***Facilities Committee***

- No report.



### ***Development Committee***

- Dan Schay reported that there is \$142,923 left raise in this fiscal year in order to reach the \$800,000 Annual Fund goal.
- Mr. Schay also shared that Board giving is low and encouraged members to check their “giving anniversary date”.
- Fundraising and awareness strategies are in place to encourage the 57% of parents who have not yet donated to do so.

### ***Technology Committee***

- No report.

### ***Compliance Committee***

- Suzanne Dohrer indicated there were no compliance issues except for an agenda item to be discussed in Executive Session.

### ***Strategic Planning Committee***

- Lisa Handley thanked the board for attending the Strategic Planning Retreat. The event was effective and brought forth good ideas. The board will soon receive a report from the facilitator summarizing the retreat and including recommended strategies for the next few years. A follow-up board session will be scheduled to discuss the strategic plan.

### ***Board Development Committee***

- Ed Novak reported that Leah, Lyn, Dan and Ed met over breakfast with two potential candidates for the ASA Foundation Board.
- A meeting with Leah and Ed with a potential governing board member is scheduled for tomorrow.

### ***Head of School Annual Review Update***

- Don Keuth shared that he received 15 responses to the HOS Annual Review requests. Board members were granted an extension of time in order to complete their Reviews. Mr. Keuth indicated that once all the information is received, he would compile the data and comments and share results with the board.

### **Consent Items**

### ***Head of School Report***

- Leah Fregulia Roberts pointed out that she has added information about students as well as academic highlights in order to provide the board with a balance of information.
- Ms. Roberts handed out an “ASA facts” document, extracted from the Annual Report, as a reference tool.

**Action Items:**

*Approval of minutes*

Claire West moved to approve minutes from the March 31, 2014 meeting. Ed Novak seconded the motion and it passed unanimously.

*Approval of D. C. Trip – 2015*

Javier Cardenas moved to approve the student trip to D.C. in 2015. Ed Novak seconded the motion and it passed unanimously.

**Adjournment**

John Snider made a motion to adjourn. The motion was seconded by Claire West and passed unanimously. The meeting adjourned to Executive Session at 6:12 p.m.

Minutes reviewed and accepted on this date May 19, 2014.

By: Luzanne Debe Board Member

Arizona School for the Arts  
1410 N. 3<sup>rd</sup> Street, Room 133  
Phoenix, AZ 85004

Governing Board  
May 19, 2014  
Meeting Minutes

**Attendance:**

<b>Don Keuth, President</b>	<b>P</b>	<b>Dan Schay, Vice President</b>	<b>A</b>	<b>Suzanne Dohrer, Sec/Tres</b>	<b>P</b>
<b>John Snider, Past President</b>	<b>P</b>	<b>Javier Cardenas</b>	<b>P</b>	<b>David Garcia</b>	<b>P</b>
<b>Lisa Handley</b>	<b>P</b>	<b>Janet LaBar</b>	<b>A</b>	<b>Ed Novak</b>	<b>A</b>
<b>Rochelle Seminerio</b>	<b>P</b>	<b>Gary Stuart</b>	<b>A</b>	<b>Claire West</b>	<b>P</b>
<b>Paul Winslow</b>	<b>P</b>	<b>Leah Fregulia Roberts, Head of School</b>	<b>P</b>	<b>Lyn Marquis, Chief Advancement Officer</b>	<b>P</b>
<b>Beth Strickler, Director of Operations and Finance</b>	<b>P</b>	<b>Dan Bigler, Financial Analyst</b>	<b>P</b>	<b>Stacy Chatham, Executive Assistant</b>	<b>P</b>

**Call to Order**

Don Keuth, Board President, called the meeting to order at 5:34 p.m.

**Call to Public**

Chairman Keuth made a call to the public. Kim Mertens (ASA Parent), Karen Peterson (ASA Parent), Tristan Peterson- Steinert (ASA Student), and Kincaid Rabb (ASA 2012 Alumni) shared concerns with the reorganization of the choral department and how it affected Dr. Westendorf.

Ms. Roberts assured attendees that we support Dr. Westendorf and value him and wish to have him continue to be a part of ASA.

**Presentation**

Ms. Fregulia Roberts shared Spring 2014 AIMS results with the Governing Board. The results are embargoed at this time, but will be made public once they become available.

**Committee Reports**

***Finance Committee***

- Dan Bigler reported that overall budgets are on target, but there are a few areas that need some help – revenue from activity fees and after school programs is running behind projections. Less people are utilizing the after school programs so adjustments have been made to the future forecast for revenue opportunities.
- John Snider reviewed the FY 2014-15 working budget in detail.
- Ms. Fregulia Roberts shared information regarding staff/faculty salaries and the possibility of using a matrix that is based on teacher performance.

### ***Facilities Committee***

- No report.

### ***Development Committee***

- Claire West shared that there is \$92,485 left raise this fiscal year in order to reach the \$800,000 Annual Fund goal. Campaigns are in place for raising the funds.

### ***Technology Committee***

- Ms. Strickler reported that she is in conversation with our vendor to see if our web filter can accept copper and fiber.
- ASA has conducted 8 of the 10 suggested speed tests. It appears that there are some concerns with our bandwidth capacity and we are looking into alternative solutions.
- There is a Technology Committee meeting this Friday and there will be more to report next month.

### ***Compliance Committee***

- Suzanne Dohrer shared that there were no compliance issues.

### ***Strategic Planning Committee***

- Lisa Handley explained the overview and summary of what was discussed at our Strategic Planning meeting in April 2014.

### ***Board Development Committee***

- Ms. Fregulia Roberts indicated she has a potential new board member. She will share more information next month with regard to their role and joining the ASA Governing Board.

### **Consent Items**

### ***Head of School Report***

- Ms. Fregulia Roberts reviewed the HOS Report. She also shared some additional senior achievements.

### **Action Items:**

#### ***Approval of minutes***

Javier Cardenas moved to approve minutes from the April 28, 2014 meeting. Claire West seconded the motion and it passed unanimously.

#### ***Approval of Bond Principal Pre-payment***

John Snider moved to approve the bond principal pre-payment. Claire West seconded the motion and it passed unanimously.

**Adjournment**

Claire West made a motion to adjourn. The motion was seconded by Javier Cardenas and passed unanimously. The meeting adjourned to Executive Session at 6:35 p.m.

Minutes reviewed and accepted on this date 6/25/14.

By: Suzanne Decker Board Member

Arizona School for the Arts  
1410 N. 3<sup>rd</sup> Street, Room 133  
Phoenix, AZ 85004

Governing Board  
June 23, 2014  
Meeting Minutes

**Attendance:**

<b>Don Keuth, President</b>	<b>P</b>	<b>Dan Schay, Vice President</b>	<b>P</b>	<b>Suzanne Dohrer, Sec/Tres</b>	<b>P</b>
<b>John Snider, Past President</b>	<b>A</b>	<b>Javier Cardenas</b>	<b>A</b>	<b>David Garcia</b>	<b>A</b>
<b>Lisa Handley</b>	<b>P</b>	<b>Ed Novak</b>	<b>P</b>	<b>Rochelle Seminerio</b>	<b>P</b>
<b>Gary Stuart</b>	<b>A</b>	<b>Claire West</b>	<b>A</b>	<b>Paul Winslow</b>	<b>P</b>
Leah Fregulia Roberts, Head of School	<b>P</b>	Lyn Marquis, Chief Advancement Officer	<b>P</b>	Beth Strickler, Director of Operations and Finance	<b>A</b>
Dan Bigler, Financial Analyst	<b>P</b>	Stacy Chatham, Executive Assistant	<b>P</b>		

**Call to Order**

Don Keuth, Board President, called the meeting to order at 5:38 p.m.

**Call to Public**

Chairman Keuth made a call to the public. There was no one present for public call.

**Presentation**

Ms. Sara Maline Bohn, Principal, presented the Spring 2014 AIMS results to the Governing Board. The results are embargoed at this time, but will be made public once they become available.

**Committee Reports**

***Finance Committee***

- Dan Bigler reported that May revenue was above projections and the budget is on target.
- We are waiting for recalculation for student money to obtain an accurate account of funding.
- Leah Fregulia Roberts reviewed the proposed FY15 budget.

***Facilities Committee***

- Paul Winslow reviewed the quarterly facilities report.

***Development Committee***

- Dan Schay shared that we were very close to meeting our goal. We have \$48,577 left to raise this fiscal year in order to reach the \$800,000 Annual Fund goal.
- Mr. Schay also shared that Showcase was a success again this year.

- Plans for the 20<sup>th</sup> Anniversary celebration are underway. More to come once the fall semester begins.

#### ***Technology Committee***

- Nothing new to report

#### ***Compliance Committee***

- Ms. Fregulia Roberts shared changes made to the Employee Handbook addressing further clarification on policies regarding attendance.

#### ***Strategic Planning Committee***

- Lisa Handley shared that the next Strategic Planning meeting will be held on August 23rd.

#### ***Board Development Committee***

- Ms. Fregulia Roberts, Ed Novak and Dan Schay will be meeting with a potential new board member next week.
- Ed Novak shared that Janet LaBar will not be able to continue to serve on the ASA Governing Board due to the fact she is moving out of state.

#### ***Recognition of Service – Don Keuth and Suzanne Dohr***

- Ms. Fregulia Roberts shared her appreciation and thanked Don Keuth, President and Suzanne Dohrer, Secretary/Treasurer for their years of service on the board.
- Mr. Keuth will move to Immediate Past President position and Ms. Dohrer will move to Member position.

#### **Consent Items**

#### ***Head of School Report***

- Ms. Fregulia Roberts reviewed the HOS Report. She also shared how ASA is working with other members of the community to provide visual arts for some of our students.
- She also shared that ASA will be performing at the Gammage 50<sup>th</sup> Anniversary celebration on September 27, 2014.

#### **Action Items:**

#### ***Approval of minutes***

Dan Schay moved to approve minutes from the May 19, 2004 meeting. Paul Winslow seconded the motion and it passed unanimously.

#### ***Approval of Draft Budget FY15***

Rochelle Seminerio moved to approve the budget. Ed Novak seconded the motion and it passed unanimously.

*Approval of Employee Handbook Revisions*

Ed Novak moved to approve the revisions to the Employee Handbook. Lisa Handley seconded the motion and it passed unanimously.

*Approval of Out of State Fieldtrips*

Ed Novak moved to approve the out of state fieldtrips. Paul Winslow seconded the motion and it passed unanimously.

**Adjournment**

Lisa Handley made a motion to adjourn. The motion was seconded by Ed Novak and passed unanimously. The meeting adjourned to Executive Session at 6:19 p.m.

Minutes reviewed and accepted on this date 8/25/14.

By:  Board Member



Arizona School for the Arts  
1410 N. 3<sup>rd</sup> Street, Room 133  
Phoenix, AZ 85004

Governing Board  
July 7, 2014  
Meeting Minutes

**Attendance:**

<b>Don Keuth, President</b>	<b>P</b>	<b>Dan Schay, Vice President</b>	<b>P</b>	<b>Suzanne Dohrer, Sec/Tres</b>	<b>A</b>
<b>John Snider, Past President</b>	<b>P</b>	<b>Javier Cardenas</b>	<b>A</b>	<b>David Garcia</b>	<b>A</b>
<b>Lisa Handley</b>	<b>A</b>	<b>Ed Novak</b>	<b>P</b>	<b>Rochelle Seminerio</b>	<b>P</b>
<b>Gary Stuart</b>	<b>P</b>	<b>Claire West</b>	<b>P</b>	<b>Paul Winslow</b>	<b>P</b>
Leah Fregulia Roberts, Head of School	<b>A</b>	Lyn Marquis, Chief Advancement Officer	<b>A</b>	Beth Strickler, Director of Operations and Finance	<b>P</b>
Dan Bigler, Financial Analyst	<b>A</b>	Stacy Chatham, Executive Assistant	<b>A</b>		

**Call to Order**

Don Keuth, Board President, called the meeting to order at 1:00 p.m.

**Call to Public**

None

**Action Items:**

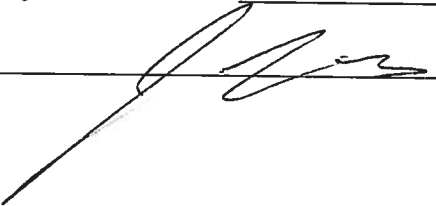
*2014-15 School Year Budget Approval*

John Snider made a motion to approve the 2014-15 Charter School Annual Budget. Don Keuth seconded the motion and it was passed unanimously.

**Adjournment**

Don Kueth made a motion to adjourn. The motion was seconded by Rochelle Seminerio and passed unanimously. The phone call adjourned at 1:15 p.m.

Minutes reviewed and accepted on this date 8/25/14.

By:  Board Member