

Arizona School for the Arts  
 1410 N 3<sup>rd</sup> Street  
 Room 113  
 Phoenix, AZ 85004

Governing Board Meeting  
 July 6, 2011  
 Meeting Minutes

Attendance:

<i>Present: (voting members in bold)</i>					
<b>John Snider, President</b>	<b>P</b>	<b>Paul Blavin</b>	<b>A</b>	<b>Laura Kozel</b>	<b>P</b>
<b>Suzanne Dohrer, Vice President</b>	<b>p</b>	<b>Javier Cardenas</b>	<b>A</b>	<b>Dan Schay</b>	<b>P</b>
<b>Jeana Jones, Secretary/Treasurer</b>	<b>p</b>	<b>Lisa Handley</b>	<b>A</b>	<b>Claire West</b>	<b>P</b>
<b>Joe Hagen, Past President</b>	<b>P</b>	<b>Don Keuth</b>	<b>P</b>	<b>Paul Winslow</b>	<b>P</b>
Leah Fregulia Roberts, Head of School	<b>A</b>	Beth Strickler, Operations and Finance	<b>P</b>	Jamie Bledsoe, Executive Assistant	<b>A</b>
Lyn Marquis, Development		Galen Waterson, , Facilities Director	<b>P</b>		

**Call to Order**

Mr. Snider called the meeting to order at 3:00pm.

**Call to public**

None

**Committee Reports**

***Facilities***

Ms. Strickler gave an update on facilities.

**Action Item**

*Electronic Use and Teachers Guidelines Form:*

Mr. Schay made a motion to approve the form as written. Mr. Keuth seconded the motion and it was passed unanimously.

*Revised and Update Attendance policy in Student Policy Handbook*

Mr. Schay made a motion to approve the revisions and updates to the attendance policy in the student policy handbook as written. Mr. Keuth seconded the motion and it was passed unanimously.

*Revised Employee Handbook*

Mr. Schay made a motion to approve the revisions in the Employee Handbook upon correcting the typographical errors proposed by Ms. Dohrer. Mr. Keuth seconded the motion and it was passed unanimously.

*Approval of Fiscal Year 2012 Adopted Budget*

Mr. Schay made a motion to approve the Fiscal Year 2012 Adopted Budget as proposed. Mr. Keuth seconded the motion and it was passed unanimously.

**Adjournment**

Mr. Schay made a motion to adjourn the regular session. Mr. Hagen seconded the motion and it was passed unanimously. Meeting was adjourned at 3:15pm.

Minutes reviewed and accepted on this date \_\_\_\_\_.

By: \_\_\_\_\_ Board Member

Arizona School for the Arts  
 1410 N 3<sup>rd</sup> Street  
 Room 113  
 Phoenix, AZ 85004

Governing Board Meeting  
 August 23, 2011  
 Meeting Minutes

Attendance:

<i>Present: (voting members in bold)</i>					
<b>John Snider, President</b>	<b>P</b>	<b>Paul Blavin</b>	<b>A</b>	<b>Dan Schay</b>	<b>P</b>
<b>Suzanne Dohrer, Vice President</b>	<b>P</b>	<b>Javier Cardenas</b>	<b>P</b>	<b>Gary Stuart</b>	<b>P</b>
<b>Jeana Jones, Secretary/Treasurer</b>	<b>P</b>	<b>Lisa Handley</b>	<b>P</b>	<b>Rochelle Seminerio</b>	<b>P</b>
<b>Joe Hagen, Past President</b>	<b>P</b>	<b>Don Keuth</b>	<b>P</b>	<b>Claire West</b>	<b>P</b>
		<b>Laura Kozel</b>	<b>A</b>	<b>Paul Winslow</b>	<b>P</b>
Leah Fregulia Roberts, Head of School	<b>P</b>	Beth Strickler, Operations and Finance	<b>P</b>	Jamie Bledsoe, Executive Assistant	<b>P</b>
Lyn Marquis, Development	<b>P</b>	Denise Newton, Development Associate	<b>P</b>		

**Call to Order**

Mr. Snider called the meeting to order at 5:32pm.

**Call to public**

None

**Welcome New Members**

Mr. Snider welcomed Mrs. Rochelle Seminerio and Mr. Gary Stuart to the board.

**Committee Reports**

***Finance Committee***

Ms. Strickler reviewed the financial packet with the board. The annual audit will begin the second week of September.

***Facilities***

- Ms. Strickler and Mr. Waterson were recognized for all their hard work and dedication in getting the facilities up and running for the first day of school.
- Students are appreciative of the new buildings and the bigger classrooms.
- Phase IV is underway and they will begin on the ground floor next week and are still on target for the mid March opening.
- Mr. Winslow went over the ideas and strategies that are being reviewed for the courtyard. The goal is to have it completed by the March move in date or beginning of 2012 school year.

***Development***

**Development**

- Ms. Marquis shared the new brochure with the board.

- The new parent reception that was held on the morning of August 22<sup>nd</sup> was well received by parents.
- Parents enjoyed the new student orientation and thought it to be very informative for not only the new students, but them as well.
- Ms. Marquis also presented the development “Three for Three” slogan, Early Bird Raffle and the official ASA Facebook page.
- Annual Fund Committee has had 2 meetings with approx 16 parents involved.
- Be One Bring One events will begin in September 22<sup>nd</sup>.

### **Capital Campaign**

- Following the summer breaks, ASA Capital Campaign is back on track. Handley will be hosting the first CCSC meeting
- Planning a grand opening event in April. More information will come at a later date.
- ASA did not receive a Fiesta Bowl Grant.

### ***Technology***

Ms. Fregulia Roberts reported:

- The first technology meeting of the school year will be in the next few weeks
- Student Technology Committee will be responsible for the signage on the TV screens in campus hallways, with administrative approval for content.
- Ms. Fregulia Roberts presented the Faculty and Staff portal.

### ***Compliance***

None

### ***Review upcoming dates***

In the board packet there is an outline of important dates for the 2011-2012 school year.

### ***Committee Assignments***

Members were asked to review their assignments and send any changes or additions to Ms. Fregulia Roberts and also if they need to join a committee to meet with her and discuss such assignment.

### **Head of School Report**

- Ms. Fregulia Roberts reviewed her report.

### **Action Item**

*Minutes:*

Mr. Keuth made a motion to approve the June 14, 2011 minutes. Mr. Winslow seconded the motion and it was passed unanimously.

### **Adjournment**

Mr. Keuth made a motion to adjourn the regular session. Mr. Schay seconded the motion and it was passed unanimously. Meeting was adjourned at 6:38pm.

Minutes reviewed and accepted on this date \_\_\_\_\_.

By: \_\_\_\_\_ Board Member

Arizona School for the Arts  
 1410 N 3<sup>rd</sup> Street  
 Room 113  
 Phoenix, AZ 85004

Governing Board Meeting  
 September 27, 2011  
 Meeting Minutes

Attendance:

<i>Present: (voting members in bold)</i>					
<b>John Snider, President</b>	<b>P</b>	<b>Paul Blavin</b>	<b>A</b>	<b>Dan Schay</b>	<b>P</b>
<b>Suzanne Dohrer, Vice President</b>	<b>P</b>	<b>Javier Cardenas</b>	<b>A</b>	<b>Gary Stuart</b>	<b>P</b>
<b>Jeana Jones, Secretary/Treasurer</b>	<b>P</b>	<b>Lisa Handley</b>	<b>A</b>	<b>Rochelle Seminerio</b>	<b>P</b>
<b>Joe Hagen, Past President</b>	<b>P</b>	<b>Don Keuth</b>	<b>P</b>	<b>Claire West</b>	<b>P</b>
		<b>Laura Kozel</b>	<b>A</b>	<b>Paul Winslow</b>	<b>P</b>
Leah Fregulia Roberts, Head of School	<b>P</b>	Beth Strickler, Operations and Finance	<b>P</b>	Jamie Bledsoe, Executive Assistant	<b>P</b>
Lyn Marquis, Development	<b>P</b>	Denise Newton, Development Associate	<b>A</b>		

**Call to Order**

Mr. Snider called the meeting to order at 5:38pm.

**Call to public**

None

**Committee Reports**

*Debrief from Board Retreat*

Ms. Fregulia Roberts asked the members of the board to review the draft that was distributed and to send any comments or suggestions by October 7<sup>th</sup>.

***Finance Committee***

There is no financial report to review this month. Finance committee reviewed for financial information at its monthly meeting. The Board will receive a quarterly report in October. Mrs. Strickler will have a draft of the audit at the October meeting. The ADE Annual Financial report needs board approval by October 15<sup>th</sup>. Dates for approval and signing of the Annual Financial Report will be sent out.

***Facilities***

- Ms. Fregulia Roberts reported that Phase IV is on target and moving along well.
- On October 4<sup>th</sup> there will be a meeting held at Orcutt Winslow at 4pm to review the plans for the courtyard and the gate.

***Development***

**Development**

- Mrs. Marquis shared that ASA fundraising is ahead of last year at this time.

- Phone-a-thon went really well and targeted the 5<sup>th</sup> grade parents. The meetings that the new parents had with Ms. Fregulia Roberts at the beginning of summer when enrolling helped set the tone for giving.
- The next Be One Bring One event will be held on November 9<sup>th</sup>, board members are asked to invite friends and other community leaders.

### **Capital Campaign**

- Mrs. Marquis reviewed the Capital Campaign with the board.

### ***Technology***

Ms. Fregulia Roberts reported:

- The first technology meeting will be held on Wednesday, September 28<sup>th</sup>.
- Student access, digitalizing curriculum and faculty websites will be discussed.

### ***Compliance***

None

### ***Committee Assignments***

Members were asked to review their assignments and let Ms. Fregulia Roberts know if they would like to join another committee. Meetings with the committees will begin next month.

### **Head of School Report**

- Ms. Fregulia Roberts reviewed her report.
- Discussed were:
  - The expansion of Arts Partnerships
  - Arts Partners on campus
  - Attrition rate and changes to the admissions process for the 2012-2013 school year.– Enrollment changes – Face of ASA

### **Action Item**

*Minutes:*

Mr. Keuth made a motion to approve both the July 6<sup>th</sup> and the August 23<sup>rd</sup>, 2011 minutes. Ms. Jones seconded the motion and it was passed unanimously.

### **Adjournment**

Mr. Keuth made a motion to adjourn the regular session. Mr. Schay seconded the motion and it was passed unanimously. Meeting was adjourned at 6:15pm.

Minutes reviewed and accepted on this date \_\_\_\_\_.

By: \_\_\_\_\_ Board Member

Arizona School for the Arts  
 1410 N 3<sup>rd</sup> Street  
 Room 113  
 Phoenix, AZ 85004

Governing Board Meeting  
 October 25, 2011  
 Meeting Minutes

Attendance:

<i>Present: (voting members in bold)</i>					
<b>John Snider, President</b>	<b>P</b>	<b>Paul Blavin</b>	<b>A</b>	<b>Dan Schay</b>	<b>P</b>
<b>Suzanne Dohrer, Vice President</b>	<b>P</b>	<b>Javier Cardenas</b>	<b>P</b>	<b>Gary Stuart</b>	<b>A</b>
<b>Jeana Jones, Secretary/Treasurer</b>	<b>P</b>	<b>Lisa Handley</b>	<b>P</b>	<b>Rochelle Seminerio</b>	<b>P</b>
<b>Joe Hagen, Past President</b>	<b>P</b>	<b>Don Keuth</b>	<b>P</b>	<b>Claire West</b>	<b>P</b>
		<b>Laura Kozel</b>	<b>A</b>	<b>Paul Winslow</b>	<b>A</b>
Leah Fregulia Roberts, Head of School	<b>P</b>	Beth Strickler, Operations and Finance	<b>P</b>	Jamie Bledsoe, Executive Assistant	<b>P</b>
Lyn Marquis, Development	<b>P</b>				

**Call to Order**

Mr. Snider called the meeting to order at 5:35pm.

**Call to public**

None

**Enrollment Process**

Ms. Sara Maline Bohn, Principal was present and reported to the board the changes to the new student enrollment process beginning 2012-2013 school year. The application process will begin on December 1 and close on January 18<sup>th</sup> with lottery numbers to be pulled at the January board meeting. This will allow for early registration.

**Ambassador Program**

ASA senior Alex Nunez Thompson and Sophomore Gabe Kaplan were also present and gave a brief presentation to the board regarding the Ambassador program at ASA. They described what it was like and the roles that they are responsible for as an ambassador. They also shared what being at ASA has been like for them.

**Committee Reports**

***Finance Committee***

Mrs. Strickler reviewed the financial report with the board. Mr. Snider and Mrs. Strickler reviewed the audit findings and the revision to the Annual Budget was discussed.

***Facilities***

- Ms. Fregulia Roberts reported that Phase IV is on target and on time.
- On October 27<sup>th</sup> there will be a meeting held at Orcutt Winslow at 4pm to review the plans for the courtyard and the gate.

### ***Development***

#### **Development**

- The next Be One Bring One event will be held on November 9<sup>th</sup>, Board members are asked to invite friends and other community leaders.

#### **Capital Campaign**

- Mrs. Marquis reviewed the Capital Campaign with the Board
- Pledge received in full for \$23,000
- Pledge received for \$5,000
- On April 20<sup>th</sup> ASA will be hosting a large event to open buildings. Dennis Rowland will be giving a concert along with ASA's Jazz Band
- Marley Foundation – will meet soon to decide on their next round of funding. ASA's request will be considered.
- Renee Van Rems Event is November 3<sup>rd</sup> – tickets are still available
- Mrs. Marquis to send email to board members regarding tax credit to use to send to families, friends, etc. Mr. Snider will also send the letter that he has penned to share with the board.

### ***Technology***

Dr. Cardenas reported:

- Students are being recruited
- In process of setting up a calendar and revising the plan
- Film club is up and running and has 1 project completed

### ***Compliance***

None

### **Head of School Report**

- Ms. Fregulia Roberts reviewed her report.
- Discussed were:
  - Principal for the day training – Partnered with Maureen Baker from MIM
  - The day will be filmed by Know 99
  - Recap of Surdna visit and meeting with Alumni in New York
  - ASA's ranking on the Global Report Card was shared

### **Action Item**

*Minutes:*

Mr. Keuth made a motion to approve both the September 27<sup>th</sup> and the October 7<sup>th</sup>, 2011 minutes. Ms. West seconded the motion and it was passed unanimously.

*Budget Revision FY 2011:*

Mr. Schay made a motion to approve the FY 2011 Budget revision as presented. Mrs. Dohrer seconded the motion and it was passed unanimously.

*Audit Draft*



Mrs. Handley made a motion to approve the Audit Draft as presented. Ms. Jones seconded the motion and it was passed unanimously.

**Executive Session**

Mr. Keuth made a motion to move into executive session. Ms. West seconded the motion. Move into Executive session 6:50pm.

Mr. Keuth made a motion to move out of executive session. Mr. Schay seconded the motion. Out of Executive Session at 7:05pm.

**Adjournment**

Mr. Keuth made a motion to adjourn the regular session. Mr. Schay seconded the motion and it was passed unanimously. Meeting was adjourned at 7:10pm.

Minutes reviewed and accepted on this date \_\_\_\_\_.

By: \_\_\_\_\_ Board Member

Arizona School for the Arts  
 1410 N 3<sup>rd</sup> Street  
 Room 113  
 Phoenix, AZ 85004

Governing Board Meeting  
 November 28, 2011  
 Meeting Minutes

Attendance:

<i>Present: (voting members in bold)</i>					
<b>John Snider, President</b>	<b>P</b>	<b>Paul Blavin</b>	<b>A</b>	<b>Dan Schay</b>	<b>P</b>
<b>Suzanne Dohrer, Vice President</b>	<b>P</b>	<b>Javier Cardenas</b>	<b>A</b>	<b>Gary Stuart</b>	<b>P</b>
<b>Jeana Jones, Secretary/Treasurer</b>	<b>P</b>	<b>Lisa Handley</b>	<b>A</b>	<b>Rochelle Seminerio</b>	<b>A</b>
<b>Joe Hagen, Past President</b>	<b>P</b>	<b>Don Keuth</b>	<b>P</b>	<b>Claire West</b>	<b>P</b>
		<b>Laura Kozel</b>	<b>A</b>	<b>Paul Winslow</b>	<b>A</b>
Leah Fregulia Roberts, Head of School	<b>P</b>	Beth Strickler, Operations and Finance	<b>P</b>	Jamie Bledsoe, Executive Assistant	<b>P</b>
Lyn Marquis, Development	<b>P</b>	Dan Bigler, Budget Analysis	<b>P</b>		

**Call to Order**

Mr. Snider called the meeting to order at 4:35pm.

**Call to public**

None

**Introduction of Mr. Bigler**

Mr. Snider made the introduction to the board of Mr. Dan Bigler. Mr. Bigler has had extensive experience in working with district and charter schools and creating and analyzing their financial reports.

**Committee Reports**

***Finance Committee***

Mrs. Strickler and Mr. Bigler reviewed the financial report with the board. There will be a few changes to the reports to consolidate them into an easier format. Mr. Snider explained to the board members the purpose of each monthly report.

***Facilities***

- Ms. Fregulia Roberts reported that Phase IV is on target and on time.
- A facilities meeting will be held on December 6<sup>th</sup> at 4pm.

- Work on corner lot will begin in January.
- Corner lot planning meeting for November 29<sup>th</sup>. Plans will then go to the facilities committee for review before coming to the board in December.

## ***Development***

### **Development**

- Ms. Marquis discussed the reports. The Rene van Rems event was successful and brought in quite a few people from the community.

### **Capital Campaign**

- Mrs. Marquis reviewed the Capital Campaign with the Board.
- Gary Stuart has accepted the position of Chair for the Capital Campaign Steering Committee.
- On April 20<sup>th</sup>, ASA will be hosting a large event to dedicate the new buildings at McDowell North & South. Dennis Rowland will be giving a concert along with ASA's Jazz Band. ASAPC will also be hosting the school's annual carnival in conjunction with the event.

## ***Technology***

Ms. Fregulia Roberts reported:

- First meeting was held and there are currently 7 members.
- They are moving forward with their goals.

## ***Compliance***

Ms. Dohrer reported that there are not currently any compliance issues. Upcoming will be the addition of the School ID policy which will be incorporated into the dress code. Approval of the policy will be held at the December 19<sup>th</sup> board meeting.

## **Head of School Report**

- Ms. Fregulia Roberts reviewed her report.
- Discussed were:
  - Enrollment
  - Gates funded venture
  - Annual Report
  - In December the film for Principal for the Day will be released

## **Action Item**

*Declaration of Curricular & Instructional Alignment to the Arizona Academic Standards*

Mr. Keuth made a motion to approve the signing and submittal of the Declaration of Curricular & Instructional Alignment to the Arizona Academic Standards by Board President, Superintendent, and Principal. Mr. Schay seconded the motion and it was passed unanimously.

## ***Minutes:***

Ms. Dohrer made a motion to approve both the October 28<sup>th</sup>, 2011 minutes. Ms. Jones seconded the motion and it was passed unanimously.

## ***Audit Draft***

Mrs. Handley made a motion to approve the Audit Draft as presented. Ms. Jones seconded the motion and it was passed unanimously.

## **Additional**

Dan Schay reported that there was a group performing at Phoenix Theatre over the MLK Jr. weekend and they were going to be offering ASA a discounted ticket price to the performances and also asking some of the student groups to perform. He will discuss with Ms. Apperson.

Ms. Marquis and Ms. Fregulia Roberts asked that board members attend up-coming ASA concerts and make the plea for tax credit and annual fund. They requested that board members pick a concert to attend and to be the “new face” at the beginning of the performance talking about giving.

**Adjournment**

Mr. Keuth made a motion to adjourn the regular session. Mr. Schay seconded the motion and it was passed unanimously. Meeting was adjourned at 5:25pm.

Minutes reviewed and accepted on this date \_\_\_\_\_.

By: \_\_\_\_\_ Board Member

Arizona School for the Arts  
 1410 N 3<sup>rd</sup> Street  
 Room 133  
 Phoenix, AZ 85004

Governing Board Meeting  
 December 19, 2011  
 Meeting Minutes

Attendance:

<i>Present: (voting members in bold)</i>					
<b>John Snider, President</b>	<b>P</b>	<b>Paul Blavin</b>	<b>P</b>	<b>Dan Schay</b>	<b>A</b>
<b>Suzanne Dohrer</b>	<b>P</b>	<b>Javier Cardenas</b>	<b>P</b>	<b>Gary Stuart</b>	<b>P</b>
<b>Jeana Jones, Secretary/Treasurer</b>	<b>P</b>	<b>Lisa Handley</b>	<b>A</b>	<b>Rochelle Seminerio</b>	<b>P</b>
<b>Joe Hagen, Past President</b>	<b>P</b>	<b>Don Keuth</b>	<b>P</b>	<b>Claire West</b>	<b>P</b>
		<b>Laura Kozel</b>	<b>A</b>	<b>Paul Winslow</b>	<b>P</b>
Leah Fregulia Roberts, Head of School	<b>P</b>	Beth Strickler, Operations and Finance	<b>P</b>	Jamie Bledsoe, Executive Assistant	<b>P</b>
Lyn Marquis, Development	<b>A</b>	Dan Bigler, Budget Analysis	<b>P</b>	Timna Guerchon, Sr. Administrative Assistant	<b>P</b>
<b>Guests</b>					
Nathan Ward	<b>P</b>	Julie Henson	<b>P</b>	Kris Floor	<b>P</b>

**Call to Order**

Mr. Snider called the meeting to order at 5:30pm.

**Call to public**

None

**Corner Development**

Ms. Fregulia Roberts presented options for the development of the corner property. Mr. Winslow, Mr. Ward, Mrs. Henson and Mrs. Floor each presented proposals of various pieces they had worked on.

Also included in the presentation was an explanation of the Safe Routes Grant proposal and Mrs. Strickler demonstrated how that would change the flow of students and traffic compared to the current routes.

**Committee Reports**

***Finance Committee***

Mrs. Strickler and Mr. Bigler reviewed the financial report with the board. Mr. Bigler went through any line items that had significant changes in their titles or descriptions.

***Facilities***

- Ms. Fregulia Roberts reported that the progress of the building is still on target and on time.

- Work on corner lot is still expected to begin in January.

## ***Development***

### **Development**

- Ms. Fregulia Roberts discussed the reports.

### **Capital Campaign**

- Ms. Fregulia Roberts discussed the progress of the campaign

## ***Technology***

The board's minutes will now be added to the ASA website under the ASA Governing Board tab.

## ***Compliance***

The ID badge policy that will be added to the school's current dress code was introduced.

- ID Badges will be required for all faculty and students to be worn during school hours beginning in January with the new semester.
- Students will also need these badges for various after school events.

## **Head of School Report**

- Ms. Fregulia Roberts reviewed her report.
- The first version of the Summer Programming Schedule was distributed.

## **Action Item**

### *Minutes:*

Ms. Dohrer made a motion to approve both the November 28, 2011 minutes with a change of the attendance of Mrs. Handley to Present Mr. Keuth seconded the motion and it was passed unanimously.

### *Raise Enrollment Cap to 860*

Mr. Keuth made a motion to approve the raising of the enrollment cap from the current number of 760 to 860 students. Mr. Winslow seconded the motion and it was passed unanimously.

### *ID Badge Policy*

Mr. Stuart made a motion to approve the ID Badge policy as presented. Dr. Cardenas seconded the motion and it was passed unanimously.

### *2012-2013 Calendar*

Mr. Keuth made a motion to approve the 2012-2013 School calendar as presented. Mr. Blavin seconded the motion and it was passed unanimously.

### *Student Fee Increase to \$150.00*

Ms. Jones made a motion to approve the increase of the student fees from the current amount of \$100.00 to \$150.00 with a cap at \$300.00 per family. Families may still request a waiver from the fee. Ms. Dohrer seconded the motion and it was passed unanimously.

### *Corner Lot Development Plan*

Dr. Cardenas made a motion to approve the corner lot development and begin work on the project for the initial \$175,000 estimate plus an additional \$75,000 in additional costs for a total of \$245,000. Mr. Stuart seconded the motion and it was passed. Mr. Winslow abstained.



*Reconsideration of the Corner Lot Development Plan*

Dr. Cardenas made a motion to reconsider the approval the corner lot development to include an additional \$10,000 for the gate designed by Mr. Ward for a total of \$255,000. Mr. Stuart seconded the motion and it was passed. Mr. Winslow abstained.

**Adjournment**

Mr. Keuth made a motion to adjourn the regular session. Mr. Winslow seconded the motion and it was passed unanimously. Meeting was adjourned at 7:13pm.

Minutes reviewed and accepted on this date \_\_\_\_\_.

By: \_\_\_\_\_ Board Member

Arizona School for the Arts  
 1410 N 3<sup>rd</sup> Street  
 Room 133  
 Phoenix, AZ 85004

Governing Board Meeting  
 January 23, 2012  
 Meeting Minutes

Attendance:

<i>Present: (voting members in bold)</i>					
John Snider, President	<b>P</b>	Joe Hagen, Past President	<b>P</b>	Dan Schay	<b>A</b>
Suzanne Dohrer, Vice President	<b>P</b>	Javier Cardenas	<b>P</b>	Gary Stuart	<b>P</b>
Jeana Jones, Secretary/Treasurer	<b>P</b>	Lisa Handley	<b>P</b>	Rochelle Seminerio	<b>P</b>
Paul Winslow	<b>P</b>	Don Keuth	<b>P</b>	Claire West	<b>P</b>
Laura Kozel	<b>A</b>	Leah Fregulia Roberts, Head of School	<b>P</b>	Dan Bigler, Budget Analysis	<b>P</b>
Lyn Marquis, Development	<b>P</b>	Beth Strickler, Operations and Finance	<b>P</b>	Timna Guerchon, Executive Assistant	<b>P</b>

**Call to Order**

Mr. Snider called the meeting to order at 5:30pm.  
 Also noting that the Lottery had been taking place for the 2012-13 school year.

**Call to public**

None

**Board Member Change**

Mr. Snider notified the Board that Mr. Blavin had resigned.

**Committee Reports**

***Finance Committee***

Mrs. Strickler and Mr. Bigler reviewed the financial report with the board. Mr. Bigler went through any line items that had significant changes.

***Facilities***

- Ms. Jones reported on the latest meeting with the Church Members regarding parking and the general relationship moving forward as ASA moves out of their building spaces. The Church did offer to share a few more spaces in the parking lot until the move in March.
- Ms. Fregulia Roberts reported that those spaces, and the ones currently allowed to us by the church will not be available for use by our students, faculty or parents after the March move out date from the Church facilities. She reports that the school is working on various other solutions for parking.
- Ms. Fregulia Roberts reported that the construction is still on time and under budget. Please plan to tour the new 4-story building at the February board meeting.
- Ms. Fregulia Roberts went over the available funds/expenses from the construction projects and broke down the proposed expenditures for the further development of the corner lot transformation, noting the savings were fairly firm but that the expenditures

were not. She noted that in the list of things to take place to complete the projects, things would be taken on and paid for from the top of the list working to the bottom.

- It was noted that all these improvements and changes are considered part of the construction/remodel and therefore covered by the bond monies.
- Ms. Handley asked if any gifts in kind for any of the services rendered or items given to the school were being tracked as an “in-kind” donation. Mr. Winslow added that several of the items used for the building or the services of those involved was being offered to the school at great discounts. All these expenses and donation will be tracked and we will be asking those who have donated their time and talents to “value” their contributions. Any extra monies saved at the end of the project will be used to pay down the original bond.

### ***Development***

#### **Development**

- Mrs. Marquis discussed the development reports.

#### **Capital Campaign**

- Mrs. Marquis discussed the progress of the campaign

### ***Technology***

The board’s minutes have now be added to the ASA website under the ASA Governing Board tab. The board’s bylaws will also be added.

### ***Compliance***

None

### **Head of School Report**

- Ms. Fregulia Roberts reviewed her report.
- The sign up for the Summer Bridge/Summer Arts programs will be made available in February for enrollment. The Bridge program is open to all incoming ASA students. The summer arts program this year will be for ASA and Herrera students.
- Ms. Fregulia Roberts shared the latest version of the pick up/drop off maps starting in March and moving forward and noted this plan was a work in progress.

### **Action Item**

#### ***Minutes:***

Mr. Stuart made a motion to approve the December 19, 2011 minutes and Dr. Cardenas seconded the motion and it was passed unanimously.

#### ***2012-2013 Board Officers***

Mr. Stuart made a motion to approve the recommended slate of Board Officers for the 2012-13 Board. Mr. Schay disclosed that he was no longer at Phoenix Theatre, one of ASA’s partner alliances, in case that did effect anyone’s approval of Mr. Schay as Vice President. Ms. Handley seconded the motion and it was passed unanimously.

#### ***May Board Meeting***

Mr. Keuth made a motion to move the May Board Meeting on May 28 to May 21 in observance of the Memorial Day holiday. Ms. Jones seconded the motion and it was passed unanimously.

*Delegation to Facilities Committee to finalize the remaining costs of the Corner Lot Development Plan*

Mr. Keuth made a motion to approve the delegation of the remaining costs for the corner lot development to the facilities committee with the stipulation that they continue to hold funds until the costs for each addition are firmed up. Mrs. Seminerio seconded the motion and it was passed unanimously.

**Executive Session**

Mr. Keuth made a motion to in to Executive Session and Mr. Schay seconded the motion and it was passed unanimously. Move into Executive Session 5:09 pm

Mr. Keuth made a motion to move out of Executive Session and Mr. Stuart seconded the motion and it was passed unanimously. Move out of Executive Session 5:28 pm

**Adjournment**

Mr. Keuth made a motion to adjourn the regular session. Mr. Stuart seconded the motion and it was passed unanimously. The meeting was adjourned at 5:28pm

Minutes reviewed and accepted on this date \_\_\_\_\_.

By: \_\_\_\_\_ Board Member

Arizona School for the Arts  
 1410 N 3<sup>rd</sup> Street  
 Room 133  
 Phoenix, AZ 85004

Governing Board Meeting  
 February 27, 2012  
 Meeting Minutes

Attendance:

<i>Present: (voting members in bold)</i>					
<b>John Snider, President</b>	<b>P</b>	<b>Joe Hagen, Past President</b>	<b>P</b>	<b>Dan Schay</b>	<b>A</b>
<b>Suzanne Dohrer, Vice President</b>	<b>P</b>	<b>Javier Cardenas</b>	<b>P</b>	<b>Gary Stuart</b>	<b>P</b>
<b>Jeana Jones, Secretary/Treasurer</b>	<b>P</b>	<b>Lisa Handley</b>	<b>P</b>	<b>Rochelle Seminerio</b>	<b>P</b>
<b>Paul Winslow</b>	<b>P</b>	<b>Don Keuth</b>	<b>P</b>	<b>Claire West</b>	<b>P</b>
<b>Laura Kozel</b>	<b>A</b>	Leah Fregulia Roberts, Head of School	<b>P</b>	Dan Bigler, Budget Analysis	<b>P</b>
Lyn Marquis, Development	<b>P</b>	Beth Strickler, Operations and Finance	<b>P</b>	Timna Guerchon, Executive Assistant	<b>P</b>

**Call to Order**

Mr. Snider called the meeting to order at 5:30pm.

**Call to public**

None

**Committee Reports**

***Finance Committee***

Mrs. Strickler and Mr. Bigler reviewed the financial report with the board. Mr. Bigler went through any line items that had significant changes including noting that the revenue from the billboards will need to be removed.

***Facilities***

- Ms. Fregulia Roberts reported that the construction is still on time. She also shared that the two billboards had been removed from the corner areas.
- Ms. Fregulia Roberts shared the updates on available parking for students and parents, as the spaces at the church will not be an option after March 19.
- A map of the plan for drop off/pick up starting March 19 was shared. If changes need to be made to the plan once it is actually put into practice that is an option.

***Development***

**Development**

- Mrs. Marquis discussed the development reports. She introduced the new marketing piece, the summer art program collateral as well as shared the Spring Fusion & Rotary 100 postcards.

### **Capital Campaign**

- Mrs. Marquis discussed the progress of the campaign

### ***Technology***

- Dr. Cardenas shared that Eddie Jensen, class of 2000 has been hired on as part time as Tech Support for the school.
- Ms. Fregulia Roberts reported that a Teacher Technology survey was being distributed on Wednesday of this week.

### ***Compliance***

The Student/Parent Policy Handbook, the Employee Handbook and the Facilities Use Handbook in draft form were supplied to all board members for review this month.

### ***Strategic***

The Strategic Planning document and timeline was presented for review.

### **Head of School Report**

- Ms. Fregulia Roberts reviewed her report.
- The sign up for the Summer Bridge/Summer Arts programs is available for enrollment.
- Ms. Fregulia Roberts shared that the preliminary budget will be available for review in March and finalized in May.
- Ms Fregulia Roberts shared a schedule of a few of the Senior Presentations and invited the board to attend if available.

### **Action Item**

#### *Minutes:*

Mr. Keuth made a motion to approve the January 23, 2011 minutes and Dr. Cardenas seconded the motion and it was passed unanimously.

#### *Addition of 4 Story Building to original Charter*

Mr. Keuth made a motion to approve adding the 4-story building as part of the school campus. Dr. Cardenas seconded the motion and it was passed unanimously.

### **Executive Session**

Mr. Keuth made a motion to in to Executive Session and Ms. Dohrer seconded the motion and it was passed unanimously. Move into Executive Session 6:09 pm

Mr. Keuth made a motion to move out of Executive Session and Dr. Cardenas seconded the motion and it was passed unanimously. Move out of Executive Session 6:28 pm

### **Adjournment**

Mr. Keuth made a motion to adjourn the regular session. Dr. Cardenas seconded the motion and it was passed unanimously. The meeting was adjourned at 6:28pm

Minutes reviewed and accepted on this date \_\_\_\_\_.

By: \_\_\_\_\_ Board Member

Arizona School for the Arts  
 1410 N 3<sup>rd</sup> Street  
 Room 133  
 Phoenix, AZ 85004

Governing Board Meeting  
 March 26, 2012  
 Meeting Minutes

Attendance:

<i>Present: (voting members in bold)</i>					
<b>John Snider, President</b>	<b>P</b>	<b>Joe Hagen, Past President</b>	<b>P</b>	<b>Dan Schay</b>	<b>A</b>
<b>Suzanne Dohrer, Vice President</b>	<b>P</b>	<b>Javier Cardenas</b>	<b>P</b>	<b>Gary Stuart</b>	<b>P</b>
<b>Jeana Jones, Secretary/Treasurer</b>	<b>P</b>	<b>Lisa Handley</b>	<b>P</b>	<b>Rochelle Seminerio</b>	<b>P</b>
<b>Paul Winslow</b>	<b>P</b>	<b>Don Keuth</b>	<b>P</b>	<b>Claire West</b>	<b>P</b>
<b>Laura Kozel</b>	<b>A</b>	Leah Fregulia Roberts, Head of School	<b>P</b>	Dan Bigler, Budget Analysis	<b>P</b>
Lyn Marquis, Development	<b>P</b>	Beth Strickler, Operations and Finance	<b>P</b>	Timna Guerchon, Executive Assistant	<b>P</b>
Guests Jim Ogsbury					

**Call to Order**

Mr. Snider called the meeting to order at 5:30pm.

**Call to public**

None

Mr. Snider made the introduction of guest, Jim Ogsbury.

**Committee Reports**

***Finance Committee***

- Mrs. Strickler and Mr. Bigler reviewed the financial report with the board.
- Mr. Bigler went through any line items that had significant changes including noting the reimbursement payment from the construction account.
- Mr. Bigler noted that the student count had been reassessed and changed for the reporting to the state of Arizona.
- He also shared a new “cash flow” report.
- Mrs. Handley asked about repayment of bond money and Ms. Fregulia Roberts explained that we make payment on the bonds monthly.
- Mr. Snider shared that starting next fiscal year we will set a baseline with our budget and then be working on a 5 yr projection.

***Facilities***

- Ms. Fregulia Roberts reported that the corner project is set to be completed by April 6. The pictures of the students will go in this week.

## ***Development***

### **Development**

- Spring Fusion will be April 20 with our concert and carnival. Sponsorships have come in so far to cover costs.
  - With Dennis Rowland we can expect more publicity.
  - The Beer Garden details were shared and discussed.
    - Mr. Winslow shared his strong objection to the idea of a beer garden.
    - Ms. Dohrer also shared concerns about the beer garden.
    - Ms. Fregulia Roberts and Mrs. Marquis explained in detail all the precautions and procedures that had been decided on and put in place.
- The last Be One Bring One is April 4.
- Rotary 100 postcards were distributed.
- Grants
  - Mrs. Marquis shared that we had received well over our expected goal of grant monies so far this year.

### **Capital Campaign**

- Mrs. Marquis discussed the progress of the campaign
  - Class Legacy gifts
- Ms. West asked if the board could be provided with a timeline to detail the fundraising of the Capital Campaign

## ***Compliance***

- The Student/Parent Policy Handbook, the Employee Handbook and the Facilities Use Handbook in draft form were supplied to all board members.
- Special Education compliance will be shared with possible updates to how it is handled on campus.

## ***Strategic***

The Strategic Planning document and timeline was presented for review.

## **Head of School Report**

- Ms. Fregulia Roberts reviewed her report.
- ASA is a finalist for the Governor's Award ceremony, which is Tuesday March 28, if any board members can attend.
- Mock Trial team took 3<sup>rd</sup> in state.
- There will be an article on AZ Lifestyle on ASA based on a contact Ms. Fregulia Roberts had made.
- Two of our dance students will be featured in a National Dance Week magazine.

## **Action Item**

### ***Minutes:***

Dr. Cardenas made a motion to approve the February 27, 2011 minutes and Ms. West seconded the motion and it was passed unanimously.

*Approval of The Student/Parent Policy Handbook, the Employee Handbook and the Facilities Use Handbook*



Ms. Dohrer made a motion to approve the three handbooks for use next school year. Mr. Keuth seconded the motion and it was passed unanimously.

*Executive Session Minutes:*

Ms. Dohrer made a motion to approve the February 27, 2011 Executive Session minutes with the note that the spelling of counsel be changed and Mr. Keuth seconded the motion and it was passed unanimously.

**Executive Session**

Mr. Keuth made a motion to in to Executive Session and Ms. Dohrer seconded the motion and it was passed unanimously. Move into Executive Session 6:18 pm

Ms. Dohrer made a motion to move out of Executive Session and Mr. Keuth seconded the motion and it was passed unanimously. Move out of Executive Session 6:48 pm.

**Adjournment**

Mr. Keuth made a motion to adjourn the regular session. Dr. Cardenas seconded the motion and it was passed unanimously. The meeting was adjourned at 6:48pm.

Minutes reviewed and accepted on this date \_\_\_\_\_.

By: \_\_\_\_\_ Board Member

Arizona School for the Arts  
 1410 N 3<sup>rd</sup> Street  
 Room 133  
 Phoenix, AZ 85004

Governing Board Meeting  
 April 23, 2012  
 Meeting Minutes

Attendance:

<i>Present: (voting members in bold)</i>					
<b>John Snider, President</b>	<b>P</b>	<b>Joe Hagen, Past President</b>	<b>P</b>	<b>Dan Schay</b>	<b>A</b>
<b>Suzanne Dohrer, Vice President</b>	<b>P</b>	<b>Javier Cardenas</b>	<b>P</b>	<b>Gary Stuart</b>	<b>P</b>
<b>Jeana Jones, Secretary/Treasurer</b>	<b>P</b>	<b>Lisa Handley</b>	<b>P</b>	<b>Rochelle Seminerio</b>	<b>P</b>
<b>Paul Winslow</b>	<b>P</b>	<b>Don Keuth</b>	<b>P</b>	<b>Claire West</b>	<b>P</b>
<b>Laura Kozel</b>	<b>A</b>	Leah Fregulia Roberts, Head of School	<b>P</b>	Dan Bigler, Budget Analysis	<b>P</b>
Lyn Marquis, Development	<b>P</b>	Beth Strickler, Operations and Finance	<b>P</b>	Timna Guerchon, Executive Assistant	<b>P</b>
Guests					
Leslie Sinclair	<b>P</b>	Student of ASA	<b>P</b>		

**Call to Order**

Mr. Snider called the meeting to order at 5:30pm.

**Call to public**

None

**Executive Session**

Mr. Keuth made a motion to move in to Executive Session and Dr. Cardenas seconded the motion and it was passed unanimously. Move into Executive Session 5:35 pm.

Mr. Keuth made a motion to move out of Executive Session and Dr. Cardenas seconded the motion and it was passed unanimously. Move out of Executive Session 6:27 pm.

**Committee Reports**

***Finance Committee***

- Mrs. Strickler and Mr. Bigler reviewed the financial report with the board.

- Mr. Bigler went through any line items that had significant changes including the balance sheet account noting the changes for the AC, and the added breakdown of the Capital Campaign to show current assets, and liabilities and long-term assets.
- Mr. Bigler noted that the student count had been reassessed and changed for the reporting to the state of Arizona.
- Mr. Bigler added that March financials had ended up just as expected.
- Ms Fregulia Roberts noted that the budget for next year was included and made note of summer bridge and summer institute additions and the increase in the facilities dollars due to running our own buildings versus renting.
- Mr. Snider added that the budget was being presented this evening but not to be voted on.
- There was discussion of the Capital Campaign budget for next year.

### ***Facilities***

- The corner is completed, minus a few picnic tables.

### ***Development***

#### **Development**

- Spring Fusion raised approximately \$6000.
- Rotary Auction this Wednesday and we are the designated charity.
- Grants – we are above goal on grant monies received this fiscal year.

### ***Strategic***

Ms. Fregulia Roberts reported that she had shared the strategic planning document with the Arts faculty for review and suggestions at the last Power Wednesday and will be sharing with the Academic faculty at the In Service day on April 27.

### **Head of School Report**

- Ms. Fregulia Roberts reviewed her report.
- AIMS testing is completed.

### **Action Item**

#### ***Minutes:***

Dr. Cardenas made a motion to approve the March 26, 2012 minutes and Mr. Keuth seconded the motion and it was passed unanimously.

#### ***Statement of Assurance:***

Mr. Stuart made a motion to approve the Statement of Assurance and Ms. Dohrer seconded the motion and it was passed unanimously.

#### ***Nomination of Jim Osbury to join ASA Governing Board:***

Mr. Hagen made a motion to nominate Jim Osbury to join ASA Governing Board and Ms. West seconded the motion and it was passed unanimously.

### **Adjournment**

Mr. Keuth made a motion to adjourn. Ms. Jones seconded the motion and it was passed unanimously. The meeting was adjourned at 6:55pm.

Minutes reviewed and accepted on this date \_\_\_\_\_.

By: \_\_\_\_\_ Board Member

Arizona School for the Arts  
 1410 N 3<sup>rd</sup> Street  
 Room 133  
 Phoenix, AZ 85004  
 Governing Board Meeting  
 May 21, 2012  
 Meeting Minutes

Attendance:

<i>Present: (voting members in bold)</i>					
<b>John Snider, President</b>	<b>P</b>	<b>Joe Hagen, Past President</b>	<b>P</b>	<b>Dan Schay</b>	<b>P</b>
<b>Suzanne Dohrer, Vice President</b>	<b>P</b>	<b>Javier Cardenas</b>	<b>P</b>	<b>Gary Stuart</b>	<b>P</b>
<b>Jeana Jones, Secretary/Treasurer</b>	<b>P</b>	<b>Lisa Handley</b>	<b>A</b>	<b>Rochelle Seminerio</b>	<b>P</b>
<b>Paul Winslow</b>	<b>A</b>	<b>Don Keuth</b>	<b>P</b>	<b>Claire West</b>	<b>P</b>
<b>Laura Kozel</b>	<b>A</b>	<b>Jim Ogsbury</b>	<b>P</b>	Leah Fregulia Roberts, Head of School	<b>P</b>
Lyn Marquis, Development	<b>P</b>	Beth Strickler, Operations and Finance	<b>P</b>	Timna Guerchon, Executive Assistant	<b>P</b>
Dan Bigler, Budget Analysis	<b>P</b>				
Guests					

Sara Maline, Principal	P			
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### **Call to Order**

Mr. Snider called the meeting to order at 5:30pm.

### **Call to public**

None

### **Presentation Framework for Educator Effectiveness**

Sara Maline, Principal, presented to the board an explanation of the new Educator Effectiveness guidelines as well as the new AZ Growth Model Standards and how that translates to ASA.

### **Committee Reports**

#### ***Finance Committee***

- Mrs. Strickler and Mr. Bigler reviewed the financial report with the board.
- Mr. Bigler went through any line items that had significant changes including the balance sheet account noting the changes for the Construction payments. He added breakdown of the Capital Campaign to show current assets, and liabilities and long-term assets will be reflected in the May month end report.
- Mr. Bigler noted that the student count for the reporting to the state of Arizona may increase by 1 student
- Mr. Bigler added that April financials had ended up just as expected.
- Ms. Fregulia Roberts noted that ASA was waiting for the final state equalization figures and for the number of students qualified for Special Education. The budget is scheduled to be presented to the board next month.

#### ***Development***

- Mrs. Marquis shared the financial goal for development had been met for Fiscal 2011-12.
- Rotary 100 Event raised \$27,000
- Mrs. Marquis also shared that there is a significant increase in donors this year over last, as well as a dramatic percentage increase of full time employees donating to the school.
- Mr. Snider reminded the board to honor their pledges to the school for the fiscal year, which ends June 30, 2012.

#### ***Technology***

- Websites should be completed for all teachers by the beginning of next year to interface with their students
- The school is moving towards a digital curriculum.
- Mr Stuart asked why ASA did not have a computer lab. Ms. Fregulia Roberts explained that it was not cost effective as technology changed so quickly. Also technology was more and more integrated into daily use in the classroom, not just a place students went to occasionally to do certain tasks. ASA is starting to research the one on one technology model for students. Want to wait for more data as to how it really works with students in the long term.
- Ms. Fregulia Roberts explained they were just starting to look into other schools use of the iPad.

#### ***Compliance***

- It was shared that Jeana Jones would be retiring her position on the board at the end of this fiscal year.

### **Head of School Report**

- Ms. Fregulia Roberts reviewed her report.
- She shared parts of the Senior Awards/Recital that had taken place over the weekend.
- Ms. Fregulia Roberts also shared highlights from the senior survey of their post HS plans.
- During the Advisory Council meetings it was suggested that ASA needed an academic tagline, to highlight the academic side of the school. The AC had come up with the option of “a college preparatory academy”.

### **Action Item**

#### *Minutes:*

Ms. West made a motion to approve the April 23, 2012 Board Governance minutes and the Executive Session minutes and Mr. Keuth seconded the motion and it was passed unanimously.

#### **Executive Session**

Mr. Keuth made a motion to move in to Executive Session and Dr. Cardenas seconded the motion and it was passed unanimously. Move into Executive Session 6:27 pm.

Mr. Keuth made a motion to move out of Executive Session and Dr. Cardenas seconded the motion and it was passed unanimously. Move out of Executive Session 6:55 pm.

#### **Adjournment**

Mr. Keuth made a motion to adjourn. Ms. Jones seconded the motion and it was passed unanimously. The meeting was adjourned at 6:55pm.

Minutes reviewed and accepted on this date \_\_\_\_\_.

By: \_\_\_\_\_ Board Member

Arizona School for the Arts  
 1410 N 3<sup>rd</sup> Street  
 Room 133  
 Phoenix, AZ 85004  
 Governing Board Meeting  
 May 21, 2012  
 Meeting Minutes  
 Attendance:

<i>Present: (voting members in bold)</i>					
<b>John Snider, President</b>	<b>P</b>	<b>Joe Hagen, Past President</b>	<b>P</b>	<b>Dan Schay</b>	<b>P</b>
<b>Suzanne Dohrer, Vice President</b>	<b>P</b>	<b>Javier Cardenas</b>	<b>P</b>	<b>Gary Stuart</b>	<b>P</b>
<b>Jeana Jones, Secretary/Treasurer</b>	<b>P</b>	<b>Lisa Handley</b>	<b>A</b>	<b>Rochelle Seminerio</b>	<b>P</b>
<b>Paul Winslow</b>	<b>A</b>	<b>Don Keuth</b>	<b>P</b>	<b>Claire West</b>	<b>P</b>
<b>Laura Kozel</b>	<b>A</b>	<b>Jim Ogsbury</b>	<b>P</b>	Leah Fregulia Roberts, Head of School	<b>P</b>
Lyn Marquis, Development	<b>P</b>	Beth Strickler, Operations and Finance	<b>P</b>	Timna Guerchon, Executive Assistant	<b>P</b>
Dan Bigler, Budget Analysis	<b>P</b>				
Guests					
Sara Maline, Principal	<b>P</b>				

**Call to Order**

Mr. Snider called the meeting to order at 5:30pm.

**Call to public**

None

**Presentation Framework for Educator Effectiveness**

Sara Maline, Principal, presented to the board an explanation of the new Educator Effectiveness guidelines as well as the new AZ Growth Model Standards and how that translates to ASA.

**Committee Reports**

***Finance Committee***

- Mrs. Strickler and Mr. Bigler reviewed the financial report with the board.
- Mr. Bigler went through any line items that had significant changes including the balance sheet account noting the changes for the Construction payments. He added breakdown of the Capital Campaign to show current assets, and liabilities and long-term assets will be reflected in the May month end report.
- Mr. Bigler noted that the student count for the reporting to the state of Arizona may increase by 1 student
- Mr. Bigler added that April financials had ended up just as expected.
- Ms. Fregulia Roberts noted that ASA was waiting for the final state equalization figures and for the number of students qualified for Special Education. The budget is scheduled to be presented to the board next month.

***Development***

- Mrs. Marquis shared the financial goal for development had been met for Fiscal 2011-12.
- Rotary 100 Event raised \$27,000

- Mrs. Marquis also shared that there is a significant increase in donors this year over last, as well as a dramatic percentage increase of full time employees donating to the school.
- Mr. Snider reminded the board to honor their pledges to the school for the fiscal year, which ends June 30, 2012.

### ***Technology***

- Websites should be completed for all teachers by the beginning of next year to interface with their students
- The school is moving towards a digital curriculum.
- Mr Stuart asked why ASA did not have a computer lab. Ms. Fregulia Roberts explained that it was not cost effective as technology changed so quickly. Also technology was more and more integrated into daily use in the classroom, not just a place students went to occasionally to do certain tasks. ASA is starting to research the one on one technology model for students. Want to wait for more data as to how it really works with students in the long term.
- Ms. Fregulia Roberts explained they were just starting to look into other schools use of the iPad.

### ***Compliance***

- It was shared that Jeana Jones would be retiring her position on the board at the end of this fiscal year.

### **Head of School Report**

- Ms. Fregulia Roberts reviewed her report.
- She shared parts of the Senior Awards/Recital that had taken place over the weekend.
- Ms. Fregulia Roberts also shared highlights from the senior survey of their post HS plans.
- During the Advisory Council meetings it was suggested that ASA needed an academic tagline, to highlight the academic side of the school. The AC had come up with the option of “a college preparatory academy”.

### **Action Item**

#### *Minutes:*

Ms. West made a motion to approve the April 23, 2012 Board Governance minutes and the Executive Session minutes and Mr. Keuth seconded the motion and it was passed unanimously.

#### **Executive Session**

Mr. Keuth made a motion to move in to Executive Session and Dr. Cardenas seconded the motion and it was passed unanimously. Move into Executive Session 6:27 pm.

Mr. Keuth made a motion to move out of Executive Session and Dr. Cardenas seconded the motion and it was passed unanimously. Move out of Executive Session 6:55 pm.

#### **Adjournment**

Mr. Keuth made a motion to adjourn. Ms. Jones seconded the motion and it was passed unanimously. The meeting was adjourned at 6:55pm.

Minutes reviewed and accepted on this date \_\_\_\_\_.

By: \_\_\_\_\_ Board Member



Arizona School for the Arts  
 1410 N 3<sup>rd</sup> Street  
 Room 133  
 Phoenix, AZ 85004  
 Governing Board Meeting  
 June 25, 2012  
 Meeting Minutes

Attendance:

<i>Present: (voting members in bold)</i>					
<b>John Snider, President</b>	<b>P</b>	<b>Joe Hagen, Past President</b>	<b>P</b>	<b>Dan Schay</b>	<b>A</b>
<b>Suzanne Dohrer, Vice President</b>	<b>P</b>	<b>Javier Cardenas</b>	<b>A</b>	<b>Gary Stuart</b>	<b>A</b>
<b>Jeana Jones, Secretary/Treasurer</b>	<b>P</b>	<b>Lisa Handley</b>	<b>P</b>	<b>Rochelle Seminerio</b>	<b>A</b>
<b>Paul Winslow</b>	<b>P</b>	<b>Don Keuth</b>	<b>P</b>	<b>Claire West</b>	<b>P</b>
<b>Laura Kozel</b>	<b>A</b>	<b>Jim Ogsbury</b>	<b>P</b>	Leah Fregulia Roberts, Head of School	<b>P</b>
Lyn Marquis, Development	<b>P</b>	Beth Strickler, Operations and Finance	<b>P</b>	Timna Guerchon, Executive Assistant	<b>P</b>
Dan Bigler, Budget Analysis	<b>P</b>				

### **Call to Order**

Mr. Snider called the meeting to order at 5:30pm.

### **Call to public**

None.

### **Committee Reports**

#### ***Finance Committee***

- Mrs. Strickler and Mr. Bigler reviewed the financial report with the board.
- Mr. Bigler went through any line items that had significant changes. He added the breakdown of the Capital Campaign to show current assets, and liabilities and long-term was now in place.
- Mr. Bigler noted the transfer of monies from the project fund for construction payments.

#### ***Development***

- Mrs. Marquis shared the financial goals for development had been met for 2011-12.
- Mrs. Marquis also noted the significant increase in new donors both for 2010-11 and 2011-12 school years.

#### ***Recognition of Service***

- Ms. Fregulia Roberts recognized outgoing board member, Jeana Jones, for her years of service to the board and noted that Ms. Jones would now be a member of the Advisory Council. She also recognized outgoing President, John Snider, Suzanne Dohrer, and Joe Hagen, who will now move on from the Past President position and thanked them all.

### **Head of School Report**

- Ms. Fregulia Roberts reviewed her report.

- She highlighted to success of Summer Bridge class and that the enrollment of the Summer Arts Institute was approximately 30% ASA students and 70% students from other schools.

### **Discussion Items:**

#### ***Branding***

- Mrs. Marquis shared that the Advisory Council branding committee had been working with the idea of a tag line to our logo and felt that it would be better suited to add directly to the logo. The addition would be “College Preparatory Academy”.
- Ms. Jones asked if this would be a name change. Ms. Fregulia Roberts explained it would be used to clarify the school’s role, not a change in name. She added the AC felt it would help to cultivate possible stakeholders.
- Mr. Snider agreed it was important to clarify that the school is focused on both areas.
- Mr. Snider added that unless there were any objections from the board that the school should move forward with the addition of the line to the logo, but that at the point that the change in logo should come about, that it should be brought to the board for approval.
- All board members in attendance agreed.
- Ms. Fregulia Roberts added that in a related area, the school was hoping to change the name of the Development Department to that of Institutional Advancement and explained reasoning for the change. She noted that it would be presented to the board at another meeting, but that this would be brought forth to the board at the beginning of the school year.
- Mrs. Handley commented that the idea seemed like a logical change and felt that the board could at this point just move forward with the change if there were no objections.
- All board members in attendance agreed.
- The Development Department will be changed to that of Institutional Advancement.

#### ***Bonuses***

- Ms. Fregulia Roberts brought forth a bonus matrix plan for the faculty that she explained piggybacked on the teacher effectiveness framework now in place for the state of Arizona.
- This was brought to the board for review and will not need to be decided on until the year comes to a close and all accounts are closed and reconciled. If bonuses were distributed, that would take place at the start of the next school year.
- Mr. Winslow asked what percentage of teachers could fall into the area of receiving bonuses based on this matrix?
- Ms. Fregulia Roberts replied that about 80% of ASA teachers would qualify.

### **Action Items:**

#### ***Minutes:***

Ms. West made a motion to approve the May 21, 2012 Board Governance minutes and Mr. Ogsbury seconded the motion and it was passed unanimously.

#### ***Remediation Solutions:***

- Ms. Fregulia Roberts explained the need to provide more remediation resources for our students and detailed the proposal. She explained these solutions had been vetted by the technology committee over the last 6 months and were thought to be the best choices for ASA. She clarified that the monies required for this was not in the budget but would be paid for from our reserves.

- It was suggested that ASA look into the possibility that a corporation or foundation could underwrite these computers and software. But at the moment these items are needed for the start of the next school year and that possibly the next phase was an option.

Ms. Dohrer made a motion to approve the spending of monies for library/computer lab for remediation programs from the schools' reserves not to exceed \$80,000. Mr. Winslow seconded the motion and it was passed unanimously.

*Technology Policy:*

Ms. Jones made a motion to approve the Technology Policy and Mr. Keuth seconded the motion and it was passed unanimously.

**Executive Session**

Mr. Keuth made a motion to move in to Executive Session and Mr. Winslow seconded the motion and it was passed unanimously. Move into Executive Session 6:34 pm.

Ms. Dohrer made a motion to move out of Executive Session and Mr. Keuth seconded the motion and it was passed unanimously. Move out of Executive Session 6:55 pm.

**Adjournment**

Mr. Keuth made a motion to adjourn. Ms. West seconded the motion and it was passed unanimously. The meeting was adjourned at 6:55pm.

Minutes reviewed and accepted on this date \_\_\_\_\_.

By: \_\_\_\_\_ Board Member

Arizona School for the Arts  
 1410 N 3<sup>rd</sup> Street  
 Room 133  
 Phoenix, AZ 85004

Governing Board  
 Conference Call  
 July 12, 2012  
 Minutes

Attendance:

<i>Present: (voting members in bold)</i>					
<b>Don Keuth, President</b>	<b>P</b>	<b>Dan Schay, Vice President</b>	<b>A</b>	<b>John Snider, Past President</b>	<b>P</b>
<b>Suzanne Dohrer, Secretary/Treasurer</b>	<b>P</b>	<b>Javier Cardenas</b>	<b>P</b>	<b>Gary Stuart</b>	<b>A</b>
<b>Laura Kozel</b>	<b>P</b>	<b>Lisa Handley</b>	<b>P</b>	<b>Rochelle Seminerio</b>	<b>A</b>
<b>Paul Winslow</b>	<b>A</b>	<b>Joe Hagen</b>	<b>P</b>	<b>Claire West</b>	<b>A</b>
<b>Jim Ogsbury</b>	<b>A</b>	Leah Fregulia Roberts, Head of School	<b>P</b>	Beth Strickler, Operations and Finance	<b>A</b>
Lyn Marquis, Development	<b>A</b>	Timna Guerchon, Executive Assistant	<b>A</b>	Dan Bigler, Budget Analysis	<b>A</b>

**Call to Order**

Mr. Keuth called the meeting to order at 1:00 pm.

**Call to public**

None.

**Action Items:**

*2012-13 School Year Budget Approval*

Dr. Cardenas made a motion to approve the 2012-2013 Charter School Annual Budget. Mr. Hagen seconded the motion and it was passed unanimously.

**Adjournment**

Ms. Dohrer made a motion to adjourn. Mr. Hagen seconded the motion and it was passed unanimously. The call was adjourned at 1:06 pm.

Minutes reviewed and accepted on this date \_\_\_\_\_.

By: \_\_\_\_\_ Board Member