PROFESSIONAL-EXCUSED ABSENCE FORM

Complete this proposal form and submit to attendance@goasa.org for approval prior to an absence due to a professional engagement.

Name: ________________________________

Grade: ________________________________

Date(s) of Engagement: ________________________________

Length of Absence: ________________________________

Brief description of the professional engagement:

________________________________________________________________________

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________________________________________________________________________
Complete this verification form and submit to attendance@goasa.org after the absence due to a professional engagement.

Upon completion of the professional engagement you must submit proof:

- Official documentation should include a document from the hiring organization that is on letterhead, with a stamp of identification, company name, contact name, original signature, and contact phone number.
- If absence is longer than 5 consecutive days please submit proof of educational instruction from the on-set education tutor, on-set teacher, or private tutor.

Student’s Name __________________________________________________

Date(s) of Engagement ____________________________________________

Student participated from ________ (a.m. or p.m.) until ________ (a.m. or p.m.)

Signature of Adult Sponsor _________________________________________